

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 9th March 2020 commencing at 7.30 p.m.**

Present: Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Parrott, Mrs. Phelps, Pope, Mrs. Printy, Ms Somme, Shears and Mrs. Stanbury.

In attendance: Cllr: Nicky Heyworth WDBC Ward Member.

175. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Williams.

176. DECLARATIONS OF INTEREST

Cllr: Somme declared an interest in Minute 180(a)

Cllr: Printy declared an interest in Minute 180(a)

Cllr: Coombe declared an interest in Minute 180(a)

Cllr: Malseed declared an interest in Minute 180(c)

Cllr: Phelps declared an interest in Minute 180(b)

Cllr: Stanbury declared an interest in Minute 180(a)

177. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 10th February 2020 were confirmed and signed as a true record.

b) The Minutes of the Regular Meeting held on Monday 24th February 2020 were confirmed and signed as a true record.

178. MATTERS ARISING

a) Chagford Parish Annual Assembly (Min: 137(a) refers)

The Parish Annual Assembly will be held on Thursday 23rd April 2020.

Confirmation of speakers had been received from Dr. Kevin Bishop, DNPA, Mr. David Lohfink, CG Fry and Son, Alex Rehaag, Devon Home Choice, Cllr: James McInnes, DCC, and Cllr: Nicky Heyworth, WDBC.

The Council are still awaiting confirmation from Professor Chris Folland, Met Office. **Resolved:** to prepare posters as soon as possible to display and advertise on the Chagford Hub.

b) Market House

The Chairman reported that the tree outside the Public Convenience has fallen recently but Cllr: Coombe and Lee Miller had dealt with the tree. It was suggested that Paul Bartlett from Stone Gardens should be consulted as to whether a replacement should be planted. **Resolved:** Cllr: Coombe will speak to Mr. Bartlett

The Leases for the two shops in the Market House have now been sorted. When it was time for renewal should the leases be for 3 or 5 years. Also, should the Council take back the top floor of the Market House for a Council Office/storage. **Resolved:** Members agreed a 5-year lease. Members also thought it a good idea to take back the top floor of the Market House for a Council Office.

There had been problems in the Gents Public Convenience with water leaking from the cistern. **Resolved:** a plumber had been called.

The Chairman reported that she had the old copper Lloyds Bank sign and asked if she should offer it to the present owner of the old Lloyds Bank, Chagford. **Resolved:** Members agreed to offer the sign to the present owners.

c) Climate and Ecology Update (Min: 160(e) refers

The Chairman confirmed that the Mapping Group had met to discuss the mapping of the Parish to show where we can improve habitat and where trees can be planted. The Chairman confirmed that DNPA have a digital mapping system and has asked if they can produce a map of Chagford.

Cllr: Mrs. Somme confirmed that the Public Consultation Group had met and will be producing a questionnaire and random engagement with Parishioners for comments and ideas. **Resolved:** the next meeting of the Climate and Ecology Emergency will be on 6th April 2020.

d) Road Warden Scheme

Following on from the talk with Mr. Bailey regarding the Road Warden Scheme and wanting to volunteer to repair potholes. There is a Highway Maintenance Fund which can be applied for by Councils. Three volunteers are required, and a two-day training course, plus two days training for a Chapter 8 Certificate and training on how to repair potholes. However, there is a waiting list for the training. Tools can be borrowed from DCC but will have to be collected. DCC provide third party Insurance. **Resolved:** This is not a new venture and the Parish Council felt it was a lot for volunteers to commit too and Members were concerned about the third-party insurance.

e) VE Day (149(a) refers)

The celebrations will start on Friday 8th May 2020 at 2.55 p.m. with John Colpoys Wood singing the Battle's O'er in the Square. Robert Sampson will give the toast at 3.00 p.m. and at 7.00 p.m. the Church Bells will ring out following this refreshments and Entertainment will be available in Endecott House.

On Saturday 9th May 2020 there will be a Coffee Morning in Endecott House and at 3.00 p.m. the Street Party will begin with bring and share food. The Parish Council will borrow the tables from Chagford Show Committee but those Parishioners attending should bring a chair, cutlery and crockery. The Parish Council will provide tea and coffee.

On Sunday 10th May 2020 there will be a Church Service at 10.30 a.m. and those Parishioners who went to war will be read out.

Resolved: permission has been granted to close the Square, Chagford on Saturday 9th May 2020. Members are asked for help on these days.

179. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

a) The Chairman thanked all those who attended the Council Annual Dinner on Saturday 29th February 2020. Cllr: Mrs. Haxton thanked the Chairman

for her hospitality and reported that it was a very good night which everyone enjoyed. **Noted.**

- b) The Chairman made comment on the Coronavirus and reported that the Council would follow Public Health England and Devon County Council's advice regarding the virus.

At present we should carry on as normal and the Emergency Plan will be implemented when necessary. In the meantime, take every sensible precaution to make sure you do not spread any infections or virus. Self-isolate if necessary, wash hands regularly with soap, carry tissues to catch your cough or sneeze then bin tissue and wash hands. **Noted.**

- c) It was noted that a disabled parking space had been painted on Mill Street. This is for any blue badge holder to use. **Noted.**

180 GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

Cllrs: Coombe, Mrs. Printy, Ms Somme and Mrs Stanbury left the meeting

- a) **Ref: 0078/20 Market Field Recycling Centre, Crannafords Industrial Park, Chagford.** Proposed: Removal of existing building and facilities and replace with a single building. **Resolved:** to support the application if DNPA think enough parking is available and the building continues to be used as a community re-use centre.

Cllrs: Coombe, Mrs. Printy, Ms Somme and Mrs. Stanbury returned to the meeting.

Cllr: Mrs. Phelps left the meeting

- b) **Ref: 0077/20 Karunda, 1 Manor Drive, Chagford**

Proposed: Alterations and extensions to form a new front entrance and extension to garage and single storey extension to the north-west gable (revision to approved permission ref: 0397/19). **Resolved:** to support the application.

Cllr: Mrs. Phelps returned to the meeting

Cllr: Mrs. Malseed left the meeting

Certificate of Lawfulness

- c) **Ref: 0098/20 The Kennels, Factory Cross, Chagford**

Proposed: Change of use of land for the siting of a mobile home as a dwelling. **Resolved:** to support the application if the site is used as a kennels and needed for staff accommodation.

Cllr: Mrs. Malseed returned to the meeting

Tree Works

- d) **Ref: 20/0011Chagford Conservation Area: Proposed Tree Works Baileys Hey.**

The National Park Authority has received an application to carry out works to trees. two Larch – fell, Beech – Crown lift, Horse Chestnut – remove lower branches, two Douglas Fir – Fell, Robinia – Remove stem, Robina – Crown lift, three Ash – Fell, Oak, Birch and Cherry – Remove lower

branches, Horse Chestnut and Beech – Remove crossing branches.
Resolved: to support the application.

Reports

e) Dartmoor Assembly – Climate and Ecological Crisis Conversations – Cllr: Pope

Cllr: Pope attended the Climate and Ecological Crisis Conversations at the Jubilee Hall, Chagford on Saturday 7th March 2020. Cllr: Pope reported the event was well attended.

There were many speakers attending including Dr. Kevin Bishop from DNPA who spoke about the restoration of the Peat Bogs and the grazing on Dartmoor. David Ramsden spoke about the Global Climate Change and targeting Zero Carbon. Donna Cox spoke about wildflower meadows. The Environment Agency attended regarding water levels. Practical Projects regarding community energy was discussed. A Farmer gave a talk on the changes in farming and land management and more engagement with farmers and the NFU was needed. A young person from Exeter College gave an excellent talk from a young person's point of view on ways to develop and cope with climate changes in the future. **Noted.**

Cllr: Coombe left the meeting.

181. FINANCIAL MATTERS

f) Approval to pay Tony Mears for work carried out on the Jubilee Field.

Resolved: to approve payment.

g) Approval to pay Mrs. Gay Hill for 1 x Chestnut Pale Fencing. **Resolved:** to approve payment.

182. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Coombe

As Cllr: Coombe had left the meeting the Chairman reported that the steering wheel had been taken off the Bo Peep Multi Play for safety reasons. The 4-seater springer had blown/fallen over and has been taken away. **Resolved:** to ask South West Play to resite the 4-seater springer and check the seesaw is stable.

b) Public Convenience Inspection Report – Cllr: Coombe

As Cllr: Coombe had left the meeting the Chairman reported that the overflow in the Gents Public Convenience was leaking but a plumber had been called. **Noted.**

c) Cricket Field Boundary Fencing (Min: 168(d) refers)

Martin Guscott has trimmed the Beech Fence at the Cricket Field and will put the new fencing in when the weather improves. **Noted.**

d) Chagford Plastic Free

Chagford Plastic Free has been launched and a photo shoot was held in Chagford to promote single use plastic free. **Noted.**

183. CLERKS/CHAIRMAN'S REPORT

- a) The tree outside the public convenience had to be cut up and taken away as it was blocking the Square. Lee Miller kindly came out early on Sunday morning on his way to work. He cut up the tree and removed all the branches etc from the Square. Lee was unsure of what to charge and preferred that the Parish Council just covered his costs. The Chairman proposed that he was given something from the Petty Cash. **Resolved:** Members agreed this was the best way to show the Council's appreciation of his quick response.

184. CORRESPONDENCE AND EMAILS

- a) The next DNPA Development Management Committee will be on 3rd April 2020 at Parke, Bovey Tracey. **Noted.**
- b) A Temporary Prohibition of Through Traffic and Parking had been received. On 28th May 2020 from 8.00 a.m. until 16.00 at Mill Street, Chagford. To erect pole in tarmac road for pole changes. **Noted.**
- c) A Temporary Prohibition of Through Traffic and Parking had been received. On 7th June 2020 from 9.00 a.m. until 22.00 at The Square, Chagford. Proper Job Music Day.
- d) Cllr: Mrs. Phelps was asked to witness the parking of the Enforcement Officer in Chagford who was parked outside the white lines. The Parishioner also commented on the attitude of the Officer, which was not apologetic when questioned about his parking. **Resolved:** to inform the Parishioner to contact Devon County Council if he wished to make a complaint.

185. ACCOUNTS FOR PAYMENT

	£
a) 4510 Mrs. S. Curtis – Salary	577.61
b) 4511 HM Revenue and Customs	144.40
c) 4512 Mrs. S. Curtis – Expenses	20.00
d) 4513 Tony Mears – Work to Jubilee Field	996.00
e) 4514 Mrs. G. Hill – Chestnut Pale Fencing	104.40

The Meeting Closed at 9.20 p.m.