

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 10<sup>th</sup> January 2022 commencing at 7.30 p.m.**

**Present:** Cllr: Kevin Coombe, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar,  
Cllr: Andrew Parrott, Cllr: Mrs. Gill Printy, Cllr: Rachel Short and Cllr: Stuart Wright.

**In attendance:** The Clerk, Mrs. Sarah Curtis, Cllr: Nicky Heyworth, West Devon  
Ward Member and three members of the Public.

**95. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr: Mrs. Margaret Haxton, Cllr: Christine  
Malseed and Cllr: John Shears.

**96. DECLARATIONS OF INTEREST**

Cllr: Mrs. Gill Printy declared an interest in Minute 98(d)  
Cllr: Andrew Parrott declared an interest in Minute 98(f)

**97. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Regular Monthly Meeting held on Monday 13<sup>th</sup>  
December 2021 were confirmed and signed as a true record.

**98. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Andrew Parrott**

**a) Ref: 0659/21 Hollow Meadow, Chagford**

Proposed: Replacement dwelling, relocation of access and landscaping  
and change to domestic curtilage. **Resolved:** to support the application.  
Strategic Policy 1.2 Sustainable development in Dartmoor National Park,  
Strategic Policy 1.5 Delivering good design, Strategic Policy 1.6  
Sustainable construction, Policy 1.7 Protecting local amenity in Dartmoor  
National Park and Policy 3.8 Replacement Homes applies.

**b) Ref: 0682/21 4 Manor Drive, Chagford**

Proposed: Alterations and extension to dwelling. **Resolved:** to support  
the application. Policy 3.7 Residential alterations, extensions and  
outbuildings applies.

**c) Ref: 0687/21 46-48 The Square, Chagford**

Proposed: Retrospective planning for two refrigeration units installed.  
**Resolved:** to support the need for refrigeration, subject to the noise level  
being sorted out to the satisfaction of the neighbours. Strategic Policy 4.1  
Supporting community services and facilities applies.

**d) Ref: 0703/21 4 The Square, Chagford**

Proposed: Change from offices to a dwelling. **Resolved:** to support the  
application but tied to the existing flat.

**e) Ref: 0703/21 Quint Ash, Chagford**

Proposed: Erection of greenhouse. **Resolved:** to support the application. Policy 5.8 Agriculture, forestry and rural land-based enterprise development applies.

**f) Town and Country Planning Act 1990 (As Amended)**

**Planning Appeal Against Refusal of a Household Application**

Ref: 0454/21 Excavation of land to form a driveway, creation of bank and filling excavated driveway with scalplings, **Yelford Cottage, Chagford.**

**Resolved:** Chagford Parish Council stand by their original comments.

**Grant of Conditional Planning Permission**

**g) Ref: 0589/21 13 Orchard Meadow, Chagford**

Erection of single storey extension. Subject to conditions. **Noted.**

**h) Ref: 0591/21 1 Manor Drive, Chagford**

Alterations and extensions to form a new front entrance and extension to garage and single storey extension to the north-west gable (revision to approved permission ref: 0387/19), including a variation of condition 2 to planning decision reference 0077/20 to omit stone facing panels to garage and quoins and extend timber decked terrace area to front elevation. Subject to conditions. **Noted.**

**Refusal of Planning Permission**

**i) Ref: 0581/21 Millbrook Cottage, 15 Mill Street, Chagford**

Creation of new roof terrace to existing dwelling with addition of two conservation style rooflights. **Noted.**

**Tree Works**

**j) Tree Preservation Order: Greenacres, Chagford**

Consent has been granted regarding an application to carry out works to a tree at Greenacres. **Noted.**

**99. FINANCIAL MATTERS**

**a) To Set the Precept for year commencing 1<sup>st</sup> April 2022**

The Council had considered the up-to-date accounts and the projected budget for this year and an estimated budget for 2022/23. Following discussion with regard to the impact on a Band D equivalent household if the precept was increased. **Resolved:** that the precept for the year 2022/23 should be set at £54,000.00 which means that for a Band D equivalent property it will cost £70.63 per year an increase of £2.16 or 3.16%.

**b) Local Government Finance Settlement: Technical Consultation.**

The Government has issued a Technical Consultation on the Local Government Finance Settlement 2022/23 which includes Council Tax referendum principles for Town and Parish Councils. **Noted.**

- c) Request for a grant from Torridge, North, Mid and West Devon Citizens Advice. **Resolved:** to approve payment of £100.00.
- d) Payment received from Chagford Commoners' HLS Association of £67.22. **Noted.**
- e) Approval to pay British Gas for services to the Public Conveniences at Ellis Drive. **Resolved:** to approve payment.
- f) Approval to pay Chagford Combined Charity for the Hire of Endecott House. **Resolved:** to approve payment.

## 100. ENVIRONMENT

- a) **Jubilee Field Inspection Report – Cllr: Mrs. Gay Hill**  
Cllr: Mrs. Gay Hill reported that the Jubilee Field was in good order. Cllr: John Shears had removed the rubbish. **Noted.**
- b) **Public Convenience Inspection Report – Cllr: Gay Hill**  
Cllr: Mrs. Gay Hill reported that there had been problems with the cleaning of the Public Conveniences over the Christmas break. When the regular cleaner was on leave and weekends, the Public Conveniences were not cleaned. There were issues with the wallgates and the urinals being blocked. **Resolved:** the Clerk has written to West Devon Borough Council with these complaints.
- c) **RoSPA Safety Inspection of the Jubilee Field and Skate Park**  
Cllr: Mrs. Gay Hill and Cllr: Kevin Coombe met at the Jubilee Field to go through the report. There are parts of the gates and fencing which are rotten and need replacing. The closures on the gates are finger traps. Cllr: Kevin Coombe has dealt with the see saw. Caps are needed for the tractor and the 4-seater springer. A-frames are needed for the swings to protect them from strimming. The Skate Park has many issues, and it was suggested that we send the Safety Report to Rhino for their comments and estimates for repair. The new Multi Play passed the RoSPA Inspection last year however this inspection drew attention to the Monkey Bars. **Resolved:** to order some caps from South West Play, to send the Skate Park Inspection to Rhino for comments, ask Touchwood for their comments regarding the Multi Play.

## 101. CLERKS/CHAIRMANS REPORT

- a) The Chairman reported that the Birdcage Noticeboard has been damaged. Due to the position of the noticeboard it reacts to the weather conditions and can be difficult to open. The Chairman and Clerk are looking at alternative noticeboards such as recycled plastic. **Noted.**
- b) Cllr: Peter Williams has tendered his resignation from the Parish Council. **Resolved:** West Devon Borough Council will be informed.
- c) There will be a funeral procession for Mike Malseed leaving Frenchbeer and travelling through Chagford and on to Easton Cross on Wednesday 12<sup>th</sup> January 2022 at 12.30 p.m. The family would like as many people as possible to line the route. **Noted.**

- d) Preparations need to start for the celebrations of the Queen's Platinum Jubilee in June. This will include a beacon on Meldon Hill, Cream Teas in Endecott House and a picnic in the Jubilee Field on Sunday the 5<sup>th</sup> June. **Resolved:** to book the Jubilee Hall for Sunday 5<sup>th</sup> June, write to the Lord of the Manor for permission for a beacon on Meldon Hill. It was decided to present the children of the Parish with a commemorative coin to mark the Queen's Platinum Jubilee.

## 102. CORRESPONDENCE AND EMAILS

- a) Thank you from the Swimming Pool for the grant towards the lifeguards. **Noted.**
- b) Thank you from Okehampton District Community Transport Group for the grant. **Noted.**
- c) Letter from Clarke Telecom requesting comments on a proposed radio base station installation at Fernworthy Forest. **Resolved:** as the proposed installation is in Dartmoor Forest Parish, Chagford Parish Council will await to comment if the plans go to Dartmoor National Park Authority.

## 103. ACCOUNTS FOR PAYMENT

a) Direct Debit - EDF Energy – Services to the Market House	219.51
b) Direct Debit – BT Telephone and Broadband Services (Jan)	55.36
c) o/l Mrs. S. Curtis – Salary	647.31
d) 4667 HM Revenue and Customs – PAYE	174.15
e) o/l Mrs. S. Curtis – Expenses	20.00
f) 4668 Citizens Advice – Grant	100.00
g) 4669 British Gas – Services to Toilet Block Ellis Drive	152.74
h) o/l Chagford Combined Charity – Hire of Endecott Hse	360.00
i) o/l Mrs. Gay Hill – Chairman's Allowance	500.00

**The Meeting closed at 9.05 p.m.**