Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 8th August 2016 commencing at 7.30 p.m.

Present: Cllrs: Coombe, d'Arch Smith, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Ms Thorn and Williams.

Apologies: no apologies were received.

In attendance two members of the public.

150. DECLARATION OF INTEREST

Cllr: d'Arch Smith declared an interest in Minute 162

Cllr: Parrott declared an interest in Minute 162

151. CONFIRMATION OF THE MINUTES

The Minutes of the Regular Meeting held on Monday 11th July 2016 were confirmed and signed as a true record.

MATTERS ARISING

152. Turn Lake Leat (Min: 93 refers)

The metal sluice gate for Turn Lake Leat is in the process of being made. The Turn Lake account should be transferred into the Diamond Jubilee account by the end of the month. **Resolved:** the Chairman will inform the Council when the monies have been transferred.

153. 'The Wall' (Min: 132 refers)

The work on the wall of the new development is nearly complete Members were pleased with how it looks. **Noted.**

154. Fernworthy Harvesting Work (Min: 509 refs)

Mr. Ben Phillips, Area Forester, South Devon has updated the Council on the situation with the harvesting operation at Fernworthy Forest.

Work has progressed really well and by working the site in the summer period there has been fewer problems with ground damage compared with winter working. Due to some machine breakdowns, work will need to continue for another 2 – 3 weeks. Due to the summer holidays, haulage from the site will not take place through Chagford between the hours of 11.00 and 17.00. **Resolved:** to write to Mr. Phillips thanking him for the update and also thanking him for a job well done.

155. Skate/Ride Park Development (Min: 91 refs)

Cllrs: Mrs. Haxton and Mrs. Hill met with CELT and with skate/ride users on 20th July 2016. It was identified that the Skate/Ride Park could be completed satisfactorily with two pieces of equipment in the 3rd strip/row, and one piece of equipment in the 4th strip row.

The perimeter fencing would also be completed and an installation of a recycled plastic picnic table.

Some monies had already been raised and CELT has applied to DNPA's Communities Fund. The teenagers will look to raise a further £1,000 by a

sponsored abseil down the church tower. CELT is also asking the Parish Council for a grant to help with expenses. **Resolved:** to give CELT a grant of £500.00.

156. TAP Funding 2015/16

To date Chagford Parish Council and South Tawton Parish Council have not received the joint TAP Funding for the Rural Skills Worker. **Resolved:** the Chairman is in correspondence with West Devon Borough Council regarding the funding.

157. Defibrillator – Training and Fixing (Min: 55 Refers)

Chagford Parish Council has now received the Defibrillator and therefore need to organise training and the fixing of the Defibrillator to the Jubilee Hall. **Resolved:** to organise training at the Extraordinary Meeting on Monday 22nd August. To invite members of Morecare and the Conservation Group (both groups had expressed interest in buying a defibrillator) to join us on the 22nd August.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

158. Church Bells

The Chairman reported that she has received an email from the Church Warden regarding the removal of the Church Bells for restoration. The bells y will be moved from the Church on 26th August by tractor and then a crane will lift the bells on to a lorry. The Church Warden is requesting the use of the Cross Tree parking area to carry out this task. The gravel, grass and granite curbs will be protected. **Resolved:** the Councillors agreed the use of the Cross Tree parking area for removing and reinstating the bells.

159. Cross Tree Parking (Min: 129 refers)

Since writing to the Parochial Church Council regarding a car which is continually being parking in the Cross Tree parking area further cars have been using the parking. **Resolved:** to write to the PCC again, suggesting that the removable post has a padlock and the key could be kept in the Parish Office.

GROUP/REPRESENTATIVES REPORTS

Planning Matters - Cllr: Mrs. Hill and Cllr: Parrott

160. Ref: 0371/16 3 Valley View, Chagford

Replacement dwelling. Resolved: no objection

Cllrs: d'Arch Smith and Parrott left the meeting.

161. Ref: 0390/16 Land off Southcombe Street, Chagford

Conversion and extension of former stable to form a dwelling with the construction of an ancillary garage and new turning area. **Resolved:** to object to the application due to privacy issues and the design and materials used.

Cllrs: d'Arch Smith and Parrott returned to the meeting.

Listed Building Consent

162. Ref: 0387/16 Whiddon Park House, Chagford

Alterations to existing casement windows on SW elevation, groundworks for BT and power supplies and land drain to SE elevation and replacement rainwater goods and fascia repairs to NE and NW elevations with removal of redundant waste pipes. **Resolved:** no objection.

Grant of Conditional Planning Permission

163. Ref: 0296/16 Ryden, 12 Manor Drive, Chagford

Variation of proposed fenestration and access to studio over garage from approved planning drawings (re: 0535/14). Subject to conditions. **Noted.**

164. Ref: 0271/16 11 Manor Drive, Chagford

Erection of double garage. Subject to conditions. Noted.

Certification of Lawful Use or Development

165. Ref: 0271/16 Millholme, Mill Street, Chagford. Noted.

Group Reports

166. New Councillor Training Course - Cllr: Mrs. Stanbury

Cllr: Mrs. Stanbury attended a New Councillor Training Course on 14th July 2016. Cllr: Stanbury reported it was enjoyable and useful. There will be a Planning Training Course for Councillors in September which she would like to attend. **Resolved:** the Clerk will reserve a place along with other Councillors.

167. DALC County Conference - CIIr: Mrs. Hill

Cllr: Mrs. Hill reported on the DALC County Committee meeting, Cllr: Hill has resigned as the DALC trustee on the DCT, she has completed six years and Cllr: Cowling from Bishopsnympton was keen to take on the role. DALC have a group of members meeting with Somerset Association to discuss the Heart of the South West Devolution. Cllr: Hill is part of this group. **Noted.**

GENERAL PURPOSES AND POLICY MATTERS

168. DALC AGM and Conference – 11th October 2016

The AGM and Conference will be held on 11th October 2016 at Newton Abbot Racecourse. The Theme of the Conference is Devolution, the main speakers are Jonathan Owen and CEO of NALC and John Hart the Leader of DCC. There will be workshops on Affordable Housing, Devolution Employment, Community Governance, Grouping of Small Parishes and Highways.

169. Devon Communities Together Conference – 6th October 2016

The 2016 Rural Futures Conference - Devon Communities Together will be held on 6th October 2016 at The Watermark, Ivybridge.

The conference will be exploring those at the Heart of Devon with speakers from DEFRA, Business Information Point, NFER, DNPA (Dan Janota speaking about the consultation with the community of Chagford), Age UK and Devon Wildlife Trust. **Resolved:** any Councillor wishing to attend should let the Clerk know.

FINANCIAL MATTERS

- **170.** Approval to pay Chagford Combined Charity for the Hire of Endecott House (1 June 30 September 2016). **Resolved:** to approve payment.
- **171.** Approval to pay LexisNexis for the Arnold Baker Local Council Administration Book. **Resolved:** to approve payment.
- **172.** Approval to pay South West Play 50% of the total invoice for work completed so far in the Jubilee Park. **Resolved:** to approve payment.
- **173.** Approval to pay West Devon Borough Council for the cleaning of Chagford Toilets. **Resolved:** to approve payment.
- **174.** Approval to pay Yewtopia (Mr. Ben Pell) for cutting the banks and verges at Crossways, Manor Road and Lamb Park. **Resolved:** to approve payment.
- **175.** Approval to reimburse the Petty Cash. **Resolved:** to approve payment.

ENVIRONMENT

176. Jubilee Field Inspection Report – Cllr: Sampson

Cllr: Sampson reported that the Jubilee Field was in good order. The litter was manageable and everything was in good order. The grass had grown up against the wire fence around the Tennis Courts which looked untidy. Also the path alongside the Tennis Courts needs trimming. **Resolved:** to ask Mr. Ben Pell to trim the grass along the Tennis Court fence.

177. Public Convenience Inspection Report - Cllr: Sampson

Cllr: Sampson reported that the Public Convenience was in good order. **Noted.**

178. To Thank Mr. John Shears

Mr. John Shears has very kindly removed the willow, which had been cut down, from the Jubilee Field. It was proposed that Chagford Parish Council should give Mr. Shears an honorarium for his help in removing various waste for the Council throughout the year. **Resolved:** to write and thank Mr. Shears and give him an honorarium of £75.00.

CLERK AND CHAIRMAN'S REPORT

179. Chagford Jubilee Hall

Cllr: Lloyd Hill reported Jeffrey and Pengelly Builders had started the building works at the Jubilee Hall on 8th August 2016. **Noted.**

CORRESPONDENCE AND EMAILS

180. New Chairman of Dartmoor National Park Authority

Following the Authority's Annual Meeting Mr. Bill Hitchins was appointed as Chairman of the Authority and Mr, Maurice Retallick was reappointed as Deputy Chairman of the Authority.

Mr. James McInnes was reappointed as Chairman of Development Management Committee and Mr. Philip Sanders reappointed as Deputy Chairman of Development Manage Committee. **Noted.**

181. Leading the Way – Council Owned Company Moves a step closer
West Devon Borough Council approved the next innovative step towards
transferring all its services into a company which wold have the ability in the
future to trade its services. **Noted.**

182. Unwashed bottles causing a bit of a stink

Unwashed plastic bottles which had been placed in a recycling bank resulted in a number of west Devon recycling collectors feeling unwell. West Devon Borough Council would appeal to residents to wash out empty plastic bottles before recycling them. **Noted.**

183. Making a benefit claim just go a whole lot easier

West Devon Borough Council are able to offer a new service which will enable residents to make a benefit claim on line at their own convenience. **Noted.**

184. Massive investment in leisure – New operator's proposals revealed West Devon Borough Council has approved Fusion Lifestyle as the new operator for its leisure provision. **Noted.**

185. Changes to Council Tax Reduction – Have your say

A consultation asking residents for their views on proposed changes to the Council Tax Reduction Scheme is now open for comments. **Noted.**

186. Don't wait for winter – CosyDevon Central Heating Fund open for applications

CosyDevon's Central Heating Fund is open for applications. The fund can help with connecting your home to gas and installing central heating system in your home. **Noted.**

187. Came&Company

Came and Company Local Council Insurance have changed their trading style. Previously Came and Company Local Council Insurance was a trading style of Parish Council Insurance Brokers Limited however from 1st July this became a trading style of Stackhouse Poland Ltd. **Noted.**

188. Connecting Dartmoor and Exmoor Parish Update

The Connecting Dartmoor and Exmoor team in partnership with Airband Community Internet have successfully completed testing of the network and will now begin releasing postcode areas capable of connecting to th new wireless broadband service. **Noted.**

The Regard Corden

189. The Pound Garden

The action of the Council when clearing weeds from the Pound Garden was considered. **Resolved:** to write to the resident concerned.

190.	ACCOUNTS FOR PAYMENT	£
	a) Direct Debit - BT Telephone and Broadband Services (July)	46.69
	b) 4146 Mrs. S. Curtis – Salary	415.95
	c) 4147 HM Revenue and Customs	104.00
	d) 4148 Mrs. S. Curtis – Expenses	20.00
	e) 4149 Chagford Combined Charity – Hire of Endecott House	174.00

f)	4150 LexisNexis – Arnold Baker Local Council Administration	79.05
g)	4151 South West Play – 2 x Cradle Seats, Wet pour and repair	2,431.80
h)	4152 West Devon Borough Council – Cleaning Chagford Toilets	2,066.40
i)	4153 Yewtopia (Mr. Ben Pell) – Cutting of banks and verges	280.00
j)	4154 Mrs. S. Curtis – Reimbursement of Petty Cash	89.09
k)	4155 Chagford Film Festival – towards Insurance Costs	350.00
I)	4156 Chagford Conservation Group – towards Insurance Costs	200.00
m) 4157 North Dartmoor Search and Rescue		
n)	4158 Chagford Youth Cricket – grant to support	
-	Chagford Youth Cricket	250.00
o)	4159 James Bowden and Son – Padlock Jubilee Field	24.35

The Meeting Closed at 9.30 p.m.

Date		Signed	
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