

**Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 9<sup>th</sup> July 2018 commencing at 7.30 p.m.**

**Present:** Cllrs: Coombe, Hamer, Mrs. Haxton (Vice-Chairman), Lloyd Hill, Lloyd, Sampson, Mrs. Stanbury, Miss Stead, Mrs. Thorn and Williams.

**40. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllr: Mrs. Hill (Chairman) and Parrott.

**41. DECLARATIONS OF INTEREST**

Cllr: Lloyd declared an interest in Minute 43 (b).

**42. CONFIRMATION OF MINUTES**

- a) The Minutes of the Regular Meeting held on Monday 11<sup>th</sup> June, 2018 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 25<sup>th</sup> June, 2018 were confirmed and signed as a true record.

**43. MATTERS ARISING**

**a) Communities Together Fund (TAP Fund)**

For 2018/19, the previous Town and Parish (TAP) fund has been relaunched across the Country as the Communities Together Fund. The aim of the Communities Together Fund is to encourage communities to work together; identifying new ideas for their mutual benefit. Applications are welcome from community projects benefiting, enhancing and making a difference to communities.

A list of the types of community project applications which would be welcomed are:-

- Reducing social exclusion/increasing social inclusion,
- Improving community capacity, cohesion and connectedness,
- Reducing loneliness and/or isolation across and between all ages,
- Improving community safety, promoting good citizenship and kindness/reducing anti-social and criminal behaviour,
- Encouraging life-long learning and development/improving productivity and prosperity,
- Encouraging and increasing volunteering and employment prospects and opportunities,
- Improving physical, mental and emotional health and well-being,
- Improving living conditions/tackling homelessness,

**Resolved:** Ideas were discussed but Members needed time to consider projects. The Clerk will circulate types of eligible projects.

**b) Entrance to Hares Close**

It has been brought to Chagford Parish Councils attention that when traffic is going in and out of Hares Close they are not aware that there is still a pavement running along this road. Pedestrians are also not aware of cars going in and out of Hares Close, especially children who use this route to get to School. The Clerk has written to Blue Cedar requesting that temporary signs be put up at the entrance to Hares Close warning both vehicles and pedestrians. Blue Cedar informed the Council that the road

is configured as per the requirements of the Highway Authority and it would not be Blue Cedar's responsibility to erect signs without consulting the Highway Authority. **Resolved:** to invite a representative from Blue Cedar to meet with the Parish Council to discuss this matter and others.

**44. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

**a) Cross Tree Path (Min: 22(b) refers)**

The Vice-Chairman reported that the Parish Council have not heard back from the PCC regarding the work at Cross Tree but felt that time was going on and, the Council needs to move forward with the repairs. The Clerk reported that she had heard back from the PCC and they were struggling to contact the Contractor to discuss the proposed work and other associated work that is needed. **Resolved:** Cllr: Williams will ask the contractor to contact the Clerk. The Clerk will also speak to the Church Office to ascertain the best time for the work to be carried out.

**45. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters**

**a) Ref: 0304/18 56 The Square, Chagford**

Proposed: Change of use to offices and alteration to dormer. **Resolved:** to support the application.

**b) Ref: 0111/18 Leatside, 3 Rivervale Close, Chagford**

Proposed Amended Plans: Demolition of existing single storey extension for replacement with granite and oak room. The amendment relates to minor change to footprint of proposed extension and timber cladding. **Resolved:** to support the application.

**c) Ref: 0318/18 Dapwell Hey, 10 Southcombe Street, Chagford**

Proposed: Replacement garage. **Resolved:** to support the application.

**d) Ref: 0334/18 8 Lower Street, Chagford**

Proposed: Infill extension at front of property with associated fenestration alterations. **Resolved:** to support the application.

**Listed Building Consent**

**e) Ref: 0334/18 8 Lower Street, Chagford**

Proposed: Internal alterations including works to floors, ceilings and wall, and external repairs and refurbishments to windows and door. **Resolved:** The Council supports this application however recognize that it does not have the necessary skills to comment on the specific details of a Listed Building.

**Grant of Conditional Planning Permission**

**f) Ref: 0214/18 Chagford Church of England Primary School, Chagford**

Removal of condition 12 (stone faced hedgebank) and variation of condition 13 (landscaping and planting). **Noted.**

**g) Ref: 0221/18 Higher Mead, Chagford**

Erection of double garage. **Noted.**

**For Information Only**

**h) Ref: 0245/18 Little Thorn Farm**

Proposed: Change of use from Farm Office to Holiday Let (Removal of Porch). **Noted.**

**46. FINANCIAL MATTERS**

**a) Financial Group Report – Cllr: Mrs. Haxton**

The accounts to date were considered to be within the projected parameters. The Lengthsman was paid for work carried out in February and March and will be claimed from the TAP fund in the autumn. The Council will need to decide whether to contract out again.

The receipts and payments book was checked against the invoices and statements.

The Financial Group considered requests for grants from Chagford Conservation Group, North Dartmoor Search and Rescue and Chagford Recreational Trust. It was suggested that the Council should give a grant of £220.00 to both the Chagford Conservation Group and North Dartmoor Search and Rescue.

The Recreational Trust need to upgrade the drive in order to comply with regulations now that it has the DAAT Landing Site and, to attract more trade. There is also a need for weighted gates to stop ponies coming in off Parley Hill and to stop them coming onto the cricket field. It was suggested to give an initial grant of £500.00. **Resolved:** to give Chagford Conservation Group and North Dartmoor Search and Rescue a grant of £220.00 each. Members would like in principle to give a £500 grant to the Recreational Trust but would like to see the proposed plans for the upgrade to the drive and the materials that will be used before providing the grant.

The Jubilee Field will require a lot of work in the autumn, trimming back hedges and general tidying up of the field. The play equipment is now twenty years old and is beginning to show signs of age. Should the Council be ring fencing some funds to replace some of the equipment?

The Council would like to support the WW1 centenary and suggest putting £500 aside to ensure that the entire Parish can join in.

The Burial Ground is still very necessary and the Chairman is having a meeting with the DALC secretary in order that we are working on up to date information. **Noted.**

- b) Approval to pay Chagford Combined Charity for the hire of Endecott House. **Resolved:** to approve payment.
- c) Approval to pay Yewtopia for grass cutting of the Jubilee Field on 15/5 and 29/5 and the cutting of banks and verges. **Resolved:** to approve payment.
- d) Approval to pay Yewtopia for grass cutting of the Jubilee Field on 12/6 and 26/6, cutting banks and verges on 19/6 and spraying of weeds within the 30mph zone on 26/6. **Resolved:** to approve payment.
- e) Approval to pay WDBC for the Dog Warden Joint Partnership Scheme for the period 01/04/2018 – 31/03/2019. **Resolved:** to approve payment.
- f) Approval to pay NDSR a grant of £220.00. **Resolved:** to approve payment.
- g) Approval to pay Chagford Conservation Group a grant of £220.00. **Resolved:** to approve payment.
- h) Approval to pay Chagford Recreational Trust an initial grant of £500.00. **Resolved:** In principle, but require details of work planned and materials that will be used.
- i) Approval to pay Diamond Drilling for the drilling of the hole in the Market House for the Diamond Jubilee Clock. **Resolved:** to approve payment.

#### 47. **ENVIRONMENT**

##### a) **Jubilee Field Inspection Report – Cllr: Mrs. Haxton**

Cllr: Mrs. Haxton reported that the field was looking in good condition although the grass was dried up due to the good weather. There was very little litter and there were no problems with the play equipment. **Noted.**

##### b) **Public Convenience Inspection Report – Cllr: Mrs. Haxton**

Cllr: Mrs. Haxton reported that the Public Conveniences were clean and tidy. **Noted.**

#### 48. **CLERK/CHAIRMAN'S REPORT**

- a) The Clerk asked for the Members approval to add Cllr: Lloyd's name to the list of signatories for signing Council cheques. **Resolved:** to approve adding Cllr: Lloyd to the list of signatories.

**49. CORRESPONDENCE AND EMAILS**

**a) Proposal for Devon and Cornwall Police to merge with Dorset Police**

Devon and Cornwall Police and Crime Commissioner Alison Hernandez is very keen that town and parish Councils submit their views by completing the survey. This can be completed both as a council and as individual councillors. The survey is open until 27<sup>th</sup> August 2018. **Resolved:** to circulate the email to all Members and the Chairman and Vice-Chairman will complete the survey on behalf of Chagford Parish Council.

**b) Dartmoor National Park Development Management Committee**

The next Development Management Committee will be held on Friday 27<sup>th</sup> July, 2018 at Parke. **Noted.**

**50. ACCOUNTS FOR PAYMENT**

<b>a)</b> Direct Debit – BT Telephone and Broadband Services	53.13
<b>b)</b> 4314 Mrs. S. Curtis – Salary	547.21
<b>c)</b> 4315 HM Revenue and Customs – PAYE	136.80
<b>d)</b> 4316 Mrs. S. Curtis – Office Expenses	20.00
<b>e)</b> 4317 Chagford Combined Charity – Hire of Endecott House	174.00
<b>f)</b> 4318 Yewtopia – Grass Cutting	430.00
<b>g)</b> 4319 Yewtopia – Grass Cutting and Weed Spraying	720.00
<b>h)</b> 4320 NDSR – Grant	220.00
<b>i)</b> 4321 Chagford Conservation Group	220.00
<b>j)</b> 4323 Diamond Drilling – Hole for Clock	210.00

**The meeting closed at 8.50 p.m.**