

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 9th December 2019 commencing at 7.30 p.m.

Present: Cllrs: Coombe, Mrs. Hill (Chairman), Mrs. Haxton, Mrs. Malseed, Parrott, Shears, Ms Somme and Williams.

In attendance: Cllr: Mrs. Nicky Heyworth WDBC Ward Member.

122. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs: Mrs. Phelps, Pope, Mrs. Printy and Mrs. Stanbury.

123. DECLARATIONS OF INTEREST

There were no interests to declare.

124. CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on Monday 11th November 2019 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 25th November 2019 were confirmed and signed as a true record.

125. MATTERS ARISING

a) Climate and Ecological Emergency Declaration (Min: 106(a) refers)

At the Public Meeting for Climate and Ecological Emergency on 17th July 2019 it was decided to form a working group. The Devon County Council Environment and Sustainability Policy Officer will be putting forward a proposed design for a Citizens Assembly which will be available in the New Year. It was decided that the Parish Council should wait for this design before planning the Working Group. **Resolved:** to invite those parishioners who expressed an interest in a working group to a meeting on 3rd February 2020. Councillors Mrs. Hill, Mrs. Haxton, Mrs. Malseed, Parrott and Ms Somme will be involved.

b) Market House Update (Min: 76(a) refers)

The Chairman had, yet again, contacted Ashford (Solicitors) regarding the leases for the Market House. Unfortunately there was an error in one of the leases and it has had to be re-written. Hopefully this will be sorted out as soon as possible and the Council can move forward with plans for the Market House. **Noted**

c) Caravan at Biera View

The Caravan at Biera View has been reported to Devon County Council. Initially the caravan was noticed requesting its removal as soon as possible. However it remains in situ. Devon County Council has to go through the official channels for its removal and hopefully this can be done soon. **Noted.**

d) Condition of Surface of Store Street (Min: 106(d) refers)

Cllr: Mrs. Hill, Shears and the Clerk met with the residents of The Old Rex Cinema to look at the road surface of Store Street. Different parts of the

street had been repaired over the years but one area outside The Old Rex Cinema needs repair. **Resolved:** the Chairman had mentioned the street at a recent Devon County Council Highways Meeting but the street is not adopted. There are new residents due to move into the Rex Flat and it was suggested to wait until they arrive due to large vehicles coming and going.

126. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION.

There was no urgent business.

127. GROUP/REPRESENTATIVES/ REPORTS

Planning Control Matters

Tree Works

a) Chagford Conservation Area: Proposed Tree works, 40 New Street.

The National Park Authority has not protected the trees with a Tree Preservation Order. **Noted.**

Reports

b) Super Link Meeting

Cllr: Mrs. Hill and Williams attended the Super Link Meeting on 27th November 2019. John Hart, leader of Devon County Council opened the meeting. He gave an update on the DCC Budget for 2020/21 stating that DCC were struggling financially and will have overspent this financial year. The budget being spent mainly on Children's Services and Adult Care. Rural Transport is under treat.

WDBC plan to regenerate the local economy. Car Parking charges will increase and charges for emptying litter and dog bins will increase. They have an 8 million budget to build houses in the area.

Chris Brook WDBC Climate Change Officer stated that WDBC are planning to be carbon neutral by 2030 and within the next five years, to have electric cars and electric waste vehicles. They will be encouraging solar farms, better insulation, people working from home and a change in energy behaviour. **Noted.**

c) DALC Meeting

The Chairman attended the DALC Meeting on 9th December 2019. The Devon Association of Local Councils has now settled in to the offices at Cheriton Bishop.

The Treasurers Report was good news with DALC holding their own financially. A representative was nominated to join the Heart of the South West to represent Devon and Somerset.

DALC will set up a Climate Change Group to work with all Parishes and encourage Parishes to get involved.

The parish vacancies on DALC which were not filled back in June will be advertised for nominees in the New Year, West Devon area has one vacancy.

DALC will be offering Internal Audits to smaller Councils in the New Year.
Noted.

d) Highways Meeting

Cllrs: Mrs. Hill, Shears and Mrs. Stanbury attended a DCC Highways Meeting in Okehampton on 5th December 2019 to discuss the roads, drains, footways etc around the Chagford Parish.

Highways will consider the priority roads first such as Easton to Chagford, Sandy Park to Chagford and Sandsgate to Chagford where there a number of issues including potholes and flooding.

Other areas were discussed such as drains around Meldon Hall, Frenchbeer, Teigncombe Farm and Jurston. Representatives from Highways have driven around Chagford to ascertain the priorities. **Noted**

128. FINANCIAL MATTERS

a) Finance Group Report – Cllr: Mrs. Haxton

The accounts had been scrutinised and approved to date.

The Financial Working Group reviewed the financial situation for the forthcoming year. Although the accounts looked healthy there is much expenditure to come which includes –

The Cricket Field Fencing, The Skate Park Fencing, the tree pruning on Southcombe Garden, repairs to the Market House as well as the new play Suggested grants – £500.00 towards the upkeep of the churchyard, £150.00 to the Business Association for the Christmas Trees and Lights, £1,000 to the Swimming Pool for lifeguard training and £500.00

Chairman's Allowance

VE and VJ Day

It was noted that Councillors were not claiming travel expenses which they are encouraged to do. **Noted.**

b) Approval to pay RJ Austin for Grass and Hedge Cutting. Resolved: to approve payment.

Cllr: Shears left the meeting at 8.30 p.m.

129. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Mrs. Hill

Cllr: Mrs. Hill has taken over the Jubilee Field Inspection due to Cllr: Mrs. Phelps being unwell. Cllr: Mrs. Hill reported that the Jubilee Field was in good order with very little litter.

A young man doing his D of E Award is helping litter pick for the next three months. **Noted.**

b) Public Convenience Inspection Report – Cllr: Mrs. Hill

Cllr: Mrs. Hill reported that the Public Conveniences were in good order.
Noted.

130. CLERKS/ CHAIRMAN'S REPORT

There was no Clerks/Chairman's Report

131. CORRESPONDENCE AND EMAILS

- a) The next DNPA Development Management Committee will be on 10th January 2020 at Parke, Bovey Tracey. **Noted.**
- b) Okehampton Town Council climate Change Working Group invites the Parish Council to an Eco Aware Coffee Morning on Saturday, January 18th 2020 from 9 am to 12 noon. **Noted.**
- c) Wellmoor (part of the Moretonhampstead Development Trust) have asked Chagford Parish Council to nominate a representative to sit on the new Wellmoor Steering Committee. **Resolved:** As there were no volunteers Cllr: Mrs. Hill agreed to sit on the new Wellmoor Steering Committee.
- d) A Thank You letter from Citizens Advice has been received for the grant given by Chagford Parish Council. **Noted**
- e) A Thank You email from Okehampton District Community Transport Group has been received for the grant given by Chagford Parish Council. **Noted.**
- f) Chagford Show Community Fund – Invitations for Applications are now open. The Directors of the Chagford Show have decided to donate a % of the profit from 2019 to a charitable fund to help local people or projects within the Show District. **Noted.**

132. ACCOUNTS FOR PAYMENT

a) Direct Debit – BT Telephone and Broadband Service (Dec)	51.48
b) 4480 Mrs. S. Curtis – Salary	577.41
c) 4481 HM Revenue and Customs – PAYE	144.60
d) 4482 Mrs. S. Curtis – Expenses	20.00
e) 4483 R. Austin – Grass and Hedge Cutting	490.00

The Meeting Closed at 8.55 p.m.