

**Minutes of the Regular Meeting of the Chagford Parish Council  
held at Endecott House on Monday 9<sup>th</sup> September 2013 commencing at 7.30pm**

**Present;** Cllrs Bleakman; Coombe; D'Arch Smith; Mrs Haxton; Mrs Hill (Chairman); Lloyd Hill; Parrott; Sampson; Shears; Ms Stead; Williams.

**Apologies for absence** were received from the Clerk, Mrs P Stone and Cllr Ms A Thorn

**Minutes were taken by** Cllr Mrs Hill

**155 DECLARATION OF INTEREST**

- a) Cllr Mrs Hill declared an interest in Min 173
- b) Cllr Bleakman declared an interest in Min 168

**156 CONFIRMATION OF THE MINUTES**

- a) The Minutes of the Regular Meeting held on 12<sup>th</sup> August 2013 were confirmed as a true record and signed subject to an amendment to state the Conservation Group had received a Grant of £200 (Min 124 refers)
- b) The Minutes of the Extraordinary Meeting held on 2<sup>nd</sup> September 2013 were confirmed as a true record and signed.

**MATTERS ARISING FROM THE MINUTES**

**157 Parking at Lamb Park** (Min 109 refers)

Mr Rhys Davies, Highways Officer, replied that he has passed the detail of this issue to a Local Officer and the answer will not be available until December.

**Noted:**

**158 Throwleigh Centre** (Min 109 refers)

e-mail from Charlotte Reynolds requiring more information The Chairman has forwarded the detailed Minutes and back up information as requested. **Noted**

**159 Report On Public Consultation Event held on Thursday September 5<sup>th</sup> 2013**

The Council discussed this at length and referred to their Consultation paper

**Resolved:** It was agreed that the Parish Council liaise with The Fire Brigade, The WDBC re Car Parking and DNPA and Highways.

**160 Highway Matters Conference – 14/09/13 – St Petroc, Tiverton.** ( Min: 136 refers)

Cllr Mrs Hill has to work on this day please is there anyone to take up the place, it focuses on the condition of the roads and bad weather.

There is also a session on Health and Safety when working on the Highway, cutting grass clearing gutters etc

**Resolved :** Cllr Haxton and Cllr: LLoyd Hill will attend if at all possible.

**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

**161 WDBC Electoral Review**

The Local Government Boundary Commission is reviewing the number of Council Wards within West Devon Borough Council area and consulting the Public on the number of wards which is effectively required to govern West Devon. The Consultation period closes on 14<sup>th</sup> October 2013.

**Resolved:** To defer the decision to give members time to consider the answer.

**162 CCD Conference.**

To seek approval to pay £40.00 Conference Fee in order that Cllr Bleakman may attend the Conference on September 5<sup>th</sup> 2013.

**Resolved:** To approve payment.

**GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters**

Cllr Bleakman reported the recommendations of the planning inspection group meeting held on 06/09/ 2013 attended by Cllrs Bleakman; D'Arch Smith; Lloyd Hill and Parrott

**163 0417/13 1, New Street, Chagford – Listed Building Consent**

Proposed installation of secondary double glazing.

**Resolved:**No objection

**164 0356/13 Crossways, Chagford**

Proposed change of use of paddock to create vehicle access and closing off existing access to vehicles and converting to pedestrian access

**Resolved :** The Council support the application but subject to the Entrance and walls being maintained.

**165 0442/13 Yellam Farmhouse, Chagford**

Construction of a car port

**Resolved:** To support the application

**166 0456/13 Little Field, Chagford**

Installation of 16 x 250 watt roof mounted solar panels.

**Resolved:** To support the application

Cllr Bleakman declared an Interest in the following item and left the Meeting

**167 Letter from Allen Van Der Steen (Van Der Steen Architects)**

A request was received from Mr Van der Steen seeking the Council's support with regard to the re-instatement of the gap between the existing Oak seat and the proposed new seat.

**Resolved:** The Council reluctantly agreed that the gap in the seat be reinstated because the stainless steel supports had been accepted by the Planning Authority and the seat had been procured prior to the planning permission being granted.

**168 Grant of Conditional Planning Permission**

**0264/13 St. Michael's Church, Chagford**

Proposed addition of an oak bench to existing seating area. **Noted**  
Cllr Bleakman returned.

**169 Refusal of Planning Permission**

**0272/13 Nattadon Hill House, Chagford**

Proposed sub-divide house into two dwellings. **Noted**

**170 Letter from Squirrel Design**

A letter was received from Squirrel Design requesting that the Parish Council consider the settlement boundary favourably, in order that Nattadon Hill House is placed within the Boundary.

**Resolved:** To await information with regards to the settlement boundary.

**171 Chagford Conservation Area – Proposed Tree Works**

Proposed fell 1 Whitebeam

Letter received from DNPA stating they do not intend to protect the tree with a preservation order. **Noted.**

**GENERAL PURPOSES AND POLICY MATTERS**

**172 Reconsideration of the Settlement Boundary.**

Following much discussion and deliberation it was

**Resolved:** i) To request clarification from DNPA of the process required to challenge the settlement boundary and the length of time that this would take; ii). To request an A3 map of the settlement boundary

**FINANCE**

Cllr: Mrs Hill declared an Interest in the following item and left the meeting

**173 Public Consultation Event:**

To reimburse the Chairman for printing posters and fliers at ink print with regard to the Public Consultation Event held on September 5<sup>th</sup> 2013

**Resolved:** To reimburse the Chairman.

Cllr: Mrs Hill returned to the meeting

**174 HMRC Contribution**

To approve Payment of Council's NI contributions of £44. 89.

**Resolved:** To approve payment.

**ENVIRONMENT**

**175 Jubilee Field Inspection Report**

Cllr Shears reported that there were no new problems, but the rubbish bins on the skate park had been overflowing.

**Resolved;** To mention to Wez Cutler that the bins require management through the school holidays, even though school holidays are taking place.

**176 Public Convenience Inspection Report**

Cllr: Shears reported no problems **Noted:**

**177 TAP funding**

The Council to pursue the specification for the Tap Funding. **Noted.**

**Clerk/Chairman's Report**

**178 Letter - 18 the Square**

Letter received From Ms Evans re parking in the Chagford streets and the use of illegal bollards.

**Resolved:** i) To inform Ms. Evans that on-street parking is the responsibility of WDBC. ii) the Ward Councillor will convey the concerns to the appropriate department. iii) The Parish Council to highlight the difficulties to the Parking Enforcement Officer

**CORRESPONDENCE/e-mails received**

**179 WDBC – Parking Strategy Group Meeting**

The Notice was received for a Car Parking Strategy group meeting on 24<sup>th</sup> September 2013 at Kilworthy Park, Tavistock commencing at 5.30pm. **Noted**

**180 DCC - Cattle Grids**

Cllr Mrs Hill reported on the meeting held at County Hall on Friday, 30<sup>th</sup> August in respect of proposed new cattle grids. The site of the cattle grids and the specifications were discussed. DCC Safety Dept will examine both sites. There will be a follow up meeting at the end of September when it is hoped that progress will be made. **Noted**

**181 WDBC – Super Link Meeting**

The Eastern Links Meeting was cancelled at the beginning of September, but there will be a Super Link Meeting to be held at Meldon Village Hall on 24<sup>th</sup> October 2013 at 6.30pm.

**Resolved:** that Cllrs: Mrs Hill and Ms Thorn attend as the Eastern Links representatives, all other members interested to inform the Clerk before October 7<sup>th</sup> 2013.

**182 The Rural Services Network**

This Network is devoted to safeguarding and improving services in rural communities across England. Local Authorities are invited to join in a petition which has to be in the name of a parliamentary constituency. Details provided.

**Noted**

**183 WDBC Council Tax Reduction**

WDBC propose to make changes to their Council Tax Reduction Scheme from April 2014 and are to hold a Consultation from 12<sup>th</sup> August – 7<sup>th</sup> October. Posters on Notice Board invite public participation. **Noted**

**184 CCD – Membership**

Membership confirmed and Certificate received **Noted:**

**185 DALC AGM – 12/10/13**

The Annual Conference and AGM is being held at Westpoint on Saturday 12/10/2013 Members of the Parish Council are invited to attend at the cost of £20.00 per delegate.

**Resolved:** Councillors who are interested will contact the Clerk. Cllr: Mrs Hill will attend as a member of the DALC

**186 Letter from Mr and Mrs Cooper.**

A letter was received from Mr and Mrs Cooper reporting £1500.00 damage to their car when it was keyed both sides when parked on Lamb Park over the Bank Holiday week-end. They have informed the Police of Damage to car while parked on Lamb Park.

**Resolved** To acknowledge the letter and be aware that this may not be an isolated incident

**187 Invitation to Running Deer**

Open day at Butterdon Woods on Saturday September 21<sup>st</sup> **Noted**

**188 West Devon Homes**

Invitation to West Devon Homes Annual general Meeting on Thursday 19<sup>th</sup> September at 6,30pm at Kilworthy Park, Tavistock. **Noted**

**189 Letter from St James's Palace**

Thank you letter from the Duke and Duchess of Cambridge. **Noted**

**190 Chagford Local History Society**

Invitation to the Launch of the Chagford Diary 2014 at the Jubilee Hall on Tuesday 17<sup>th</sup> September 2013 at 19.30hrs. Introduction by Dr Tom Greeves. **Noted**

**191 ACCOUNTS FOR PAYMENT**

**£**

The following accounts were approved for payment

a)	Direct Debit – BT Broadband services	35.05
b)	Mrs P Stone – August salary	734.50
c)	Mrs P Stone August electric/computer	20.00
d)	Chagford Conservation Group – Grant for Insurance	259.51
e)	Cllr D’Arch Smith – repairs to skate park fencing	18.60
f)	HMRC National Insurance Contribution	44.89
g)	Cllrs Mrs G Hill reimbursement for printing (Min 173 refers)	48.00
h)	CCD payment for Cllr Bleakman to attend Conference	40.00

**192 PUBLICATIONS/INFORMATION RECEIVED**

The following publications were made available to Members

- a) **CCD** – Helping Communities Help Themselves.
- b) South West Water – water future.

**The Meeting ended at 21.45hrs**

Confirmation of the Minutes

Dated.....

Signed.....