

Minutes of the Regular Meeting of the Chagford Parish Council held via Video Conferencing “Zoom Us” on Monday 9th November 2020 commencing at 7.30 p.m.

Present: Cllr: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Parrott, Pope, Mrs. Printy, Ms Somme, Mrs. Stanbury and Williams.

In attendance: Cllr: Nicky Hepworth, WDBC Ward Member and 1 member of the public.

91. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: Mrs. Phelps and Shears.

92. DECLARATIONS OF INTEREST

There were no declarations of interest.

93. CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on Monday 12th October 2020 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 26th October 2020 were confirmed and signed as a true record.

94. MATTERS ARISING

a) Proposed Cycle Route from Moretonhampstead to Chagford (Min: 90 refers)

Cllr: Nicky Heyworth updated the Members on the proposed cycle route. Firstly Cllr: Heyworth is trying to gauge what interest there is among the Parish and would like peoples input. WDBC and DCC have expressed offers of funding. Sustrans are also very supportive in upgrading the current cycle links between Chagford and Moretonhampstead from the currently hilly, narrow lanes, to a proper traffic free cycle route avoiding the hills and following the main road.

There are a few options – off road route parallel to the A382, a mix of lanes and off road or utilise some existing bridlepaths and lanes avoiding the A382. All options involve some in-take of privately owned land.

The first step will be for Sustrans to do a feasibility study at a cost of £7,000.00 which has to be raised locally. **Noted.**

b) The Square Loading Bays/Signage (Min: 75(b) refers

At the time of producing the Agenda for this meeting the new parking signage had just been re-installed. However, since then many signs have been removed by someone unknown! The parking scheme was an initiative of the Business Association supported by the Parish Council to stop long term parking in and around the Square to attract more shoppers to the town. **Resolved:** to include a notice on the Hub requesting the offender to return the parking signs.

c) The Lease for No. 1 The Market House (Min: 89(c) refers

The Chairman confirmed that the Chairman and Vice-Chairman have now signed the Lease for No.1 The Market House which had been returned to Ashfords. **Noted.**

d) Cricket Field Post and Rail Fencing (Min: 23(a) refers)

The Chairman was pleased to report that the Chestnut Post and Rail Fencing has now been installed below the football pitches at the Recreational Trust. A stile has also been erected however it does not seem very substantial or safe and is at the steepest part of the bank.

Resolved: to write to the Recreational Trust stating the Council concerns on the safety of the stile. Also reminding them that they lease the whole of the field and the ponies should not be let into the bottom of the field which is designated SSSI site.

e) Remembrance Day (Min: 89(a) refers)

The Chairman thanked all those who attended the Remembrance Day Service at the War Memorial on Sunday 8th November. There will be a two minutes silence on Wednesday 11th November 2020 at 11.00 a.m. **Noted.**

f) Chagford Churchyard – Whiddon Parishes Magazine

The Chairman reported that an open letter to the residents of Chagford has been published in the Whiddon Parishes Magazine. The Parish Council is asking for the Parishioners views on a new burial ground in Chagford as the Churchyard is filling up rapidly. Please encourage residents to respond. **Noted.**

95. URGENT BUSINESS BROUGHT FORWARD A THE CHAIRMAN'S DISCRETION

There was no urgent business.

96. GENERAL PURPOSES AND POLICY MATTERS

a) Covid-19

We are in another lockdown from 4th November to 2nd December 2020. Notices have been displayed on the noticeboard and hub informing residents that the Parish Council is still available to help with shopping, collecting prescriptions etc. **Noted.**

97. FINANCIAL MATTERS

a) Approval to pay EDF for services to the Market House. **Resolved:** to approve payment.

b) Chagford Parish Council has received a Town Centre Support grant from WDBC of £2,500.00. **Noted.**

c) Chagford Parish Council are in receipt of the VAT repayment of £677.21. **Noted.**

d) Approval to pay Martin Smith Inspection for the safety inspection of the play equipment. **Resolved:** to approve payment.

98. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Mrs. Phelps

As Cllr: Mrs. Phelps was not at the meeting the Chairman gave the report for Cllr: Mrs. Phelps. The report had been circulated to all Members.

Cllr: Mrs. Phelps firstly recommended that the “Check List” needs to be updated. **Resolved:** the check lists will be updated.

Suggested that the Defibrillator is taken off the Check List as Cllr: Coombe regularly checks this. **Resolved:** the Defibrillator should stay on list as if Cllr: Coombe is not available it is the Parish Councils responsibility.

No accidents had been reported.

Cllr: Mrs. Phelps suggested that new signage should be put up stating the Play Equipment has been provided by the Parish Council and any accidents should be reported to the Clerk.

The safety surface under the infant Multi Play was not of the same standard as the Multi Play.

Shrubs and Trees need attention.

There was a lot of litter, broken glass and bottle tops in the Jubilee Field and Skate Park.

Graffiti in the Skate Park.

Resolved: there should be a refresher course on the defibrillator.

b) Public Convenience Inspection Report – Cllr: Mrs. Phelps

As Cllr: Mrs. Phelps was not at the meeting the Chairman gave the report for Cllr: Mrs. Phelps. The report has been circulated to all Members.

In general the public conveniences were clean and the cleaner should be complimented. In the Gents the urinals seemed to be constantly flushing.

In the Ladies there were marks on the white tiles and the woodwork needs painting. A notice would be helpful stating who owns the Public

Conveniences and to report problems to the Clerk. **Noted.**

c) Draft Questionnaire from the Climate and Ecology Working Group (Min: 85 refers)

The draft questionnaire from the Climate and Ecology Working Group had been circulated to all Members prior to the meeting.

Cllr: Ms Somme confirmed that the questionnaire would be distributed via the Whiddon Parish Magazine and would also be on the Chagford Parish Council Web Site to fill out. Cllr: Ms Somme was obtaining quotes for the printing. The intention of the Questionnaire was to get as much feedback as possible to set up interested groups so we can get started.

The questionnaire was read through question by question, discussed, and some amendments and suggestion were made.

Resolved: Cllr: Ms Somme will take the comments back to the Climate and Ecology Working Group.

d) Lengthsmans Tender (Min: 88(b) refers)

The Tender was ready to be advertised and will be displayed on the noticeboards around Chagford. Suggestions on those who maybe interested were shared. **Noted.**

e) Grass Cutting Tender (Min: 88(a) refers)

The Tender was ready to be advertised and will be displayed on the noticeboards around Chagford. Suggestions on those who may be interested were shared. **Noted.**

99. CLERKS/CHAIRMAN REPORT

There was no Clerks/Chairman's Report

100. CORRESPONDENCE AND EMAILS

a) A letter had been received from Dartmoor National Park Authority informing Chagford Parish Council that the Authority has submitted the Dartmoor Local Plan 2018 – 2036 to the Planning Inspectorate for examination. **Noted.**

101. ACCOUNTS FOR PAYMENT

a) Mrs. S. Curtis – Salary	646.71
b) HM Revenue and Customs – PAYE	175.44
c) Mrs. S. Curtis – Expenses	20.00
d) EDF – Services to Market House	54.01
e) Martin Smith Inspections – Play Equipment	120.00

The Meeting closed at 9.50 p.m.

DRAFT