

**Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 8<sup>th</sup> August 2022 commencing at 7.30 p.m.**

**Present:** Cllr: Kevin Coombe, Cllr: Mrs. Gay Hill (Chairman), Cllr: Christine Malseed, Cllr: Jill Millar, Cllr: Paul Mortimer, Cllr: Andrew Parrott, Cllr: Gill Printy, and Cllr: Stuart Wright.

**In attendance:** The Clerk, Mrs. Sarah Curtis and Cllr: Nicky Heyworth, West Devon Ward Member who arrived at 8.15 p.m.

**41. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr: Mrs. Margaret Haxton, Cllr: John Shears, Cllr: Rachel Short and Cllr: Marion Stanbury.

**42. DECLARATIONS OF INTEREST**

a) Cllr: Kevin Coombe declared an interest in Minute 46(f).

**43. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Regular Monthly Meeting held on Monday 11<sup>th</sup> July 2022 were confirmed and signed as a true record.

**44. MATTERS ARISING**

**a) 1 The Market House (Min: 33(b) refers**

The tenant has now opened the Florist Shop in 1 The Market House. The Chairman has pointed out to the tenant that there is no outside space with the shop. **Noted.**

**b) Climate and Ecological Event (Min: 37(d) refers)**

Cllr: Jill Millar confirmed that plans were going well for the event on Saturday 3<sup>rd</sup> September in Endecott House. She urged Councillors to attend to help and engage with the Parishioners. **Noted.**

**c) The Greenway Project (Min:38(a) refers)**

Following on from the public meeting in Moretonhampstead regarding the Greenway Project the Chairman has received an email from the Barrister who is giving legal advice to a number of local families who farm and/or live on the identified Feasibility Study. She wishes to attend a Parish Council Meeting to update Councilors on the progress of the Greenway Project. **Resolved:** to invite the Barrister to the September Parish Council Meeting.

**45. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

d) Due to the ever-increasing energy bills on the Market House Cllr: Stuart Wright has been making enquiries regarding other suppliers. The best rates he has been able to secure is from Octopus which would make a saving of approximately £730.00 per annum. **Resolved:** to change supplier to Octopus.

e) Openreach will be working from 19.00 until 06.00 hrs on Tuesday 25 October until Friday 28 October on the road from Lower Street to Crossways Cross. Openreach will be lifting covers and pulling cables so

not noisy. They will also be doing a letter drop to residents and businesses in the area. **Resolved:** to notify Forestry England as this may affect the log lorries.

#### 46. GROUP/REPRESENTATIVES REPORTS

##### Planning Control Matters

**a) Ref: 0267/22 Woodtown, Chagford**

Proposed: Replace windows with glass doors and construction of terrace on side elevation. **Resolved:** to support this application. Policy 3.7 Residential Alterations, Extensions and Outbuildings applies.

**b) Ref: 0282/22 Lower Drewston Farm, Drewsteignton**

Proposed: Single storey link extension to reinstate the U-shaped courtyard form and associated landscaping works; new window to form farmhouse, and one new window to former threshing barn. **Resolved:** to support this application. Strategic Policy 1.6 Sustainable Construction and Policy 3.7 Residential Alterations, Extensions and Outbuilding applies.

**c) Ref: 0291/22 Lingcombe Farm, Chagford**

Proposed: Conversion of barn to log store. **Resolved:** to support this application. Strategic Policy 2.1 Protecting the Character of Dartmoor's Landscape and Policy 3.7 Residential Alterations, Extensions and Outbuilding applies.

**d) Ref: 0293/22 Mill End Hotel, Chagford**

Proposed: Garden room in connection with existing hotel public house. **Resolved:** to support this application. Policy 5.5 Tourist Accommodation applies.

##### Prior Approval Granted

**e) Ref: 0167/22 Woodland, Stiniel Coppice, Chagford**

Woodland shelter for storage of forestry machinery used for the management of the woodland. **Noted.**

##### Prior Approval not Required

**f) Ref: 0239/22 Greatstones Farm, Chagford**

Agricultural storage building. **Noted.**

#### 47. FINANCIAL MATTERS

**a) Approval to pay Source for Business for services to the Market House.**

**Resolved:** to approve payment.

**b) Approval to reimburse The Dartmoor Shepherd for overpayment of rent on the Market House. **Resolved:** to approve payment.**

#### 48. ENVIRONMENT

**a) Jubilee Field Inspection Report – Cllr: Stuart Wright**

Cllr: Stuart Wright reported that there was lots of litter in the field. The play equipment all looked good and safe. There were man traps with timber containing nails. Otherwise, clean and tidy. **Noted.**

**b) Public Convenience Report – Cllr: Stuart Wright**

Cllr: Stuart Wright reported that one of the door locks was still missing in the Gentlemen's Public Convenience. The wallgates were all working well. **Noted.**

- c) **Quote from South West Play for work on the Play Equipment**  
South West Play have confirmed that the current lead time on the timber for the swing frame post is about 6 weeks. If concerned about the current timber post being rotten, we can remove this before South West Play gets to site. **Noted.**
- d) **Quote from C.B. Trees for the fence at the Jubilee Park**  
The quote for the works for the fence between the Skate Park and the Health Centre.  
Take down 20m of old fence and recycle  
Supply material and erect 20m of pail fencing to match the existing  
Replace 3 sections of capping on the existing fence  
Net cost: £2,830.00.  
**Resolved:** to request C.B. Trees to go ahead with the work.
- e) **Winter Salt 2022/23**  
Devon County Council are asking if Chagford needs salt for the winter.  
**Resolved:** all Councillors requested to check salt bins when passing and to check the amount of salt at the Recreational Trust.
- f) **Skate Park Repairs (Min: 26(c) refers)**  
Thank you to Cllr: Kevin Coombe who has been carrying out the repairs at the Skate Park. **Noted.**
- g) **EV Charging Points, Chagford**  
Work has started on installing EV Charging Points in the Chagford Car Park. The first part of the process is that the unit is installed within the parking bay. Western Power will then do the work to bring the power into the charging units. There is currently a significant wait for Western Power to carry out these works. West Devon Borough Council will notify us once the EV charging goes live. **Noted.**

#### 49. **CLERKS/CHAIRMAN'S REPORT**

- a) The second of the plaques for The Queen's Green Canopy have arrived. The Parish Council will need to have an unveiling ceremony. **Resolved:** the unveiling of the plaques will take place on Saturday 27<sup>th</sup> August 2022 in the Jubilee Field at 12.00 noon.
- b) At the 'Superlinks' meeting in December 2021 WDBC committed to relaunching the area Town and Parish Links Meetings. The first of the new 'Team West Devon' Eastern area meeting will be held via Microsoft Teams on 4<sup>th</sup> October 2022. **Resolved:** Cllr: Gay Hill will be attending and Cllr: Jill Millar will also join the Eastern Links.

#### 50. **CORRESPONDENCE**

- a) Temporary Prohibition of Through Traffic  
Saturday 10<sup>th</sup> September 2022 – 11<sup>th</sup> September 2022  
The Square, Chagford between the hours of 18.00 on 10<sup>th</sup> September and 18.00 on 11<sup>th</sup> September. This temporary restriction is considered necessary to enable the Chagford Food Festival. **Noted.**

- b) Following on from the expressions of interest that were invited from communities earlier in the year, there was a huge amount of interest in the offer of new 20mph limits for communities. In total 105 applications were made. At the cabinet meeting on Wednesday 13<sup>th</sup> July, lower speed limits with selected areas in Tiverton, Winkleigh, Ashburton and Atherington were approved. **Noted.**
- c) Dartmoor National Park are undertaking a major upgrade to their planning application data handling system. These services will be disrupted between 19<sup>th</sup> August and 12<sup>th</sup> September. They will not be able to accept planning applications; including discharge of conditions and non-material amendment applications or tree work applications. **Noted.**
- d) Notification of Road Closure – Road from Teign Marsh to Easton Cross, Chagford. South West Water has applied for a road closure to complete utility works near Teign Marsh. These works will take place on 6<sup>th</sup> November 2022 for 1 day. **Noted.**
- e) DALC AGM and Conference will be held on Wednesday 5<sup>th</sup> October 2022 at Exeter Racecourse. If any Councillor would like to attend please let the Clerk know. **Noted.**

**51. ACCOUNTS FOR PAYMENT**

a) DD – BT Telephone and Broadband Service (Aug)	60.49
b) DD – British Gas – Services to Ellis Drive	13.97
c) o/l – Mrs. S. Curtis – Salary	673.35
d) 4728 HMRC – PAYE	181.00
e) o/l – Mrs. S. Curtis – Expenses	20.00
f) 4729 Source for Business – Services to Market Hse	192.12
g) 4730 The Dartmoor Shepherd – reimburse rent	506.00

**The Meeting Closed at 9.05 p.m.**