

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 8th September 2014 commencing at 7.30 p.m.

Present: Cllrs: Bleakman, d'ArchSmith, Mrs. Haxton, Mrs. Hill (Chairman)
Lloyd Hill, Sampson, Shears and Williams.

Apologies: Cllrs Coombe, Parrott, Miss Stead and Ms Thorn

In attendance two members of the public.

163. DECLARATION OF INTEREST

There were no interests to declare

164. CONFIRMATION OF MINUTES

- a) The Minutes of the Regular Meeting held on Monday 11th August 2014 were confirmed and signed as a true record
- b) The Minutes of the Extraordinary Meeting held on Thursday 28th August 2014 were confirmed and signed as a true record

165. MATTERS ARISING

a) Friends of the Library (Min: 128a refers)

Councillors met with Friends of the Library and were asked to write a letter of support in maintaining a librarian at Chagford Library.

Cllr: Sampson and Cllr: James McInnes met with Peter Shields to go through the consultation. Cllr: Sampson confirmed Chagford Parish Councils support for Chagford Library short of any financial commitment.

The 13 week consultation has now closed and all responses will be considered and used in the decision making process. Further information on the next stages on the strategy will be published in the Autumn. **Noted** a letter of support for a librarian had been sent to DCC.

b) WW1 (Min: 128b refers)

Cllr: Williams had received a quote from F.J. Stevens and Son from Crediton for the work around the base of the War Memorial. The work is proving very expensive and it was agreed to obtain two further quotes and also to have a further meeting at the War Memorial to discuss design. **Resolved:** the clerk would request further quotes.

c) Beating the Bounds

The Chairman thanked everyone for making the Beating the Bounds a very successful day. The weather was perfect and everybody enjoyed the walk and the supper in the evening. Cllr: Sampson thanked Cllr: Mrs. Hill for her leadership and organisation of the event. **Noted.**

GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

166. 0470/14 Crannafords Industrial Park Chagford

Change of use of storage area from B1 to B8 and addition of roofing.

Resolved: The Council has no objection to the application subject to conditions. The containers shall be painted grey; the site boundary hedges be maintained and not cut to a height below 3m; appropriate limitations of the use of the container; all containers used for the storage of chemicals or dangerous substances should be clearly marked.

167. 0489/14 Waye Hill House, Chagford

Erection of rear two storey extension, front extension to entrance hall and glazed canopy over front door. **Resolved:** To object to the application. It is the Council's opinion that the proposed gable ends to the two-storey extension does not satisfy DNPA Policies.

Certificate of Lawfulness

168. 0448/14 Certificate of Lawfulness for the proposed use to change first floor flat into two apartments, 36 The Square, Chagford.

A letter had been received from Stephen Belli from DNPA noting the Council's objection to the proposed Certificate but pointing out that this type of application does not consider the particular planning merits of the scheme. This type of Certificate for proposed works is asking the question 'do I need planning permission'.

Noted.

Planning Appeal

169. Planning Appeal against refusal of 0288/14 Two-storey extension as an amendment to an approved extension, 7 Rivervale Close, Chagford. The appeal will be determined on the basis of written representations. **Noted.**

Grant of Listed Building Consent

170. 0311/14 Yardworthy Farm, Chagford

Repairs to stone walls and re-roofing of traditional farm buildings. Subject to the following conditions:- the works shall be begun before the expiration of three years; appropriately qualified archaeologist to carry out a full archaeological watching brief; no development shall take place prior to a Structural Engineer's Report; samples of all proposed surfacing, roofing etc shall be submitted to the Local Planning Authority; all stonework and repointing shall be laid and pointed using traditional techniques and materials. **Noted.**

Grant of Conditional Planning Permission

171. 0325/14 Higher Justments, Chagford

Erection of a conservatory extension. Subject to the following conditions:- the development shall be begun before the expiration of three years. **Noted.**

172. 0323/14 Stoneridge, Market Field, Chagford

West side of existing garage to be extended 1m to the west. Subject to the

following conditions:- the development shall be begun before the expiration of three years; the materials used in the finishing of the external walls and roof match those used on the existing building. **Noted.**

Refusal of Planning Permission

173. 0328/14 Middle Drewston Farm, Moretonhampstead

Reasons for refusal:- the Authority is not satisfied that there is a clearly established existing functional need for a second farm worker dwelling.

Noted.

174. Withdrawal of Planning Permission

0357/14 Higher Stiniel, Chagford

Erection of goat shelter, hay and equipment store with stone access track.

Noted.

Group Reports

175. Eastern Links Meeting

Cllr: Mrs. Hill attended the Eastern Links Meeting held on 4th September 2014. A general discussion was had on the Road Warden Scheme and how it was going to work. Discussion took place on the future of Eastern Links and which direction it should take. It was noted that no applications had been received for TAP funding. **Noted.**

176. Moretonhampstead Health Hub

There will be a Public Meeting at Moretonhampstead Sports Hall on Monday 3rd November from 6.00 p.m. – 8.00 p.m. for members of the public to hear about the feedback that has been collected as part of the review of community services, as well as being offered the chance to discuss the proposals for the future.

There will also be drop-in sessions for members of the public to be part of discussions around what happens next. The drop-in session will be in Chagford on Tuesday 28th October 2014 from 2.00 p.m. – 4.00 p.m. in the Jubilee Hall.

Four days have been set aside in September and October for 'Tour and Talk' sessions. This is for people from the surrounding area to visit the hospital and find out more about services that will be provided. **Noted.**

177. SHLAA Sites

The results of the Strategic Housing Land Availability Assessment is now on the DNPA website with a list and a map showing all of the sites submitted for assessment. The sites submitted for assessment in Chagford are:- Baileys Hey, Bellacouch Meadow, Bretteville Field, Land at Nattadon Hill House, Stonemans Meadow, and Chagford Cattle Market. **Noted.**

GENERAL PURPOSES AND POLICY MATTERS

178. Update on New Development

Cllrs: Mrs. Hill and Sampson met with West Devon to seek advice on the new

car park and toilets and how it could be managed.

Blue Cedar should be submitting their planning application in the next few weeks.

CG Fry's next consultation meeting is expected to be in October. **Noted.**

179. Request to provide a public email/electronic version of the Agenda

A request has been received that the Agenda for the Regular Parish Council Meetings should be provided to the public in an electronic version given that so many now use social media etc. This might be a way to get more participation and interest in local affairs. **Resolved:** the Agenda would still be posted on the noticeboard outside Endecott House but would also be put on the Parish Council Web Site.

180. DALC AGM and Conference 2014

The DALC AGM and Conference 2014 will be held on Saturday 11th October at Westpoint Conference Centre, Exeter. The theme for this year's conference is 'What's the future for Local Councils' and is designed to be a positive and forward facing event, especially with the May 2015 elections in mind. **Resolved:** if any Councillors wish to attend please let the Clerk know.

181. DALC News – Openness of Local Government Bodies Regulations 2014

Parish Councils will be required to revise their Standing Orders and Practices. **Resolved:** this will be discussed at the September Extraordinary Meeting.

FINANCIAL MATTERS

182. Approval to pay Ben Pell for Grass Cutting of the Jubilee Field. **Resolved:** to approve payment.

183. Approval to pay Ben Pell for Weed Spraying in Chagford. **Resolved:** to approve payment.

184. Approval to pay Ben Pell for Street Sweeping. **Resolved:** to approve payment.

185. Approval to pay Came and Company the Insurance Renewal. **Resolved:** to approve payment.

186. A letter had been received from Okehampton District Community Transport Group requesting funding for the Ring and Ride and Community Car Services. **Resolved:** to be discussed at the Finance Group.

187. £23.61 had been received from Chagford Commoners HLS Association. **Noted.**

ENVIRONMENT

188. Jubilee Field Inspection Report – Cllr: Shears

Cllr: Shears reported that there was a continuing problem with litter, with bins full and black bin liners of litter left. Hedges and shrubs need pruning and a general tidy.

The rubber around the Spica is split and needs repairing. **Noted.**

189. Public Convenience Inspection Report – Cllr: Shears

Cllr: Shears reported that the Public Convenience were in good order, however he thought that they would benefit from more ventilation. **Noted.**

190. Litter in the Jubilee Field and Skate Park – Cllr: Sampson

Cllr: Sampson expressed his concerns about the increasing amount of litter in the Jubilee Field and Skate Park. The bins were not being emptied enough and people were not using the recycling bins correctly.

Wez Cutler is taking some young people to tidy the park in a hope it will encourage them to take more care of the park. **Resolved:** the Jubilee Field and Skate Park should be inspected weekly, this item should be on the Agenda at the next meeting to report on progress being made in monitoring the litter.

191. Request for access to Garden

An email had been received requesting access to the Garden of 32 New Street from the lane that leads to the allotments, in order that the garden can be redesigned and remade. It would mean taking down the fence between the lane and the field however this would be made good. **Resolved:** Councillors would visit the site and then contact be made with Mr. Lewis the owner of the garden.

CLERK/CHAIRMAN'S REPORT

192. Office Space

The Clerk reported that the Community Room in the Fire Station had been reserved for every other Wednesday from 5th November 2014 until April 2015, from 11.00 a.m. until 1.00 p.m. **Noted.**

CORRESPONDENCE AND E-MAILS

193. Temporary Prohibition of Through Traffic and Parking

Mill Street, Chagford, between the Square and Manor Road between 8th September 2014 and 18th September 2014 to enable utility work – new gas service. **Noted.**

194. Code of Members' Conduct

WDBC have recently reviewed and amended its Members' Code of Conduct and have sent a copy of their amendments for information. **Noted.**

195. Community News Roundup

The response to Devon's library consultation is extremely positive.

A new step forward for Walking for Health, a new service led by Active Devon will create a wide variety of new opportunities for community volunteering and a strong network for Walking for Health in Devon.

Getting the most from our waste in Devon. Help the environment, save money and energy, keep up efforts to prevent waste going to landfill.

How will Devon Remember? Pay tribute to the sacrifices made by local people. **Noted.**

196. Town and Parish Our Plan

The next Town and Parish Our Plan workshop takes place on Friday 26th September in the Council Chamber at Kilworthy Park, Tavistock. **Noted.**

197. Council services in the palm of your hand

Council services are now available in the palm of your hand after the launch of a new mobile website by WDBC. **Noted.**

198. People power could cut energy bills in West Devon

A new scheme which brings residents together so they can bid for a better deal on gas and electricity is being launched in August by WDBC. Switch and Save will be the first of its kind in Devon. Residents who are considering changing their energy supplier can sign up for free to take part in a special community energy auction. **Noted.**

199. Domestic Abuse charity joins advice road show

A Devon charity which provide support to families affected by domestic abuse will be joining a free advice and information road show on a tour of West Devon. The road show will be at Chagford Library on 26th September along with Action on Hearing Loss. **Noted.**

200. Thank you

A letter of thanks has been received from Chagford Conservation Group for the £200 contribution to the group's annual insurance. **Noted.**

201. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Telephone and Broadband Services	39.22
b) Mrs. S. Curtis - Salary	468.46
c) Mrs. S. Curtis – Clerk's Expenses	20.00
d) Ben Pell – Grass Cutting, Jubilee Park	336.00
e) Ben Pell – Weed Spraying and Chemicals	248.00
f) Top Up of Petty Cash	27.67
g) Insurance Renewal	1,343.46

THE MEETING CLOSED AT 9.15 P.M.

Date Signed