

The Regular Monthly Meeting of the Chagford Parish Council will be held at Endecott House on Monday 10th August 2020 commencing at 7.30 p.m.

Dated 5th August 2020

Signed: *S. Curtis*

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

Members are reminded to declare any pecuniary or prejudicial interest they may have in any item on this Agenda.

3. CONFIRMATION OF THE MINUTES

a) To confirm the Minutes of the Annual Meeting held on Monday 13th July 2020.

4. MATTERS ARISING

a) Proposed Cattle Grid (**Min: 34(a) refers**)

b) The fence adjoining the Jubilee Field and the Health Centre (**Min: 35(a) refers**)

c) The rubbish bin in the Jubilee Field (**Min: 35(b) refers**)

5. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

6. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

To Consider DNPA Planning Matters for Consultation

a) Ref: 0244/20 Proposed: 2 Manor Drive, Chagford (Amended Plans)

Proposed: Conversion of existing garage into bedroom with shower and erection of new garage. The amendment relates to the following: a garage with a pitched roof (change from flat sedum roof) using slate to match the existing house with the ridge facing east/west.

b) Ref: 0289/20 30 The Square, Chagford

Proposed: Replace roof to match existing and install conservation velux roof light.

Refusal of Planning Permission

c) Ref: 0129/20 Lower Corndon Barn, Chagford

Installation of additional roof lights, windows, and new double door opening onto a patio.

Withdrawal of Application for Full Planning Permission

d) Ref: 0257/20 2 Bedford House, The Square, Chagford

Proposed: Change of Use of Former Bank premises (part ground floor and first floor of No. 4 The Square) to three bedroom cottage and Change of Use of former retail unit (ground floor of No. 2 The Square) to one bedroom flat and replacement of external stair and minor external alterations to rear of No.s 2 and 4 The Square and replacement fenestration of No. 4 The Square.

7. GENERAL PURPOSES AND POLICY MATTERS

a) Report on the General Purposes Group Meeting – 1 The Market House (**Min: 34(b) refers**), VJ Day (**Min: 34(g) refers**).

8. FINANCIAL MATTERS

- a) Approval to pay RJ Austin for Grass Cutting and Grounds Maintenance – July
- b) Approval to reimburse the Clerk for Ink Cartridges
- c) Approval to pay Vince Floyd for work to the Gents Toilets
- d) Chagford Parish Council Insurance Renewal

9. ENVIRONMENT

- a) Jubilee Field Inspection Report – **Cllr: Mrs. Stanbury**
- b) Public Convenience Inspection Report – **Cllr: Mrs. Stanbury**
- c) Signs in Public Conveniences out of date and refer to WDBC
- d) Climate and Ecology Update (**Min: 178(c) refers**) – **Cllr: Ms Somme**
- e) Additional cleaning charges of the Public Conveniences during Covid-19

10. CLERKS/CHAIRMANS REPORT

11. CORRESPONDENCE AND EMAILS

- a) Licence to trade in Chagford Square
- b) The road surface of Lower Street, Chagford and Parking in and around town
- c) Drainage Data
- d) Thank you letter from Chagford Conservation Group

12. ACCOUNTS FOR PAYMENT

a) Mrs. S. Curtis – Salary	631.69
b) HM Revenue and Customs	181.59
c) Mrs. S. Curtis – Expenses	20.00
d) Mrs. S. Curtis – Reimbursement of Ink Cartridges	97.49
e) RJ Austin – Grass Cutting and Grounds Maintenance	350.00
f) Vince Floyd – Work to the Gents Toilets	24.00

PART II

The opening of the Tenders for the work on the WI Seat and the Fence against the Health Centre

AT THE CLOSE OF THE MEETING THERE WILL BE AN OPEN FIELD TRUSTEES MEETING