

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 8th December 2014**

Present: Cllrs: Bleakman, Coombe, d'ArchSmith, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd-Hill, Parrott, Shears, Miss Stead, Ms Thorn and Williams.

Apologies: Cllr: Sampson

320. DECLARATION OF INTERESTS

Cllr: Mrs. Haxton and Cllr: Williams declared and interest in Minute 323

321. CONFIRMATION OF MINUTES

- a) The Minutes of the Regular Meeting held on Monday 10th November 2014 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 24th November 2014 were confirmed and signed as a true record.

322. MATTERS ARISING

a) WW1 – Inscription

The Parochial Church Council has met and approved the application for a faculty to carry out work on the War Memorial. The PCC would like to approve the inscription.

Allen Van der Steen (the Church architect) has also commented on the proposed granite paving giving his recommendations. **Resolved:** to note Allan Van der Steen's comments and send a copy of the inscription to the PCC. Councillors were reminded to send their thoughts and words with regard to the inscription to Cllr: Sampson.

b) Swimming Pool Lease

Cllr: Sampson had not returned from the Super Links Meeting to give an update on the progress of the Swimming Pool Lease. **Resolved:** the Swimming Pool Lease will be on the Agenda for the next meeting.

c) Chagford Primary School

The Council have written to the Education Funding Agency expressing concerns about the future of the site, especially the School field. The EFA have replied stating that the letter will be located with other relevant information in order that the correspondence is shared with the contractor and their design team, once they are procured to undertake the design work for Chagford Primary School. **Noted.**

d) Update on the Damaged Seat

The seat has been removed from the square to Cllr: d'ArchSmith's workshop and is in the process of being repaired. **Noted.**

GROUP/REPRESENTATIVES REPORTS

Cllrs: Mrs. Haxton and Williams left the meeting

323. Ref: 0674/14 Lower Corndon Farm, Chagford

Proposed: Replace existing garage/store with new carport/store.

Resolved: To Object.

Cllrs: Mrs. Haxton and Williams returned to the meeting.

324. Ref: 0631/14 Rushford Mill Farm, The Old Piggery, Chagford

Proposed amended plans: Excavation of land and installation of farm production facilities and ramp and toilet structure (part retrospective).

Resolved: No Objection.

325. Ref: 0687/14 Crossways, Chagford

Proposed: Detached Oak-framed double garage. **Resolved:** No Objection.

326. Grant of Conditional Planning Permission

Ref: 0569/14 Chad Wyche, Manor Road, Chagford

Alterations and extension to existing dwelling and enlargement of forecourt (amendments to scheme approved under 0549/13). Subject to conditions.

Noted.

327. Withdrawal of Certificate of Lawfulness

Ref: 0586/14 Crossways, Chagford

The erection of a garage. **Noted.**

Group Reports

328. Eastern Links Meeting

Cllr: Sampson was delayed at the Super Links Meeting. **Resolved:** this item will be included on the next Agenda.

329. DALC County Committee

Cllr: Mrs. Hill attended the DALC County Committee on 7th December. The new Road Warden Scheme was discussed also the Lengthsman position and General Highways issues. There is a consultation out about modernising the Parish Poll. **Noted.**

GENERAL PURPOSES AND POLICY MATTERS

330. Masterplan Update

Following CG Fry's Public Consultation, Cllr: Mrs. Hill responded to David Lohfink thanking CG Fry for the consultation which was very helpful in giving background information and explanations.

Cllr: Hill noted points of concern which came out of the consultation ie lack of porches, electric points in the car park, the open space, fire places or only chimneys. Generally the comments of the plans were positive. The main concerns were the roads and highways, the entrance to Bretteville for construction traffic and the use of a dropped curb. The road needs to be safe but also to accommodate the large lorries which come in to the town. **Noted.**

331. Emergency Plan

The Emergency Plan was distributed to Councillors to deliver to the Parishioners. The plan will be put on the Web Site. **Noted.**

FINANCIAL MATTERS

332. National Salary Award

The National Joint Council for Local Government Services had reached agreement on the following:

- New pay scales for 2014-2016 to be implemented from 1st January 2015
- A non-consolidated (one off) payment for employees on SCPs 5-49 in December 2014

Resolved: to increase the Clerk's pay accordingly from the 01/01/15 and also pay the one off payment.

333. Approval to pay Ben Pell for Street Sweeping. **Resolved:** to approve payment.

334. Approval to pay Ben Pell for Grass Cutting of the Jubilee Field. **Resolved:** to approve payment.

335. Approval to pay DALC for attendance of Clerk on the CiLCA 1 day intensive course. **Resolved:** to approve payment.

336. Approval to pay Clerk travel expenses to the CiLCA 1 day intensive course. **Resolved:** to approve payment.

ENVIRONMENT

337. Jubilee Field Inspection Report – Cllr: Williams

There was very little litter in the Jubilee Field and the litter bin was empty. The grass had been cut but the litter should be picked up prior to cutting so it is not shredded across the field. The play equipment was generally good; however the train and seesaw will need attention at some point. **Noted.**

338. Public Convenience Inspection Report – Cllr: Williams

The toilets were generally in good order. The signature sheet to be signed by the cleaner had gone; it was felt that a sheet should be returned to be signed. **Noted.**

339. Annual Inspection and Risk Assessment of the Jubilee Field

Cllr: Coombe met with the Inspector on 23rd November for his annual inspection. Generally he was pleased with the overall state of the equipment; he was pleased that the swing poles had been replaced. He had a few concerns with the Seesaw; it was not dangerous but needs keeping an eye on. He recommended the Multi Play ramp be painted with anti-slip paint, he would like to see the leat fenced and the Train will need some attention. **Noted.**

CORRESPONDENCE AND E-MAILS

340. Proper Job Newsletter

Proper Job has produced a Fundraising Newsletter. Proper Job has raised just under £1000 so far, but they need help to reach their £20,000 target.

They are raising money for a purpose built vehicle with a customised logo.

Noted.

341. Deregulation of Alcohol Sales

Notice of a short period of consultation on the deregulation of alcohol sales by community organisations. This could be a significant advantage to community buildings, local clubs and organisations. **Noted.**

342. Community Council of Devon

Devon Communities Together, the new operating name for The Community Council of Devon. **Noted.**

343. Wellbeing drop-in sessions at Moretonhampstead Hospital

The Hospital is hosting wellbeing drop-in session in 2015. The session on Tuesday 24 February will have a theme of falls prevention and safety at home while the event on Tuesday 24 March will have a focus on diabetes. **Noted.**

344. ACCOUNTS FOR PAYMENT

	£
a) Mrs. S. Curtis - Salary	468.46
b) Mrs. S. Curtis - Expenses	20.00
c) Mrs. S. Curtis – Travel Expenses	18.00
d) Mrs. S. Curtis – National Salary award one off payment	100.00
e) DALC – Attendance of Clerk to CiLCA Course	144.00
f) SLCC – Registration for the Certificate in Local Council	250.00
g) Mr. Ben Pell – Grass Cutting, Jubilee Park	168.00

The Meeting Closed at 9.30 p.m.

Date **Signed**