

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 9th August 2021 commencing 7.30 p.m.**

Present: Cllr: Kevin Coombe, Cllr: Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar, Cllr: Debbie Phelps, Cllr: Mrs. Gill Printy, Cllr: John Shears, Cllr: Marion Stanbury (arrived at 7.40 p.m.), Cllr: Peter Williams.

In attendance: Cllr: Nicky Heyworth (joined at 7.40 pm.), West Devon Ward Member and one member of the public.

41. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Christine Malseed, Cllr: Andrew Parrott and Cllr: Rachel Short.

42. DECLARATIONS OF INTEREST

Cllr: Marion Stanbury declared an interest in Minute 46(a).

43. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 12th July 2021 were confirmed and signed as a true record.

44. MATTERS ARISING

a) Meeting with West Devon Borough Councillor

Cllr: Mrs. Gay Hill, the Clerk and Kirstie Howie met with Cllr: Terry Pearce and Emma Widecombe from West Devon Borough Council to discuss the installation of Bike Stands on the Car Park. Different areas were discussed for safety and visibility prior to a consultation later in the year.
Noted.

b) Seats/Benches and Walkabout

Councillors met on Monday 26th July 2021 to walk around the town to view the location of the MacMamara and other seats/benches which will be added to the Parish On Line mapping system. **Resolved:** a very informative evening.

c) Proper Job Music Day (Min: 33(c) refers

Devon County Council have given permission for the Square including the disabled parking bays to be closed for the Proper Job Music Day on Saturday 4th September 2021 between the hours of 9:00 and 23:00.
Noted.

45. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMANS DISCRETION

a) Farewell and thank you to Wez Cutler. Wez Cutler, the part-time Youth Worker, is leaving at the end of August for a new full-time role elsewhere. Wez with the help of local volunteers, has done a tremendous job for Chagford's young people. On 27th August there will be a farewell with a party on the edge of the Cricket Ground. There will be food and drink and plenty of fun entertainment.

On The Edge Youth Work project was set up by a group of local churches. Their congregations and governing bodies have provided around half of the funding. Other funding has come from grants from Devon Youth Services etc. The project is overseen by Chagford Education and Leisure Trust. There will be discussions about the way forward. **Noted.**

46. **GROUP/REPRESENTATIVES REPORTS**

Planning Control Matters – Cllr: Mrs. Gay Hill

a) Ref: 0410/21 Land to the East of Stiniel Down, Chagford

Proposed: Creation of 200m access track. **Resolved:** to Object to the application as at present there is no proven need and the new trees planted are apple trees. If permission should be granted, conditions should be applied, re-planting of trees. The varying huts, chalets etc should be removed and not used for domestic purposes.

Grant of Conditional Planning Permission

b) Ref: 0278/21 Flat 6, Meldon Hall, Chagford

Proposed: Insert two roof lights. Subject to conditions. **Noted.**

c) Ref: 0263/21 Lingcombe Farm, Chagford

Proposed: Conversion of outbuilding into extension to house. Subject to conditions. **Noted.**

d) Ref: 0298/21 Honeybags, Easton Cross, Chagford

Proposed: External works, car parking modifications and car port with store. Subject to conditions. **Noted.**

Reports

e) To Approve the Revised Standing Orders

Revised Standing Orders had been circulated to all Members.

Resolved: the Revised Standing Orders were approved and adopted.

f) Traffic Regulation Order (TRO)

Following a Public Consultation at the beginning of May 2018, the Parish Council forwarded details to C.G.Fry in order that the changes could be attached to the TRO which they are seeking to obtain, in order to do the works on Lower Street. Cllr: James McInnes is now trying to obtain sight of the TRO to take forward to a Public Consultation. **Resolved:** await confirmation from Cllr: McInnes so a Public Consultation can be organised.

47. **FINANCIAL MATTERS**

a) Approval to reimburse Cllr: Mrs. Gay Hill for the purchase of two toilet seats for the Chagford Public Conveniences. **Resolved:** to approve payment.

b) Approval to reimburse the Clerk for the purchase of an Ink Cartridge. **Resolved:** to approve payment.

c) Approval to reimburse the Petty Cash. **Resolved:** to approve payment.

d) Approval to pay All Seasons for Grass Cutting on 7.7.21, 15.7.21 and 29.7.21. **Resolved:** to approve payment.

e) Approval to pay South West Water for services to the Market House. **Resolved:** to approve payment.

48. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Debbie Phelps

Cllr: Debbie Phelps reported that the grass had been cut and the field looked very good. The hedge at the top of the field needs trimming and brushwood removed against the hedge. The Kissing Gate between the Jubilee Field and road needs painting. There is graffiti in the Skate Park. The female child on the Jubilee Field sign has been whited out. A brick and broken cast iron pipe were found in the long grass near the Tennis Court. Cllr: Phelps received some nice compliments about the Jubilee Field. **Noted.**

b) Public Convenience Inspection Report – Cllr: Debbie Phelps

Cllr: Debbie Phelps reported that both public conveniences were generally very clean. There was a lot of litter in the Gents. **Noted.**

Cllr: Debbie Phelps left the meeting at 8.35 p.m.

c) Jubilee Field Boundary Stream

It has been reported many times that the stream boundary in the Jubilee Field has been filled with debris and the hedge broken down adjoining the houses in New Street. The gardens adjoining the Jubilee Field do not have a right to break out entrances to the field which potentially could be an insurance issue if an accident should happen. **Resolved:** to write to the owners of the adjoining properties in New Street reminding them that the stream is the boundary of the Jubilee Field and property of the Parish Council. The owners of the gardens own the hedge but do not have access over the hedge to enter the field by crossing the stream. The owners may seek permission from the Parish Council to carry out repairs to the Jubilee Field side of the hedge when necessary, but does not have right of access over the hedge.

49. CLERKS/CHAIRMAN REPORT

a) Beating the Bounds – (Min:38(b) refers)

Chagford Parish Council are planning to Beat the Parish Bounds on Sunday 5th September 2021. Chagford Parishioners are welcome to join Councillors at Jurston at 9.30 a.m. The party will travel through Green Coombe and up to Lakeland and continue along the boundary to Bennet's Cross. The boundary travels across the moor to Fernworthy, and around the reservoir out onto the open moor and proceeds to Batworthy. From Batworthy the walkers will travel towards Northill and on to Leigh Bridge and Chagford Bridge. The walkers must bring their own refreshments, there will be a break for lunch and tea. No dogs are allowed on the walk. **Noted.**

50. CORRESPONDENCE AND EMAILS

- a) The Interim CEO of Proper Job is seeking support for a glass covered noticeboard for community messages to avoid unnecessary use of laminate posters. Chagford Parish Council does not encourage fly posting, but the Parish Council does not own a property which could have a noticeboard attached to the walls. If someone else is prepared to provide a space it will be necessary for them to apply for planning permission. **Noted.**
- b) **DNPA Parish Update**
The Parish News Update had been circulated to all Members. **Noted.**
- c) **Plan for West Devon – Consultation Starts**
West Devon Borough Council has begun developing a 20-year vision for the Borough and now they would like to know what you think. The consultation began on 27th July and runs for 6 weeks.
Resolved: Members to respond if they so wish.
- d) **National Bus Strategy – Stakeholder Consultation**
In March, the government announced a new National Bus Strategy and have committed to working with our local bus operators to form an Enhanced Partnership by April 2022. **Resolved:** the online survey was completed back in March but if any Councillor would like to complete the survey the Clerk will forward the link.
- e) **Chagford Community Wellbeing Event**
The Chagford Community Wellbeing Event will take place on Saturday 4th September 2021 from 10.00 a.m. – 1.00 p.m. in Chagford Jubilee Hall.
Noted.

51. ACCOUNTS FOR PAYMENT

a) o/l Mrs. S. Curtis – Salary	647.31
b) 4627 HM Revenue and Customs – PAYE	174.15
c) o/l Mrs. S. Curtis – Expenses	20.00
d) 4628 Mrs. G. Hill – Two Toilet Seats	17.00
e) o/l Mrs. S. Curtis – Ink Cartridge	26.93
f) o/l Mrs. S. Curtis – Reimburse Petty Cash	96.68
g) 4629 All Seasons – Grass Cutting	1,350.00
h) 4630 South West Water – Services to Market Hse	187.09

The Meeting closed at 8.55 p.m.

DRAFT