

CHAGFORD AND DISTRICT BUSINESS ASSOCIATION

Minutes of the meeting held on
Wednesday 4th June 2008
in The Old Forge

Present:

Sue Kendall	Chairman - Gidleigh Park Hotel
Andrew Parrott	Secretary - Round Ash Associates
Dawn Wakefield	Treasurer – The Big Red Sofa
Alan McGeorge	The Big Red Sofa
Susan Powell	Susan @ Number Ten
Su Bowater	Helpful Holidays
Mike Elleston	and Words
Colin Davey	The Ring O'Bells
Fran Davey	The Ring O'Bells
Phillip Parker	Old Forge Tea Rooms
Colin Kotz	Old Forge Tea Rooms
Tim Garratt	Rendells
Sheelagh Weedon	Cyprians Cottage
Anne Thorn	Chagford Post Office
David Turnbull	Design Centric
Pam Steventon	Casa Magnolia
Amanda Harper	Vanilla
Barbara Miers	Vanilla

1. Apologies for Absence

Jenny Grist	Homeopath
Chris Webber	Webber & Sons
Clare Stanton	Beechlands Holiday Cottages
Phil Fowler	Fowlers
Jonathan Richards	Best Cellars
Sue Price	Linden Spinney
Nigel Price	Linden Spinney
Colin Smith	Bowdens
Catherine Mount	Blacks Delicatessen
Muff Dudgeon	Godolphin Heritage Tours
Vicky Cairns	The Courtyard

2. Confirmation of Minutes

The minutes of the meeting of the 11th March 2008 were confirmed.

3. Treasurers Report

Dawn Wakefield reported the following account balances:

Current Account **£2255.13**

Reserve Account **£1801.78**

The 2007 accounts show a credit of £866 when comparing Income against Expenditure.

Dawn also pointed out that subscriptions for 2007 were £800.00 which is more than double the year before and that Christmas 2007 shows a loss of approximately £235 because of increased advertising.

4. Chairmans Report

Sue Kendall started by thanking everyone who had supported her during her first year in office and saying that it had been a successful year in terms of getting things done.

However, she said she wished to look forward rather than backward and had three main aims for the coming year. These were to get the A-Z business directory completed and published, form a sub committee to organise Christmas and Late Night Shopping for 2008 and to encourage more people to use their local services.

At the end of the report all those present thanked the Chairman for taking on the role and for all the work she had put in so far.

5. Election of Officers

Resolved: Sue Kendall to remain as Chairman, Andrew Parrott to remain as Secretary and Dawn Wakefield to remain as Treasurer.

The Chairman informed the meeting that she didn't envisage herself being in the role in another years time. She also mentioned that the position of Vice Chairman had been vacant for some time and asked if anyone present would be willing to take on this role. There were no volunteers.

Resolved: Put a note in the next newsletter to members asking if there was anyone willing to be Vice Chairman.

Dawn Wakefield said that she was finding it hard to manage the Treasurers role and her work commitments. She indicated that if someone could be found to help out she would be happy to continue.

Resolved: Ask around to see if anybody would be willing to act as Membership Secretary and if not, make enquiries as to how much it would cost to employ someone to assist.

6. A – Z directory

The Chairman passed around a mock up of the proposed directory which was approved by everyone present. There was then some discussion as to how to notify the business community that the Association was publishing a directory and how to collate any information received.

Resolved: David of Design Centric to create a flyer with an application form on the back by the end of June.

Resolved: Rendells to print flyer.

Resolved: All completed forms to be sent to the Secretary.

Resolved: Once published an electronic copy would be available on the Chagford website.

7. Tinnors Fair

Everyone present agreed that the Tinnors Fair was a great success. It seemed that the pubs and cafes had one of their best days trading but other shops saw a drop in visitors. However, even these thought that as a marketing exercise for Chagford it was excellent.

Some of the suggestions for the next such event were:

a/ It should be held on a different Saturday than the one before the Bank Holiday. One idea was it should be the Saturday after the Late May Bank Holiday – the end of the half term week.

b/ It should be held every year. The organising committee had indicated it would be a biennial event.

c/ The Business Association could help publicise the event as well as making a donation towards the running costs.

Resolved: Write to the organising committee thanking them for their efforts and urge them to run it again next year.

8. Committee for Christmas 2008

The Chairman indicated that she wanted to form a sub committee to organise and oversee the Christmas lights and Late Night Shopping evening for 2008 so that the task didn't fall to one or two people. It was agreed that Chris Webber should be asked to list the things that needed to be done before the committee was formed and that this would be done at the next meeting.

Resolved: Late Night Shopping evening to be held on Tuesday 9th December 2008 with Sunday opening on 7th, 14th and 21st December.

9. Business Energy Costs

Resolved: Mike Elleston and Tim Garratt to organise a meeting with representatives from several companies who offer savings on utility bills.

10. Any other Business

Post Office.

Anne Thorn spoke about the threat to the Post Office from the possible awarding of the Post Office Card Account to outside agencies.

Resolved: Details to be circulated in the next newsletter and posted on the Chagford web site.

Thanks were expressed to Colin and Phil at The Old Forge for their hospitality.