

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 10<sup>th</sup> September 2018 commencing at  
7.30p.m.**

**Present:** Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Stanbury, Miss Stead, Ms Thorn and Williams.

Prior to the Meeting the Chairman asked members to stand and remember Mrs Pamela Stone who served the Parish as Clerk from 1968-70 and 1999-2003, and was a Councillor from 1973-75. She died on August 17<sup>th</sup> following a period of ill health.

Mrs Rosemary Webber who was a Councillor from 1983-1995 and 1999 -2003. She died on September 7<sup>th</sup> following a very short illness. Our thoughts are with the families

**71. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs: Lloyd Hill, Parrott, and Sampson, and the Clerk Mrs Sarah Curtis.

**72. DECLARATIONS OF INTEREST**

There were no declarations of Interest.

**73. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Regular Meeting held on Monday 13<sup>TH</sup> August 2018 were confirmed and signed as a true record.

**74. MATTERS ARISING**

**a) Cross Tree Path (Min: 44(a) refers)**

Mr Garratt has finally met with Mr Guscott with regard to the main path into the church. Mr Guscott plans to start the work on Monday 10<sup>th</sup> September to repair and improve the Cross Tree path and carry out works for the Church. The Clerk has liaised with Mr Guscott and Mr Perryman who is supplying the gravel. **Noted**

**b) General Data Protection regulations (Min: (22(c) refers)**

A list of the Councillors telephone numbers was circulated in order that Members could check that they are correct. Members are now able to have a Parish Council e-mail address. If there are difficulties setting this up please contact Cllr: Parrott. **Noted**

**c) Chagford Public Toilets (Min: (68b) refers)**

Members of the General Purposes Group met with Cathy Aubertin (WDBC Operational Manager for Environmental Services) to talk through WDBC plans for Public Toilets, the Borough has resolved to make a saving on the cost of running Public Toilets. She was asking for ways in which the Parish Council could contribute to this. The Parish already make an annual contribution. **Resolved:** that Cathy would provide the details of the costs involved to clean and run the toilets in order that the Parish Council could consider its position with regard to this matter.

- d) Retirement of the DALC County Secretary (Min: (58g) refers)**  
Lesley Smith is retiring at the end of November, it is planned to make a presentation to Lesley following the Annual Conference on October 3<sup>rd</sup> 2018. Parishes are invited to make a contribution towards a leaving gift.  
**Resolved:** to make a donation of £50.00
- e) Parish Assembly Minutes**  
Members reviewed the draft Minutes of the Annual Parish Assembly held on April 19<sup>th</sup> 2018. **Noted**

## 75. GROUP/REPRESENTATIVES REPORTS

### Planning Control Matters

- a) Ref: 0431/18 2-4 The Square, Chagford**  
Proposed change of use from Bank Premises to residential (affordable). In view of the fact that there had been cottages replaced by a house on this site for a number of years, and the main part of the premises has been retained as business premises.  
**Resolved:** to support the application as long as the unit remains affordable to rent or to buy.
- b) Ref: 446/18 70 The Square**  
Proposed Change of use from Vets Centre (D1) to a retail shop (A1)  
**Resolved:** To support the application, as it is important to encourage business in the town.

### Grant of Conditional Planning Permission

- c) Ref: 0324/18 2 Manor Drive, Chagford**  
Infill extension to the front of the property with associated fenestration alterations. **Noted**
- d) Ref: 0318/18: Dapwell Hey, 10 Southcombe Street, Chagford**  
Replacement garage. **Noted**
- e) Ref: 0279/18 Forder farm, Chagford**  
Erection of two agricultural Buildings. **Noted**

### Grant of listed Building Consent.

- f) Ref: 0334/18. 8 Lower Street Chagford**  
Internal alterations including works to floors, ceilings and walls, and external repairs including refurbishment to windows and door. **Noted**

## 76. FINANCIAL MATTERS

- a)** A request was received from Chagword for a grant towards the Literary Festival to be held in March 2019.  
**Resolved:** to pass to the Finance Group for consideration

## 77. ENVIRONMENT

- a) Jubilee Field Inspection Report – Cllr: Mrs. Stanbury**  
Cllr Stanbury reported that the field was in good condition and there was far less rubbish around. **Noted**

- b) **Public Convenience Inspection Report – Cllr: Mrs. Stanbury**  
The public Toilets are in a clean state and in good order

**78. CLERKS/CHAIRMAN'S REPORT**

- a) **Gidleigh Beating the Bounds:** The Chairman reported that she attended Gidleigh Beating the Bounds Ceremony, even though the Chagford Parish Council had not been informed nor invited. She defended Chagford boundary and had an enjoyable day with the many people who attended. **Noted**
- b) **Chagford Primary School:** The Chagford Primary School is now completed and is in full use. There is an opportunity to look around the school on Saturday September 15<sup>th</sup> between 12md - 3pm. The old school and the school house have yet to be demolished. **Noted**
- c) **The New Housing Development:** One Councillor has had a chance to look at the building site and is very impressed. He asked that the Council to write to David Lohfink to express gratitude for the way the whole site is being managed. **Resolved:** to ask if it is possible for Councillors to have a look around the site. With particular interest in the waterway.

**79. CORRESPONDENCE AND EMAIL**

- a) **Dartmoor Devil Cycle Ride:** The Dartmoor Devil Cycle Ride will pass through the Parish on Sunday October 28<sup>th</sup> between 11.00am and 3.30pm. **Noted.**
- b) **Temporary Prohibition of Traffic;** Monday September 17<sup>th</sup>: 2018 the road from Weddicott Cross to Week Down. **Noted**
- c) **Glyphosate free;** A letter was received from Marika Tyler-Clark who is a student, urging Chagford Parish to join with other DNP. Parishes in urging the DNPA to become Glyphosate Free. **Resolved:** to write to DNPA and also ensure that our own contractor uses glyphosate free weed killers.
- d) **DNPA Development Management Committee:** next meeting on October 5<sup>th</sup> 2018 at 10.am: **Noted**
- e) **Consultation on Draft Gambling Statement:** The proposed changes are the separation of premises and the location of gambling machines. The safeguarding of children and vulnerable people at gambling premises. **Noted**
- f) **DALC AGM and Annual Conference** will be held at the Exeter Racecourse on Wednesday 3<sup>rd</sup> October 2018. There are a variety of Speakers and workshops. The day will be ended with a good bye to Lesley Smith who has been the Clerk of DALC since 1995. **Resolved** that The Chairman and Clerk to attend.
- g) **Unmarked and unprotected gas pipe.** A letter was received from a Parishioner to say that there is an unmarked and unprotected gas pipe outside 30 Meldon Road, which is damaged when vehicles mount the pavement. The Clerk has informed the Gas Board. **Noted**
- h) **Consultation on Statement of Community Involvement.** There will be a Public Consultation from 4<sup>th</sup> September -15<sup>th</sup> October on line. **Noted**

**80. ACCOUNTS FOR PAYMENT**

a) 4331 Mrs. S. Curtis – Salary	547.21
b) 4332 HM Revenue and Customs – PAYE	136.80
c) 4333 Mrs. S. Curtis – Expenses	20.00
d) 4334 Chagford Film Festival	200.00
e) 4335 DALC retirement gift	50.00

The Meeting Closed at 8.50pm

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