

**Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 10<sup>th</sup> October 2022 commencing at 7.30 p.m.**

**Present:** Cllr: Kevin Coombe, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar, Cllr: Paul Mortimer, Cllr: Andrew Parrott, Cllr: Gill Printy, Cllr: John Shears, Cllr: Rachel Short and Cllr: Stuart Wright.

**In attendance:** The Clerk, Mrs. Sarah Curtis, Cllr: Nicky Heyworth, West Devon Ward Member.

**63. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr: Mrs. Margaret Haxton, Cllr: Christine Malseed and Cllr: Marion Stanbury.

**64. DECLARATIONS OF INTEREST**

a) Cllr: Kevin Coombe declared an interest in Minute 72(d).

**65. CONFIRMATION OF MINUTES**

a) The Minutes of the Regular Monthly Meeting held on Monday 12<sup>th</sup> September 2022 were confirmed and signed as a true record.

**66. MATTERS ARISING**

**a) The Queen's Green Canopy Plaques and Trees (Min: 55(a) refers)**

Cllr: Rachel Short reported that two of the Aspen Trees have died. The Parish Council are still looking for a carpenter to mount the plaques.

**Resolved:** Paul Bartlett, Stone Lane Gardens, will obtain replacement trees and the Parish Council will continue to look for a carpenter to mount the plaques.

**b) Noticeboard Outside the Birdcage (Min: 55(b) refers)**

The noticeboard outside the Birdcage needs replacing. It was proposed that the noticeboard be of the same size and in aluminium or manmade timber. **Resolved:** quotes will be obtained for the noticeboard.

**c) Bike Stands (Min: 33(a) refers)**

The Chairman has met with All Seasons and discussed the location and paving for the bike stands. Kirsty Howie has also spoken to All Seasons regarding which bike stands to be purchased as precise measurements will be needed. The bike stands which are most suitable and attractive for the space are two rounded A stands made of Galvanised Steel. There is a stainless steel option but this is more expensive. **Resolved:** quotes will be sought for the bike stands and the paving. The Bike Stand will be purchased from the remaining Carnival Committee Fund.

**67. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

There was no urgent business.

## 68. GROUP/REPRESENTATIVES REPORTS

### Planning Control Matters

#### To Consider DNPA Planning Matters for Consultation

#### Grant of Conditional Planning Permission

##### a) Ref: 0333/22 Wellpark, Middlecott, Chagford

Erection of agricultural livestock building. Subject to conditions. **Noted.**

#### Refusal of Planning Permission

##### b) Ref:0282/22 Lower Drewston Farm, Moretonhampstead

Single storey link extension to reinstate the U-shaped courtyard form and associated landscaping works; new window to former farm house, and one new window to former threshing barn. **Noted.**

#### Tree Works

##### c) Ref: 22/0030 Meldon Garth, Chagford

To carry out works to a tree at Meldon Garth, Chagford. The DNPA has not protected the tree with a Tree Preservation Order. **Noted.**

#### Reports

##### d) Eastern Links Meeting – Cllr: Mrs. Gay Hill

Cllr: Mrs. Gay Hill attended the Eastern Links Meeting on Tuesday 4<sup>th</sup> October 2022. The meeting was chaired by Neil Jury, Leader of WDBC. At the 'Superlinks' meeting in December 2021 WDBC were committed to relaunching the area Town and Parish Links Meetings.

Team West Devon aims to nurture local partnerships to consider and respond to issues. Bringing together the Borough Council, Town and Parish Councils and eventually other community leader organisations that support our residents and communities.

The meeting heard from the Economy Team about the UK Shared Prosperity Fund and Levelling up. **Noted.**

##### e) DALC AGM and Conference – Cllr: Mrs. Gay Hill

Cllr: Mrs. Gay Hill attended the DALC AGM and Conference on Wednesday 5<sup>th</sup> October 2022 at Exeter Racecourse. Three key note speakers covered topics including A County Deal for Devon, Devon's Housing Crisis and the new Integrated Care System for Devon. In the afternoon there was a choice of 8 workshops, Cllr: Mrs. Hill attended Planning and affordable housing and Encouraging people to stand for election. **Noted.**

##### f) Climate and Ecological Working Group – Cllr: Gay Hill

A meeting of the Climate and Ecological Working Group was held on Monday 3<sup>rd</sup> October 2022. Four attended. Discussed the Climate and Ecological Event held on 3<sup>rd</sup> September, group now looking at what came out of the event and will report back. Spoke about progress which had been made ie bike stands, tree planting, change to LED street lighting. Suggestion made to find a Wildlife Warden. The numbers of the Climate and Ecological Working Group seem to be dwindling. Ascertain who on the group wishes to continue and then reach out to others. **Noted.**

## 69. FINANCIAL MATTERS

### a) Finance Group Report – Cllr: Mrs. Gay Hill

Cllr: Mrs. Gay Hill reported that she had received three apologies and 3 no shows to the Finance Group Meeting. However, the Chairman reported that the accounts had been scrutinised and approved to date.

Lloyds Bank A/C	£1,687
Business Reserve	£33,353
Current A/C	£86,935 (which includes the Precept)
Bonus Saver	£70,794

Expenditure so far - £22,000

The bank accounts look healthy however much expenditure is to come.

Southcombe Gardens

Bike Stand Paving

Grass Cutting

See-Saw

Fencing

The Parish Council are still hoping to acquire land for a burial ground.

**Noted.**

- b) Approval to pay South West Play for work to play equipment. **Resolved:** to approve payment.
- c) Approval to pay WDBC for emptying litter and dog bins (Summer Services 2022/23). **Resolved:** to approve payment.
- d) Approval to pay All Seasons for grass cutting the Jubilee Field and Cross Tree. Cross Ways Bank, Manor Road Verge and Lamb Park. **Resolved:** to approve payment.
- e) Approval to pay James Bowden and Son for a Fluorescent Tube and Caustic Soda. **Resolved:** to approve payment.

## 70. ENVIRONMENT

### a) Jubilee Field Inspection Report – Cllr: Rachel Short

Cllr: Rachel Short reported that the litter was not too bad on the field.

There was mole activity on the field. Two of the newly planted Poplar

Trees had died. The play equipment was in good order. **Resolved:** Paul Bartlett, Stone Lane Gardens, will order replacement trees.

### b) Public Convenience Inspection Report – Cllr: Rachel Short

Cllr: Rachel Short reported that the Public Conveniences were in good order. **Noted.**

### c) Light in the Gents Public Convenience

The florescent light in the Gents Public Convenience is faulty, a new tube had been fitted but this was tripping the fuse box. The Electrician was called to look at the light and confirmed the fitting of the light was faulty.

**Resolved:** to ask the Electrician to install a new LED strip light.

### d) See Saw for Jubilee Field

South West Play have looked at the See Saw in the Jubilee Field and

confirmed that it is beyond repair. **Resolved:** to get quotes for a new See Saw.

**e) Grass Cutting Contract**

The Grass Cutting and Grounds Maintenance Contract ends in March 2023. The Parish Council needs to tender for a Contractor in November to budget for the Financial Year 2023/24. **Resolved:** the Parish Council will seek tenders for the contract.

**f) Southcombe Gardens**

Southcombe Gardens are becoming very overgrown and need pruning. **Resolved:** to ask Lee Miller if he would carry out the work.

**g) Bench for Jubilee Field**

The Carnival Committee wish to install a backless bench in the Jubilee Field. **Resolved:** it was agreed that the Carnival Committee install a bench in the Jubilee Field as long as they take ownership of the bench and its maintenance.

**h) Electric Charging Point Installation in Chagford Car Park**

Western Power Distribution have carried out the DNO works associated with the electric charging point installation in the Chagford car park. **Noted.**

**71. CLERK/CHAIRMAN'S REPORT**

**a) Open Field Closure Inspection – Saturday 5<sup>th</sup> October 2022 at 8.30 a.m.**  
**Noted.**

**b) Leaf clearance for Remembrance Day – 30<sup>th</sup> October and 12<sup>th</sup> November 2022 at Cross Tree.** **Noted.**

**c) Proposed Cattle Grid – all the paperwork is complete and the proposed cattle grid should be starting construction very soon.** **Noted.**

**d) The Chairman suggested the Parish Council write to WDBC asking them to clean up the car park as it looks very unkempt.** **Resolved:** the Clerk will write to WDBC.

**e) The Jubilee Field needs new signs at the entrance.** **Resolved:** to source new signs.

**72. CORRESPONDENCE AND EMAILS**

**a) The Annual Dartmoor Devil Cycle Ride will pass through Chagford on Sunday 30<sup>th</sup> October 2022. There will be a total of no more than 200 riders on the event and should be very well spread. Riders leave Bovey Tracey in two groups, 8am and 9am. The first riders are likely to reach Chagford at about 10.30am.** **Noted.**

**b) A letter has been received from a resident of Store Street stating concerns regarding the state of the tarmac surface.** **Resolved:** the Devon Highways Neighbourhood Officer for Chagford and Hatherleigh has visited the site.

**c) Chagford Library are offering free, one to one digital gadget help for members of the public on Friday 14<sup>th</sup> October 2022 from 10.30am – 12.30pm.** **Noted.**

**d) Fire Service Consultation – every year the fire service ask communities and businesses about the level of precept (council tax contribution) for the fire and rescue service. A consultation is available on line to better understand residents views.** **Resolve:** to send the details of the on line survey to all Councillors.

<b>73. ACCOUNTS FOR PAYMENT</b>	<b>£</b>	
a) o/l Mrs. S. Curtis – Salary		673.35
b) HM Revenue and Customs		181.00
c) o/l Mrs. S. Curtis – Expenses		20.00
d) DD British Gas – Services to Ellis Drive		18.51
e) DD British Gas – Services to the Market House		118.99
f) o/l South West Play – Play Equipment Repair		3,623.18
g) o/l WDBC – Emptying Litter and Dog Bins		1,336.61
h) All Seasons – Grass Cutting		870.00
i) Okehampton District Community Transport Group		100.00
j) James Bowden and Son – Fluorescent Tube/Caustic Soda		9.95

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