

Minutes of the Regular Meeting of the Chagford Parish Council held via Video Conferencing "Zoom Us" on Monday 8th March 2021

Present: Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Parrott, Mrs. Phelps, Pope, Mrs. Printy, Ms Somme and Mrs. Stanbury (arrived at 8pm).

In attendance: Cllr: Nicky Heyworth, WDBC Ward Member and two members of the public.

135. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: Shears and Williams.

136. DECLARATIONS OF INTEREST

There were no interests to declare.

137. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 8th February 2021 were confirmed and signed as a true record.

138. MATTERS ARISING

a) The Greenway Project (Proposed Cycle Route from Moretonhampstead to Chagford (Min: 127(a) refers)

Cllr: Nicky Heyworth confirmed that the Steering Group had met with Sustrans and put them in touch with landowners and others. They will come up with three options for the route and then talk to the landowners. Dartmoor National Park Authority will also need to be consulted regarding biodiversity, the landscape etc. The crowd funding was very successful and the gifts for the donations will be send out shortly. The group are looking into merchandise such as T-Shirts, banners etc to promote the project. Sustrans report should be available in about a month. The group plan to promote the cycle route on Easter Saturday.

To clarify the minutes regarding Crowd Funding Cllr: Nicky Heyworth confirmed they had met the £7,000.00 target which included grants from DCC, WDBC and others. **Noted.**

b) Public Conveniences at the New Development (Min: 116(d) refers)

The Chairman reported that the lease for the public conveniences at Bellacouch Meadow between Chagford Parish Council and CG Fry has been exchanged and the keys have been collected. The public conveniences will stay locked until the car park is available to the public. The Council Public Liability Insurance covers the Public Conveniences however the Clerk is in contact with the Insurance Company regarding fixture and fittings. **Resolved:** to discuss the cleaning of the Public Conveniences and the management of the car park nearer to opening.

139. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was no urgent business.

140. GROUP/REPRESENTATIVES REPORT

Planning Control Matters – Cllr: Parrott

a) Ref: 0060/21 Maple Cottage, Great Weeke, Chagford

Proposed: Replacement window and new flue.

Resolved: to support the application. Policy DMD8 applies.

b) Ref: 0079/21 Lingcombe Farm, Chagford

Proposed: Agricultural building for the storage of hay (9m x 6m).

Resolved: to support the application. Policy DMD 34 applies.

c) Ref: 0066/21 Barn Adjacent to Lingcombe Farm, Chagford

Proposed: Refurbishment of an existing redundant farm building to create a holiday let, including parking area for two cars, new septic tank and new external store. **Resolved:** to support the application. Policies DMD 1a and DMD 44 apply. As the property is to be a Bothy for walkers Members felt one car space was sufficient. Concerns were raised with regard to the increased amount of traffic on the narrow lanes and bridge leading to the property.

d) Ref: 0068/21 14 Manor Drive, Chagford

Proposed: Erection of front porch, raised platform with balustrade and detached garden room to side plus rendering of house. **Resolved:** to support the application. Policy DMD 24 applies.

e) Ref: 0063/21 The Cricket Ground, Chagford

Proposed: Erection of three linked cricket practice nets.

Resolved: to support the application. Policies DMD 3 and DMD 31 apply. To ensure the Bridlepath will not be affected by the application.

Grant of Conditional Planning Permission

f) Ref: 0003/21 Lower Corndon Barn, Chagford

Insertion of rooflights to dwelling. Subject to conditions. **Noted.**

Refusal to Issue a Certificate of Lawful Use or Development

g) Ref: 0012/21 Lingcombe Farm, Chagford

Construction of single-storey garden room extension. **Noted.**

h) Ref: 0453/20 Little Weeke, Chagford

The Lawful use of the property and associated curtilage is that of domestic residential use with no restricted occupancy. **Noted.**

Grant of Listed Building Consent

i) Ref: 0624/20 Chagford House, Chagford

New enlarged gates to the walled garden in place of an existing pedestrian pass gate. **Noted.**

New Development Planning Application CG Fry

j) DNPA has approved non material amendments in respect of minor changes to Plots 13 and 14, 56 and 90. **Noted.**

Tree Works

k) Ref: 21/0004 Chagford Conservation Area – Proposed Tree Works, Englehurst.

DNPA has not protected the trees with a Tree Preservation Order. **Noted.**

l) Ref: 21/0007 Chagford Conservation Area – Proposed Tree Works, 23 New Street.

DNPA has not protected the trees with a Tree Preservation Order. **Noted.**

141. FINANCIAL MATTERS

a) Finance Group Report – Cllr: Mrs. Haxton

Cllr: Mrs. Haxton reported that the Finance Working Group met on Thursday 4th March 2021. The Accounts were reviewed for accuracy, checking invoices, statements, cheques and the receipts and payments book.

Currently the Accounts are as follows:-

Lloyds Bank Account	£5009.61 (This account is used for online payments)
National Westminster – Reserve A/C	£33330.62
National Westminster – Current A/C	£45440.50
National Westminster – Bonus A/C	£58549.51
Total	£142330.24

This reflects that the Council paid out approximately £20,000.00 for the second half of the multiplay, but also received a grant towards the refurbishment of the Market House of £10,000.00.

Covid-19 has affected the way that the Council works and therefore Zoom meetings are being charged at £14.39 per month, total cost to date £115.12.

The insurance premium may increase because it is necessary for the Parish Council to insure the interiors and fixture and fittings for the Public Toilets at Bellacouch Meadow. The whole building is insured by CG Fry. The Council's current public liability insurance will cover the toilets, but we need insurance against vandalism.

The fencing between the Health Centre and the Skate Park still needs to be replaced.

The noticeboard outside the Bird Cage requires attention as it is difficult to open much of the year as it reacts to the weather.

The Parish Council have given £3230.00 in grants to outside organisations. **Noted.**

**b) Approval to pay James Bowden and Son for a new toilet seat.
Resolved: to approve payment.**

- c) Approval to pay Ethan Gardner for Pest Control. **Resolved:** to approve payment.
- d) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.
- e) Approval to pay the Lengthsman for work carried out from August to December. **Resolved:** to approve payment.

142. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Coombe

Cllr: Coombe reported that the sign on the entrance gate has been re-fitted. The gravel steps were in need of weeding. The post and rail fencing beside the Health Centre has not been replaced to date. The hedge against the road is starting to encroach the overhead cables. The WI Bench is in poor condition but Cllr: Williams has this in hand. There was very little rubbish thanks to the Mums/Parents who have been cleaning up. The willow in the Skate Park is overgrown. Evidence of mole activity. The Skate Park was very tidy. The bridge next to the sand trap keeps returning!! A children's den/camp is being constructed in top corner of the field. The Infant Multi Play is showing its age but still serviceable. **Noted.**

b) Public Convenience Report – Cllr: Coombe

Cllr: Coombe reported that the Public Conveniences were in good order. **Noted.**

c) Repair of the Toilet Seat in the Ladies Toilet in the Market House

Cllr: Williams has replaced the broken toilet seat in the Ladies Toilet in the Market House. **Noted.**

d) Damaged Seat outside the Market House

The seat outside the gents in the Square was damaged by a vehicle unknown. Cllrs: Coombe and Williams have dismantled the seat and the Clerk is in contact with the suppliers to ascertain if the seat can be repaired and the Insurance Company. **Noted.**

e) The Control of Moles in the Jubilee Field

Due to the continuing reoccurring problems of moles on the Jubilee Field the Clerk called in the services of a local pest controller. **Resolved:** three moles were accounted for. Cllr: Ms Somme noted that she would not support any further eradication of moles on the Jubilee Field.

143. CLERK/CHAIRMANS REPORT

- a) The Chairman reminded the meeting that the Devon County Council Elections are scheduled to take place on 6th May 2021. **Noted.**
- b) Census 2021 – All households should complete the census on Sunday 21st March 2021 or as soon as possible after. You must complete the census by law and should be completed on line or you can request a paper form at www.census.gov.uk or call 0800 141 2021. **Noted.**

144. CORRESPONDENCE AND EMAILS

- a) A Thank you letter has been received from the Vice Chair of the Chagford Swimming Pool thanking the Council for the grant. **Noted.**
- b) The Public Hearings for the Dartmoor Local Plan Examination will run virtually between Tuesday 2nd March and Friday 12th March 2021. **Noted.**
- c) The Parish has received an email requesting an increase of bike stands in Chagford. **Resolved:** as this is a Parish matter the Parish Council will add bike stands to the Agenda of the Annual Parish Assembly to hopefully be held in May 2021.
- d) WDBC has agreed to amend charges in its pay and display car parks following a public consultation. The all-day tariff in Chagford Car Park will go up from £2.50 to £3.00. The new increased charges will come into effect from 1st March 2021. **Noted.**

145. ACCOUNTS FOR PAYMENT

a) o/l Mrs. S. Curtis – Salary	646.71
b) 4587 HM Revenue and Customs – PAYE	175.44
c) o/n Mrs. S. Curtis – Expenses	20.00
d) 4588 James Bowden and Son – Toilet Seat	16.50
e) 4589 Ethan Gardner – Pest Control	140.00
f) 4590 John Shears – Lengthmans Duties	1,122.00
g) 4591 South West Water Business – Services to Market Hs	82.51

The Meeting Closed at 9.00 p.m.