

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 8th July 2019 commencing at 7.30 p.m.**

Prior to the Meeting Cllr: James McInnes from Devon County Council attended the meeting to introduce himself and to give the Council an idea of the work he is involved with.

Cllr: McInnes main priority is Adult Services and Children Services. There are 750 children in care who could remain under the Council's wing until they are 25 years of age.

The percentage of retired people in Devon is higher than anywhere in the Country which puts a lot of pressure on the Council and a struggle to keep within budget.

There is also a lot of pressure on the roads in our county with many rural roads. DCC are proposing on liaising with local councils regarding repairs etc as we are on site!

Climate Change – Devon County Council has declared a Climate Emergency and plan to be carbon neutral by 2025.

Present: Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Parrott, Mrs. Phelps, Cllr: Pope, Mrs. Printy, Cllr: Shears, Ms Somme, Mrs. Stanbury and Williams.

30. APOLOGIES FOR ABSENCE

No apologies were received.

31. DECLARATIONS OF INTEREST

Cllr: Parrott declared an interest in Minute 35(a)

Cllr: Mrs. Stanbury declared an interest in Minute 35(a)

32. CONFIRMATION OF MINUTES

a) The Minutes of the Regular Meeting held on Monday 10th June 2019 were confirmed and signed as a true record.

33. MATTERS ARISING

a) Recycle More and Waste Less (Min: 28(g) refers)

Further to WDBC's decision to go-ahead with a new service which shifts the emphasis away from waste disposal to recycling. As requested WDBC have set the details of final re-processors for recycling collected at the kerbside and in recycling banks.

The costs of collecting and managing the on sale of the recycling is included in the contract with FCC Environment which costs £2.3 million annually. **Noted.**

| Material | Sorting facility | Final Re-processor | End Product |
|-------------------------------|--|----------------------------------|--|
| PET plastic bottles | Exeter City Council Materials Reclamation Facility | Roydon, Gwent | PET bottles |
| Natural HDPE plastic bottles | Exeter City Council Materials Reclamation Facility | Biffa UK Polymers, Cleveland | HDPE bottles |
| Coloured HDPE plastic bottles | Exeter City Council Materials Reclamation Facility | Polypipe Civils, Lincolnshire | Plastic pipes |
| Aluminium cans | Exeter City Council Materials Reclamation Facility | Novelis Recycling, Cheshire | Aluminium cans |
| Steel cans | Exeter City Council Materials Reclamation Facility | Celsa, Cardiff | Rebar (reinforcing rods in concrete) |
| Paper | n/a | DS Smith | Newsprint |
| Cardboard | n/a | Smurfit Cappa, Kent | Corrugated Card |
| Glass | n/a | URM, West Yorkshire | Glass containers |
| Textiles (kerbside) | n/a | Wilcox | Sent for reuse in developing countries |
| Batteries | n/a | Wastecare, Halifax | Steel for the automotive industry, Nickel for coins, Iron for Construction, Manganese for paint and Lead for Batteries/Roofing |
| Beverage Cartons (banks) | n/a | Ace UK, West Yorkshire | Coreboard (tubes) |
| Textiles (banks) | n/a | Salvation Army | Sent for reuse in developing countries |

b) County Committee for 2019-2023 Nomination Results (Min: 24 refers)

There were insufficient candidates to call for a ballot to be held; therefore the following councillors have been duly elected to the County Committee:

- Cllr: Graham Parker, Tavistock Town Council
- Cllr: Mrs. Gay Hill, Chagford Parish Council
- Cllr: Janet Goffey, Okehampton Town Council

1 vacancy remains and will be filled in due course. **Noted.**

34. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was no urgent business.

35. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Mrs. Hill

a) Ref: 0241/19 Land at Southill, Chagford – Certificate of Lawfulness Amended Plans

Proposed: Change of use of land for business use. The amendment relates to clarification in sections 7 and 8 that the existing use being claimed is B2 and B8. **Resolved:** to support the application.

Grant of Conditional Planning Permission

b) Ref: 0184/19 Saffron Meadow, Chagford

Reconstruct shed for use as a day room and recladding existing timber building. Subject to conditions. **Noted.**

c) Ref: 0167/19 Well Park, Chagford

Erection of agricultural lean-to. Subject to conditions. **Noted.**

Reports

d) Visit to Fernworthy Forest, 13th June 2019 – Cllr: Mrs. Hill

Members of the Council visited Fernworthy following an invitation from the Forestry Commission to see what work is being carried out within the Forest. This was a very interesting and informative visit showing Members the Teign Head area where logging is taking place. This is a very wet area which can only be worked in the summer months and will carry on through 2019 until 2021 and will then move on to another area year by year.

Noted.

e) Rural Futures Conference 2019 – Cllrs: Mrs. Haxton and Mrs. Malseed

Cllrs: Mrs. Haxton and Mrs. Malseed attended the Rural Futures Conference 2019 at the Boniface Centre, Crediton on 28th June 2019.

There were many presentations throughout the day the most notable was "The Hallmark of Good Insurance", Director, Allied Westminster Insurance. This involved the life of a Parish and potential insurance problems and also five year electricity checks. All Councils should have proof of these checks.

It was advised that all Parish Councils should have a Community Resilience Plan – Chagford Parish Council have an Emergency Plan.

A presentation was given by “Designing for Play”, Managing Director of TK Play which gave food for thought as Chagford are looking at new play equipment. **Noted.**

f) Eastern Link

Cllrs: Mrs. Hill and Williams attended the Eastern Link Meeting at Spreyton Village Hall on 20th June 2019.

Apologies had been received from DNPA, the Police and DCC.

An application to the Communities Together Fund was discussed as Chagford Parish Council was awaiting a grant for the Chagford Memory Café.

Inspector Mark Sloman had sent the crime statistics which were circulated prior to the meeting. Questions were asked regarding a campaign around driving dangerously near horses – there is no specific campaign being run by Devon and Cornwall Police.

There is an ongoing issue of vandalism in the woods at Sticklepath.

DCC sent through a report on the future of the Care Service. The Better Care Fund – this fund is money given by Central Government to improve public health, ie to intervene before the point of going into hospital. DCC have been working on a project to tackle rural fuel poverty ie connecting properties that currently run on Calor Gas to mains gas supplies.

Communities Together Fund – the TAP Fund had officially come to an end, and Communities Together Fund was no longer accepting applications the new schemes are “Doing What Matters” which is for larger projects ranging between £5000 and £20,000 with a match funding requirement of 25%. Parishes may need to work together on projects in order to be able to raise the necessary funds.

Another new funding stream is crowdfunding. WDBC have a crowdfund scheme with up to £2,500 per project available.

WDBC discussed the Future of the Waste Service and the changes to the service in West Devon. In September/October WDBC will be rolling out their new kerbside collection service which will include the ability to recycle plastic pots, tubs and trays, foil and tetrapacks.

Fly Tipping – WDBC has a number of locality officers that carry out search of the fly tipping to find evidence and then hand over to FCC, the contractor, to collect the waste. This can be a lengthy process.

Noted.

g) New Councillors Training

Cllrs: Mrs. Malseed, Pope and Ms Somme attended the New Councillors Training on 26th June 2019. The Councillors confirmed that the course was very enjoyable and informative with many exercises, ideas and problem solving. **Noted.**

h) The Recreational Trust AGM

Cllr: Mrs. Hill attended the Recreational Trust AGM on 4th July 2019. The Recreational Trust is chasing the Lottery Funding due to complications with the lease between the Parish Council and the Recreational Trust which is with the Land Registry.

The fencing was in need of repair adjoining the Commons and against the drive which is the Parish Councils responsibility.

The Parish Council gave the Recreational Trust a grant towards the lighting of the lane for the Air Ambulance this is still on going. **Noted.**

36. FINANCIAL REPORT – Cllr: Mrs. Haxton

- a) A meeting of the Financial Group was held 27th June 2019. The accounts had been scrutinised and approved to date.
Forthcoming and Future expenditure expected to include -
Market House – Services
Play Equipment with a view to purchase new equipment
Repair of the Skate Park Fence
VE Day 75 years 2020
Recreational Trust Fencing
Southcombe Gardens tidy up
New Burial Ground
Legal Fees – Leases for the Market House

A request for two grants has been received –
Chagford Conservation Group – **Resolved:** to obtain accounts
Proposed Cattle Grid – **Resolved:** to agree in principle however ascertain where further funding is coming from.

- b) A further grant of £1,000.00 from CELT has been received in respect of the Memorial Bench. **Noted**
- c) Approval to pay South West Water Business for the Services for Chagford Public Toilets. **Resolved:** to approve payment.
- d) Approval to pay South West Play for the repair of the safety surface under the swings. **Resolved:** not to approve payment due to unsatisfactory repair.
- e) Approval to reimburse the Clerk for the Petty Cash. **Resolved:** to approve payment.
- f) Approval to pay Devon Association of Local Councils for copies of the New Councillors Guide. **Resolved:** to approve payment.

- g) Chagford Parish Council is in receipt of a TAP Funding Grant of £1,000 for the Chagford Memory Café. **Resolved:** to pass on to the Memory Café.

37. ENVIRONMENT

a) **Jubilee Field Inspection Report – Cllrs: Mrs. Haxton, Mrs. Hill**

The repair of the safety surface under the swings was not satisfactory and South West Play has been informed. The Field was clean and tidy, the bins were full but used! The grass had been cut and looked tidy. There were many brambles around the field which need cutting back.

Cllrs: Mrs. Hill and Coombe met with South West Play to discuss new play equipment especially the Multi Play. South West Play had sent a number of suggestions which were displayed. **Resolved:** Members recommended a similar structure to the present Multi Play but suggested Monkey Bars and the structure to be made of Powder Coated Aluminium. The Clerk would pass on these comments and ask for a quotation.

b) **Public Convenience Inspection Report – Cllr: Mrs. Haxton**

Cllr: Mrs. Haxton reported that the Public Conveniences were in good order. **Noted.**

c) **Walk About**

It was thought to be a good idea to arrange a time to walk around the town to see what the Council own, what issues the town brings etc. **Resolved:** on Tuesday 23rd July there will be a walkabout, to meet in the Square at 6.00 p.m.

d) **Street Furniture – Public Liability**

Many Businesses, organisations etc are increasingly putting banners, A-Boards etc on the Market House and island to advertise their business or event. It is felt this to be an Insurance risk and these businesses and organisations should hold Public Liability Insurance for these signs.

Resolved: to write to all organisations, businesses and the Business Association pointing the Insurance issue out to them.

e) **Climate Emergency – Cllr: Ms Somme**

In the last few weeks many Parish and District Council's have declared a Climate Emergency. Cllr: Ms Somme proposed that Chagford follow suit by declaring a Climate and Ecological Emergency with an aim for Zero Carbon by 2025.

Cllr: Ms Somme proposed that a sub group be formed to research how this can be most effective.

Cllr: Mrs. Phelps left the meeting.

Resolved: to hold a public meeting to ascertain the interest of the parishioners.

f) **Repair of the Skate Park Fence**

The fence around the Skate Park was in need of repair as some of the upright stacks are rotten. **Resolved:** to put this work out for tender.

- g) **Repair of the Steps in the Jubilee Field**
The steps in the Jubilee Field was rotten and in need of repair. **Resolved:** to put this work out for tender.
- h) **The Cutting down of the Willow in the Skate Park**
The Willow is getting overgrown and needs cutting back. **Resolved:** a working group will be arranged to carry out this work.
- i) **The Cleaning of the Bus Shelter**
Since the Chagford Parish Council has taken over the Market House the bus shelter is the Councils responsibility. The bus shelter needs cleaning/brushing out on a regular basis. **Resolved:** this job will be added to the Jubilee Field and Public Toilet Inspections Rota.

38. **CLERK/CHAIRMAN'S REPORT**

- a) The Chairman pointed out that there is a big problem with dog fouling around Cross Tree. She suggested that a sign should be displayed at the site to hopefully make people aware. **Resolved:** to produce a sign for Cross Tree.
- b) Further to agreeing that CG Fry and Son could relocate the construction compound and site offices to the employment building and car park between June 2020 and the end of the project. CG Fry and Son are requesting some thought and indication of a sum for the car park rental. The Chairman suggested that the Parish Council ask for the path from Bretteville Close to Orchard Meadow to be upgraded in return for a rental. **Resolved:** Members agreed with this suggestion which would be put to CG Fry and Son.

39. **CORRESPONDENCE AND EMAILS**

- a) Local Pocket Parks Win Government Funding
A West Devon Community Interest Group has won £25,000 of Government funding to improve local community green space. The funding will be administered by WDBC. **Noted.**
- b) A person who has relatives in Chagford is querying the number of parish seats in Chagford as it has been noticed a number of seats have disappeared. **Resolved:** a list of Parish Seats has been forwarded however some seats have disappeared over the years for one reason or another.
- c) There are a number of Neighbourhood Planning Courses available in September/October 2019. **Noted**
- d) The next DNPA Development Management Committee will be held at Parke, Bovey Tracey on Friday 26th July 2019. **Noted.**
- e) Devon and Somerset Fire and Rescue Service have announced the proposed changes to Devon and Somerset Fire and Rescue Service. The Fire Authority have agreed a 12 week consultation period and are very interested in hearing local citizens views on the proposed changes for a new service delivery operating model. Have your say – Tavistock Library 12th August 11 am - 3 pm, Newton Abbot Library 20th August 10am – 2pm. **Noted.**
- f) The Access Officer for the British Horse Society is trying to ensure that local rights of way are protected in the light of the 2026 cut-off day. The BHS are trying to get the drift lane that runs between Lakeland and

Lingcombe recorded as a bridleway. They have been unable to establish ownership of the land. **Resolved:** Members could not shed any light on the ownership of the drift lane that runs between Lakeland and Lingcombe. It was suggested that they contact the Head of Recreation Access and Estates at DNPA.

- g)** Chagford Parish Council has received an initial enquiry as to whether the Council would be willing to rent a space in the Market House for a milk vending machine. **Resolved:** Members would be interested but if placed in the Market House a Change of Use would have to be sought.

40. ACCOUNTS FOR PAYMENT

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|--|----------|
| a) 4431 Mrs. S. Curtis – Salary | 577.61 |
| b) 4432 HM Revenue and Customs – PAYE | 144.60 |
| c) 4433 Mrs. S. Curtis – Expenses | 20.00 |
| d) DD – BT Telephone and Broadband Services (June) | 55.81 |
| e) 4434 South West Water Business – Services April-June | 272.02 |
| f) 4435 Mrs. S. Curtis – Reimburse Petty Cash | 90.49 |
| g) 4436 Devon Association of Local Council – Good Councillors Guide | 48.04 |
| h) 4437 The Chagford Memory Café | 1,000.00 |

The Meeting Closed at 9.55 p.m.