

Minutes of the Regular meeting of the Chagford Parish Council

held at Endecott House on Monday March 10th 2014 commencing at 7.30pm.

Present: Cllrs: Bleakman, Coombe D'ArchSmith, Mrs Haxton, Mrs Hill (Chairman),
Lloyd Hill, Parrott, Sampson, Shear, Miss Stead, Ms Thorn and Williams.

And one member of the Public

374. DECLARATION OF INTEREST

Cllr: Williams declared an Interest in Minute 381 a.

375. CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on February 10th 2014 were confirmed and signed as a true record.
- b). The Minutes of the Extraordinary Meeting held on February 24th 2014 were confirmed and signed as a true record.

376. MATTERS ARISING FROM THE MINUTES

a). Moretonhampstead Health Hub (Min: 341 refers

A report on the Meeting held at Moretonhampstead Community Centre on February 18th was circulated. The Terms of reference had been agreed, and the Statement of Intent was adjusted to reflect the need to have enhanced Community Services to enable people to stay in their own home.

In order that the terms of reference and the Statement of Intent can be accepted by the Locality Board of the Clinical Commissioning Group (CCG) it is essential that the project meets certain criteria. These are that it demonstrates strong public engagement, there is clear clinical evidence that a Health Hub is required, the project is supported by the CCG, and the project is consistent with patients' choice.

The project requires the support of DCC and has to be fit for purpose within Financial and Clinical constraints. **Noted**

b) Fare Car Scheme (Min:364 refers)

i) The Chairman distributed the new bus timetable reflecting the change in the bus time at the end of the day. The last bus will now leave Exeter at 18.50 hrs and arrive at Whiddon Down at 20.06 hrs the fare car will depart from Whiddon Down at 20.25.
Resolved: that members will deliver leaflets and publicise the new timetable

ii) The Council have been informed that RS Taxis will be paid 89 pence per mile from April 1st 2014 in line with a cost of living rise. **Noted**

URGENT BUSINESS BROUGHT FORWARD

377. Ex Libris Flower Festival

A letter was received accepting the Council's offer to take part, and stating that the Council had been allotted the 'Easton Court Connection'. The Council were asked where in the Church the Council would like to do a display. **Resolved:** to request a window sill, preferably on the north side of the church near the back.

GROUP REPRESENTATIVES REPORT

378. Planning Control Matters.

a) 0104/14 10 Manor Drive, Chagford

Proposed single storey extension to house and garage.

Resolved : To support the application

b) 0105/2014 7. Rivervale Close, Chagford

Proposed variation of conditions 2 and 3 (planning permission ref: 0109/11) To allow phasing of the submission of material samples, joinery and patent glazing details prior to relevant works taking place. **Resolved:** to support this application but request that this is monitored closely.

Grant of Conditional Planning Permission

c) 0356/13 Crossways Chagford

Formation of a new vehicular access through the existing paddock and change the existing access to pedestrian only. (re submission of application 0524/12)

Noted

GENERAL PURPOSES AND POLICY MATTERS

379. The Parish Emergency Plan.

The draft emergency plan has been circulated to all the members for consideration. Members thanked Cllr Stead for all her hard work in putting this together. **Resolved:** **i)** To adopt the plan and circulate the plan to all the households within the Parish. **ii)** To publish the plan on the website and send a copy of the plan to DCC and WDBC. **iii)** To put hard copies in the Library, the Health Centre and the Fire Station.

iv) To allocate certain areas of the Parish to individual Councillors in order that residents are aware who to contact and Councillors are aware whether persons are home or away.

v) To review the Emergency Plan at least every six months or sooner when there is information to be updated.

380. New Clerk

Following the interviews which took place on March 6th 2014 the position of part-time clerk to the Parish Council was offered to Mrs Sarah Curtis. The Chairman was pleased to inform the Council that Mrs Curtis had accepted the post and welcomed Sarah to the meeting. It is planned that Mrs Curtis commences work on 01/04/2014, the Chairman provided her with the Conditions of Service for her to take

home and approve. The Chairman will liaise with the proposed Clerk and put things in place for her to start work. The Councillors were pleased to welcome her. **Noted**

FINANCIAL MATTERS

Cllr Williams declared an Interest and left the room

381. Jeff Williams: To approve the payment of the accounts for cleaning the safety surfaces, the Bo peep unit and cleaning off the graffiti on the skate park.

Resolved: to agree payment.

Cllr Williams returned to the meeting

382. DCC. To approve the payment for the Fare Car Scheme for the year the 01/01/2013 – 31/12/2013. **Resolved** : to agree payment.

ENVIRONMENT

383. Jubilee Field Inspection report Cllr D'arch -Smith,

Cllr: D'arch-Smith reported the gate post to the Jubilee Park could not be easily stabilised because the bolts were fixed below the concrete, the spring on the gate to the skate board park requires replacing. The Tractor still requires painting and the train needs repairing. The fallen trees have not been cleared nor the shrubs pruned.

Resolved: the Chairman to contact Mr Pell again with regards to the ground work and the Councillors will tidy up the equipment. Cllrs: D'arch Smith and Williams will try and deal with the gate problems. Cllr Williams will access the caps for the gateposts and other equipment

384. Public Convenience Report Cllr D'arch-Smith.

Cllr: D'archSmith reported that the toilets were clean but the door handle in the gents had broken off and been placed in the window. **Resolved:** Cllr: Sampson will check at WDBC that this had been reported by the Cleaner.

385. Lengthsman Service

Following communication with the North Tawton Town Council, there are still some funds left in the account. Mr Pell is due to do a day's work in March.

Resolved: Cllrs: will inform Cllr Lloyd Hill of work which requires doing around the Parish, he will then contact Mr Pell and ensure that the work is carried out.

386. Street Sweeping.

Mr Pell has been awarded the contract for the street sweeping in North Tawton and Chagford and will start work in April. Mr Pell will liaise with Chagford Parish Council direct, but the account will be paid by North Tawton as the TAP funding has been paid to North Tawton Town Council. **Resolved** to draw up a work programme and liaise with the regular street sweeping service.

387. Community Noticeboard

The Community Noticeboard on the wall by the Birdcage has taken a battering from the weather and at present the doors are not locking properly and the backing is very wet, where the noticeboard leaks. **Resolved:** To Contact Mr Webber and ask for his advice.

388. The road from Crossways to Rushford (Min:359 refers)

Having researched the Highways files and the Minutes it would appear that when the pavement was extended in 2007 DCC did not have the financial resources to carry out any work on the swimming pool road. On considering this letter and another one from Annabel Urquiza it was **Resolved:** To ask the Primary School to support the Parish Council in talking to Highways in trying to secure some way of slowing traffic on this piece of road. There are a large number of pedestrians who use the river footpath and in the summer this is increased when the swimming pool is open.

389. Dog Fouling Order (Minute368 refers)

The Chairman contacted the Street Scene Officer but he is unable to attend an evening meeting. **Resolved:** To ask the street Scene officer to attend an early morning meeting with the Environment Group, in order that it does not disturb the working day.

CLERK CHAIRMAN'S REPORT

390. Throwleigh Centre

The Chairman contacted Charlotte Reynolds at DCC but she is still waiting to hear back from the Charity Commissioners. The Chairman copied the letter and reply to Drewsteignton, Gidleigh and Throwleigh and forwarded the correspondence to Cllr James Mc Innes. **Noted**

391. Chagford Church of England Primary School.

In response to the letter written regarding the possibility of a Councillor being considered as a School Governor, the Chairman received an e-mail requesting a Councillor contact for the school. The Chairman took the liberty of asking Cllr Stead as she is the only Councillor who has not had close contact with the school and therefore more able to have an impartial approach. **Noted**

392 Annual Parish Assembly

The Chairman requested ideas to try and encourage the Public to attend this meeting. Following discussion it was **Resolved** to approach the Jubilee Hall, the Chagford Community Trust, The School, the Swimming Pool, the Recreational Trust Conservation Group and the Friends of St Michael to come to the meeting and give a brief update on their organisations and their future plans.

CORRESPONDENCE AND E-MAILS

393. Crossways –Rushford A letter from Annabel Urquiza with regards to the traffic on the road from Crossways to Rushford. **Resolved:** To respond to Annabel stating that following Mrs Bint's letter the Council will contact the Highways and suggests that support from the school and pre- school are sought.

394. Parking in New Street: Letter from Miss Avril Meredith, asking if it is possible to have resident's only parking in New Street. **Resolved:** To reply to Miss Meredith, that the current parking Orders would not allow this.

395. Parking in New Street. Message on the web site from Jenny Skinner reporting that she had had her car damaged by the Rubbish Cart, while this was being repaired she had the Courtesy car keyed. **Resolved:** To respond to Jenny express our concerns but unfortunately unless the person damaging vehicles is caught in the act there is nothing anyone can do.

396. Western Power Distribution An e-mail offering grants to help community buildings introduce effective energy savings **Noted**

397. West Devon Communities Together Event Details of an event being held at Bridestowe Village Hall on 03/04/2014 7-9pm. Talking about ideas and projects which Communities may wish to get off the ground. **Noted**

ACCOUNTS FOR PAYMENT

398. The following accounts were approved for payment	£
Direct Debit –BT. Broad band Services	39.22
3834 DCC- Fare Car	568.60
3835 Jeff Williams- cleaning safety surfaces	250.00
3836 Jeff Williams – cleaning graffiti	250.00
3837 Jeff Williams	50.00
3838 Jeff Williams	50.00

The Meeting ended at 21.20

Dated.....

signed.....