

**Minutes of the Regular Monthly Meeting of the Chagford Parish Council held at Endecott House on Monday 8<sup>th</sup> November 2021 commencing 7.30 p.m.**

**Present:** Cllr: Kevin Coombe, Cllr: Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar, Cllr: Andrew Parrott, Cllr: Mrs. Gill Printy, Cllr: Rachel Short, Cllr: John Shears and Cllr: Stuart Wright.

**In attendance:** The Clerk, Mrs. Sarah Curtis and Cllr: Nicky Heyworth, West Devon Ward Member.

**74. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr: Christine Malseed, Cllr: Marion Stanbury and Cllr: Peter Williams.

**75. DECLARATIONS OF INTERES**

Cllr: Andrew Parrott declared an interest in Minute (79(i))

**76. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Regular Monthly Meeting held on Monday 11<sup>th</sup> October 2021 were confirmed and signed as a true record.

**77. MATTERS ARISING**

**a) Public Consultation 29<sup>th</sup> October 2021 (Min: 68(e)refers)**

A Public Consultation was held on 29<sup>th</sup> October 2021 for the Parish to give comments on a 20mph limit, a Graveyard, re-ordering the Square, request for bike stands. The Consultation was very well attended with many ideas and suggestions given. All the comments will be reviewed and considered alongside the topics. **Resolved:** a full report will be given at the Annual Parish Assembly in April 2022. There will be small groups of Councillors and Parishioners who will explore the ways that everything can move forward. A statement regarding the consultation will be placed on the Website, Facebook and the Noticeboards.

**b) Application to Name or Number a New Street (New Development in Chagford)**

West Devon Borough Council has received an application to name a new street. The developer has proposed the following name for the development – Woodcote Close. **Resolved:** to support the new name.

**c) Meeting with Chris Shears, Economic Development Specialist/Place and Enterprise**

The Chairman and Clerk met with Mr. Shears to discuss how he can help promote Chagford Businesses. There is a brand new initiative for creative and new ideas from local organisations that want to take this opportunity for financial help. The application for the funding is from 1<sup>st</sup> November until 30<sup>th</sup> November 2021. The link for more information and to apply is <https://westdevon.gov.uk/community-recovery-grant> **Resolved:** Mr. Shears said he would consider funding bike stands.

**d) Consultation on the amendments of Byelaws at Dartmoor National Park (Min: 66(a) refers)**

The public consultation on the draft proposed byelaws ended on 1<sup>st</sup> November 2021 and attracted more than 3,500 responses. These responses will be evaluated and considered ahead of further reports to the Authority for further consideration, likely to happen in early 2022.

**Resolved:** Chagford Parish Council generally support the draft proposals.

**e) Meeting with Handyman**

At the last Finance Group Meeting it was agreed to find a Handyman who could carry out jobs around the town for the Parish Council. The Chairman and Clerk met with Mr. Jo Farrington to discuss the work.

**Resolved:** Mr. Farrington will be carrying out the work needed around the town, following instruction and consultation with the Clerk.

**78. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

**a)** A request has been received for a grant towards the Christmas Lights in Chagford. The plan is to light up Chagford in spectacular fashion and £6,000.00 is hoped to be raised to cover costs. **Resolved:** to pass to the Finance Group for consideration.

**b)** An email has been received regarding the parking in Manor Drive and requesting that this is moved forward. A Highways Officer visited residents in Manor Drive in 2018 regarding the parking and it was agreed that Chagford Parish Council would add this to the proposed change in the Traffic Regulation Order, as yet the Traffic Order has not been implemented. **Resolved:** Cllr: James McInnes, DCC, is looking at the Traffic Order connected to CG Fry.

**c)** A request has been received from the Church Warden of St. Michael the Archangel, Chagford for a grant towards the upkeep of the Churchyard. **Resolved:** to pass to the Finance Group for consideration.

**d)** Temporary Prohibition of Through Traffic and Parking Thursday 9 December until Monday 13<sup>th</sup> December 2021 Road from Metherell to Hillhead Farm, Chagford. **Noted.**

**79. GROUP/REPRESENTATIVES REPORT**

**Planning Control Matters – Cllr: Andrew Parrott**

**a) Ref: 0548/21 17 Hares Close, Chagford**

Proposed: Single storey rear extension. **Resolved:** to support the application. Policy DMD24 applies.

**e) Ref: 0562/21 Lingcombe Farm, Chagford**

Proposed: Conversion of barn A to garaging and machinery store. **Resolved:** to support the application. Policies DMD5 and DMD24 apply.

**f) Ref: 0581/21 Millbrook Cottage, 15 Mill Street, Chagford**

Proposed: Creation of new roof terrace to existing dwelling with addition of two conservation style rooflights. **Resolved:** to support the application. Policies DMD3 and DMD24 apply.

**g) Ref: 0589/21 13 Orchard Meadow, Chagford**

Proposed: Erection of single storey extension. **Resolved:** to support the application. Policies DMD1a, DMD4 and DMD24 apply.

**h) Ref: 0591/21 1 Manor Drive, Chagford**

Proposed: Variation of condition 2 to planning reference 0077/20 to delete stone facing panels to garage and quoins and extend timber decked terrace to front elevation. **Resolved:** to support the application. Policy DMD24 applies.

**i) Ref: 0585/21 Teigncombe Farm, Chagford**

Proposed: Change of use of land from agriculture to mixed use agriculture/tourism to include the erection of two modulong glamping pods. **Resolved:** to support the application. Policies DMD35 and DMD44 apply.

**Listed Building**

**j) Ref: 0565/21 Collihole Cottage, Chagford**

Proposed: Addition of mezzanine floor approximately 3m x 4 for storage at the East end of the main barn. **Resolved:** The Council supports this application however recognize that it does not have the necessary skills to comment on the specific details of a Listed Building.

**Town and Country Planning Act 1990 (as amended)**

**Planning Appeal Against Refusal of a Household Application**

**k) Ref: 0096/21 10 Manor Drive, Chagford.**

First Floor extension to an existing garage to provide ancillary accommodation. **Resolved:** Chagford Parish Council supported this application and have no more to add.

**Grant of Conditional Planning Permission**

**l) Ref: 0470/21 Land at Lingcombe, Chagford**

Erection of agricultural building 9.14 x 6.09m). Subject to conditions. **Noted.**

**Refusal of Planning Permission**

**m) Ref: 0447/21 Epona, Chagford**

Agricultural barn (8m x 4m) with hardstanding and access track. **Noted.**

**80. FINANCIAL MATTERS**

**a)** Approval to pay British Gas for services to the Market House. **Resolved:** to approve payment.

**b)** Approval to pay RoSPA for the Safety Inspection of the Jubilee Field and Skate Park. **Resolved:** to approve payment.

**c)** Approval to pay South West Water for services to the Market House. **Resolved:** to approve payment.

**d)** Approval to pay DALC for the attendance of Cllr: Mrs. Gay Hill, Cllr: Jill Millar and the Clerk to the DALC AGM and Conference and the

attendance of Cllr: Jill Millar to the 'Being a Good Councillor II Course'.  
**Resolved:** to approve payment.

- e) Approval to pay the Royal British Legion a donation. **Resolved:** to approve a payment of £40.00.
- f) Approval to pay All Seasons for grass cutting the Jubilee Field and Crossways Bank on the 12<sup>th</sup> and 13<sup>th</sup> October 2021. **Resolved:** to approve payment.
- g) Approval to pay James Bowden and Son for Wasp Destroyer. **Resolved:** to approve payment.

## 81. ENVIRONMENT

### a) Jubilee Field Inspection Report – Cllr: Rachel Short

Cllr: Rachel Short reported that there was some litter but generally OK. There was one missing fence post – top roadside of fence. The hedges were being cut. Some mole activity in the whole area. The netball hoop had been moved to the hedge bank. **Noted.**

### b) Public Convenience Inspection Report – Cllr: Rachel Short

Cllr: Rachel Short reported that the Gents loos were still missing one internal and one external handle. **Noted.**

### c) RoSPA Safety Inspection of the Jubilee Field and Skate Park (Min: 70(d) refers)

The Safety Inspection have been circulated to all Members and Cllr: Kevin Coombe was working his way through the report. **Resolved:** that an Environment Group Meeting should be held to discuss the report and work needed to be done. The Skate Park report should be sent to CELT.

### d) Salt Bin Refill/Damage

It is the time of year when DCC will be filling salt bins. **Resolved:** if any Councillor finds a salt bin which needs filling or is damaged report to the Clerk.

### e) CEE Bill (Min: 68(e) refers)

No decision was made on the CEE Bill. Cllr: Jill Millar requested that the Climate and Ecological Emergency should be on the Agenda for the next meeting. She also requested that the Jubilee Hall should be booked for the 19<sup>th</sup> March 2022 for the Climate and Ecological Emergency Consultation. **Resolved:** the costings of hiring the Jubilee Hall would be discussed at the next Finance Group Meeting.

### f) Jubilee Field Boundary Stream (Min: 48(c) refers)

There are still problems regarding footfall at the rear of New Street gardens and the Jubilee Field across the leat. In recent weeks someone has on more than one occasion climbed over a resident of New Street's fence into his garden and taken timber and other small items. They have used his ladder to climb back out again. A make-shift bridge across the leat has been made using timber and other items of rubber matting and metal. **Resolved:** the Parish Council will monitor this.

## 82. CLERKS/CHAIRMANS REPORT

There was not Clerks/Chairman's Report

### 83 CORRESPONDENCE AND EMAILS

- a) An email has been received regarding the Consultation asking if consideration has been given to also offering the opportunity to contribute via digital means, for those who may be working late shifts or who are away on the date of the event. **Resolved:** will consider for future, however any Parishioner can email the Clerk with comments at any time.
- b) Cllr: Rachel Short had received an email regarding the Youth Work Project requesting to speak at the next meeting. **Resolved:** the person concerned should write to the Clerk requesting to speak at the Parish Council Meeting.
- c) Correspondence has been received regarding the Greenway Project. The correspondence was received from Parishioners of Chagford who object to the Greenway Project and have many concerns. Dartmoor National Park Authority have updated the Council on the progress. The Greenway Project commissioned Sustrans to undertake a feasibility study into a proposed cycle path between Moretonhampstead and Chagford.

Sustrans have sent a letter to a number of landowners along the route asking whether they would be interested in allowing a route across their land. They do not mention Compulsory Purchase (but they do mention compensation) and some of the landowners are concerned about this. In their letter to landowners Sustrans quote that the route has the backing of the National Park Authority along with a number of other organisations including Devon County Council. Officers have had discussion with the Greenway Project and Sustrans about their ambition and have supported the idea in principle. DNPA can confirm that officers have not given support to any single route. This is very much a feasibility study at this stage. It is incorrect to suggest that the Project has the backing of the National Park Authority. **Noted.**

### 84. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Telephone and Broadband Service (Nov)	55.36
b) o/l Mrs. S. Curtis - Salary	647.31
c) o/l Mrs. S. Curtis – Expenses	20.00
d) 4647 British Gas – Services to Bellacouch Toilets	93.92
e) 4648 Playsafely Limited – Safety Inspection	409.20
f) 4649 South West Water – Services to Market House	191.40
g) 4650 DALC – Attendance of Conference/Course	78.00
h) 4651 All Seasons – Grass Cutting	870.00
i) 4652 James Bowden and Son – Wasp Destroyer	11.20
j) 4653 Royal British Legion – Donation	40.00
k) 4654 HM Revenue and Customs – PAYE	174.15
l) 4655 Mr. N. Scott – Honorarium	100.00

**The Meeting Closed at 9.40 p.m.**