

**Minutes of the Regular Meeting of the Chagford Parish Council
held at Endecott House on Monday, 10th November 2008 commencing at 7.30pm.**

Present: Cllrs Bleakman (Chairman); Davies; Mrs Haxton; Mrs Hill; Jeffreys; Mrs Milton; Parrott; Perryman; Sampson and Ms Thorn

In Attendance The Clerk, Mrs Stone

Apologies for absence were received from Cllrs Coombe and Geering.

200 DECLARATIONS OF INTEREST

- a) Declaration of Interest amendment forms were circulated to all Members with a request that they be returned to the Clerk when completed.
- b) Cllr Bleakman declared an interest in Min 205
- c) Cllr Parrott declared an interest in Min 206b
- d) Cllr Sampson declared an interest in Mins 206b;

201 CONFIRMATION OF THE MINUTES

The Minutes of the Regular Meeting held on 13th October 2008 were confirmed as a true record and signed.

202 Devon & Cornwall Police Authority

WPC Wilson gave, at the invitation of the Council, a short presentation re the Community Messaging Service. This service has been formed from a combination of various watch groups who have registered with the Police Authority to record and receive information relating to specific spheres of interest i.e. neighbourhood; farm; animal; eating establishments; shop watches etc. Information received from registered members of the scheme will be circulated by a computer database held by the Police. Persons wishing to participate in the scheme may do so by applying for an application form from the Constabulary. Forms may also be obtained from the local outreach surgeries held at Whiddons.

WPC Wilson was thanked for her presentation.

Resolved: To bring this information to the attention of the Bulletin.

MATTERS ARISING FROM THE MINUTES

203 Rowan Tree, The Square, Chagford.

The Clerk has authorised Mr. Ben Pell to fell the dead rowan tree in the Square for an agreed fee of £50. The tree guard will be re-instated until such time as the Dartmoor National Park Trees Officer arranges to replant another tree. The Highways Department has been advised. **Noted:**

204 MV Kestor

A decision will be taken on this item by the Chagford Parochial Church Council at their meeting to be held on December 2nd 2008 **Noted:**

205 Bus Shelter

The Clerk reported further enquiries re the possible provision of a bus shelter and was informed by the Highways Department that the area provided for a bus stop was in Lamb Park and not outside the school grounds. The Council has been asked to advise the Highways Department if this site will meet the current needs and obtain permission and advice from the DNPA re the type of shelter which would be acceptable before the Highways Department makes a decision on the matter.

Resolved: The Environment Group to inspect the site and report their recommendations to the Council.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION.

There was no urgent business.

GROUP/REPRESENTATIVES REPORTS

206 Development Control Planning Applications

Cllr Bleakman declared an interest in the following item and took no part in the proceedings. Cllr Mrs Hill took the Chair.

Cllr Parrott reported the recommendations of the planning inspection group meeting held on 31st October 2008 attended by Cllrs Davies; Mrs Haxton; Jeffreys; Mrs Milton and Parrott.

a) 0625/08 Orchard Cottage, Orchard Terrace and Springfield Cottage, 5, Southcombe Street, Chagford Listed Building Consent. (Deferred from last meeting)

Proposed alterations to cottages including re-positioning of current dividing walls

Resolved: Given the Applicants stated intention that none of the existing building or structural elements will be damaged, obscured or covered up the Council has no objection to this Application.

Cllr Bleakman reported the recommendations of the planning inspection group meeting held on 7th November 2008 attended by Cllrs Bleakman; Jeffreys; Mrs Milton and Parrott.

b) Bly Cottage, Chagford

Proposed removal of existing garage and construction of new extension.

Resolved: The Council is supportive of the proposed development which it considers an architectural improvement over the existing garage. After due consideration it is also of the opinion that the proposed changes do not create a significant loss of parking provision and therefore the application satisfies all of the relevant DNPA policies.

207 The Planning Inspectorate – Town & Country Planning Act 1990.

a) Appeal by Mr. N. Courtney, 18, Orchard Meadow, Chagford.

Appeal Dismissed – **Noted:**

Cllrs Parrott and Sampson declared an interest in the following item and left the building.

b) Site Land at Thorn, Chagford – Mr C. Cork

Appeal Withdrawn. **Noted:**

208 DNP Planning in Your Parish Conference – 15th October 2008

Cllr Bleakman informed the meeting that he was in the process of preparing a written report on the meeting held on 15th October which will be circulated for the next meeting. **Noted:**

209 Town & Country Planning (General Permitted Development) (Amendment) (No2) (England) Order 2008.

The Government has announced a number of changes to permitted development rights affecting householder developments. New regulations apply to house extensions; outbuildings; side windows and roof lights; solar panels and hard-standings. Full details are available on www.planningportal.gov.uk **Noted:**

210 DNPA Forum

The next meeting of the DNPA Forum will be held on 28th November 2008.

Resolved: Cllrs Parrott and/or Cllr Bleakman to attend

211 Chagford Conservation Area: Proposed Tree Works, Maple Lodge

The Trees and Landscape Officer, DNPA, indicates there will be no tree preservation order placed on the trees at Maple Lodge. **Noted:**

212 Housing Needs – (Mins 96b;174 refer)

Attention was drawn to the need to expedite further discussion in respect of local housing needs.

Resolved: The Chairman and Clerk to approach the DNPA and WDBC to obtain a positive response.

213 Chagford Business Association

Cllr Parrott discussed arrangements for the Christmas festivities and informed the Council that the Christmas lights would be installed on 23rd November. Provision was being made by the Parish Council for the purchase of Xmas trees for the Square. There will be a presentation from the Village Design Group in Endecott House on 22nd November 2008 from 1 – 7pm **Noted:**

Arising: Attention was drawn to the recent issue and circulation of the Chagford Business Directory which was considered to be a very useful and detailed publication. Cllr Parrott was deputed to inform the Business Association of the Council's congratulations.

FINANCE GROUP

214 Cllr Mrs Hill gave a report of the Finance Meeting held on November 6th 2008 at which the following recommendations were made:-

- a) To transfer the sum of £4,000 to the capital account in respect of the period 2007/08
- b) To transfer the sum of £1,000 to the capital account to be set aside for the possible replacement of play equipment.
- c) To accept Cllr Davies' report re the photocopier and to leave matters as they are at present because the photocopier is still in satisfactory working order. It can be replaced quickly when required by a Canon black and white copier including the provision of ink cartridges which would cost £553 (average cost over a 5 year period, £23.88 per month)
- d) The Chairman and Cllr Jefferies advise they continue to research the Council's insurance requirement in view of advice received to the effect that £8,000,000 cover is necessary.
- e) Renewal of the Jubilee Park maintenance contract is under review and will be put out to tender in January. In the meantime it is necessary to trim the road hedge against Rectory lane.
- f) To approve increase in Clerk's salary to £695.64
- g) To set aside the sum of £100 for provisional cost of tagging granite troughs.
- h) To meet cost of £50 for felling rowan tree
- i) To anticipate meeting full cost of cleaning public conveniences as a result of the DNP delay in reaching a decision re a Grant for this purpose. (approximately £1,500)
- j) To obtain replacement waste bin for the Jubilee Park – approximately £250.
- k) To set aside £500 to meet possible costs of Land Registry.
- l) To allocate the sum of £120 for the purchase of Christmas Trees.
- m) To recommend payment of the following grants in December:-
 - i) Chagford Swimming Pool £500
 - ii) Chagford Churchyard maintenance £750
 - iii) Wood and Willow £ 50
 - iv) West Devon Citizens Advice Bureau £ 75
 - v) Teignbridge Citizens Advice Bureau £ 75
 - vi) Okehampton Ring & Ride Group £ 75
 - vii) Jubilee Hall Refurbishment £500

Resolved: To adopt the recommendations of the Finance Group and the Clerk to implement recommendations where necessary. The next meeting of the Finance Group to set the precept for 2009/10 to be held on 2nd December 2008.

ENVIRONMENT GROUP

215 Street Lighting

A detailed survey of the lighting requirements for Chagford was circulated. 3 locations were identified as needing additional lighting. Adjoining residents will be approached where there is any intention to adapt lighting in close proximity to their homes and land ownership will be identified where any additional pole is necessary.

Resolved: To forward the recommendations to the Street Lighting Engineer.

216 Public Convenience Inspection Report

Cllr Ms Thorn stated that the lighting in the loos was often on at irregular times and off when required during dark mornings. The Clerk informed the meeting that she has reported this to the WDBC who suspect a fault in the control electrics which they will investigate. **Noted:**

217 Jubilee Park Inspection Report

Cllr Ms Thorn expressed concern at the continued, serious erosion of the Devon Banks in the playing field caused by children cycling and running up and down the banks. Cllr Bleakman reported that he has spoken to the father of 2 girls who have been seen running on the banks. Repairs will need to be carried out as soon as weather permits. In addition, Ms Thorn found the leat to be congested with fallen leaves particularly behind the Health Centre. A bolt on the senior multiplay unit needs replacing; shrubs are encroaching on the infant multiplay; there are broken panels on the rear gate to the skate park; hedges need trimming and the litter bin is still not being emptied. The tree behind the Health Centre is broken but is still alive.

Resolved: Cllrs Bleakman and Coombe will attend to the bolts on the multiplay and the Clerk to arrange for other matters to be dealt with.

218 Memorial Garden

- a) It was suggested that a formal opening of the Memorial Garden should take place on Tuesday, December 9th 2008 to coincide with the Chagford Business Association late night Christmas shopping event. The formal opening of the garden to take place at 8pm This would allow time for invited guests to participate in the shopping event prior to the opening of the garden. Cllr Mrs Hill has kindly offered to provide some refreshment for the invited guests following the opening ceremony.

Resolved: The Clerk to issue the appropriate invitations.

b) Granite Step

A quotation for an inscription on the granite step has been received from Messrs Williams & Trigg, Monumental Masons, in the sum of £258.50 inc vat. The inscription to read "This is the site of Nos 23, 25, 27 & 29 Southcombe Street, which were destroyed by fire on 16th May 1970."

Resolved: The Clerk to accept the estimate and make arrangements for the step to be collected.

219 Devon Playing Fields Association – Sport and Play for All.

Information and application form received for participation in a Sport and Play For All workshop on December 5th 2008 at Spreyton Village Hall.

Resolved: Cllr Coombe to attend and the Clerk to remit the fee of £10 to the Devon Playing Fields Association.

220 Clerk/Chairman's Report

- a) Arrangements for a Civic Service to take place on 1st March 2009 have been suggested and approved by the Council. **Noted:**

b) Newton Abbot Civic Service

Cllr Bleakman's reported attendance at the Newton Abbot Civic Service which he said was excellent in that its' theme was community service. The event was most enjoyable.

Noted:

c) Mrs P. Chatfield

The Clerk has sent a get well message to Mrs Paula Chatfield, previously a Councillor, who is currently in hospital **Noted:**

d) Radon Information Session

Cllr Sampson drew attention to an information event to be held by the WDBC at Jubilee Hall on _____ from 10am – 8pm. **Noted:**

GENERAL PURPOSE & POLICY REPORTS

221 Clean Neighbourhood Act – (Min 48 refers)

Cllr Davies appraised the meeting of his research into the implementation of the dog control Act 2006 and submitted a draft of the notice to be placed in the Okehampton Times newspaper advising the public of its intentions. The WDBC confirm that it has no objections to the proposal in that it does not impinge upon any existing legislation or byelaws put in place by the Local Authority. Setting up costs would be approximately £156 for the first notice and £120 for the second. It has also been agreed that the dog warden would issue any fixed penalty fines (£50 - £80) and any prosecution for non payment would be dealt with by the WDBC Solicitor. Fines would be used to cover the WDBC costs and any surplus would be added to the West Devon Junior Life Skills Fund.

It was suggested that if the byelaw was adopted, the WDBC could be asked to consider that further monitoring of the scheme be added to the Traffic Wardens duties as well as those of the Dog Warden.

Resolved: To proceed with advertising the scheme as per the draft notice submitted.

222 Communities & Local Government

Communities in Control: Real People, Real Power: Codes of Conduct for local Authority Members and Employees – A Consultation. **Noted:**

CORRESPONDENCE RECEIVED

223 DCC – Notice of Road Closures Noted:

- a) Mill Street, Chagford – Junction High Street to junction Manor Road from 24th November to 26th November 2008.
- b) Meldon Hall Cross to Higher Weddicott, Chagford to be closed from Monday, 19th January 2009 to Friday 23rd January 2009 inclusive to enable the installation of a telephone cable.
- c) Forder Farm to Junction near Ensworthly to be closed on Wednesday 14th January 2009 for drainage works.

224 Eastern Link Committee Meeting

Notice received of Link Committee meeting to be held at 14a the Square, North Tawton on Thursday, 20th November 2008 **Noted:**

225 Chagford Jubilee Hall

A letter has been received from the Chairman, Jubilee Hall Trustees indicating intention to hold Farmers' Markets on the first Saturday of every month from 10am to 2pm commencing next Spring. It is understood that the Jubilee Hall Trustees will seek the opinion of the Chagford Business Association on this matter. Concern was expressed that this might affect the Farmers Markets held at Postbridge.

Resolved: The Clerk to draw the Jubilee Hall Trustees attention to the need to avoid clashing with the Postbridge markets and also the interests of local traders.

226 Chagford Commons Owners Association AGM

Invitation received for attendance at the Dartmoor Commons Owners AGM to be held at Two Bridges Hotel, Princetown on 20th November 2008 commencing at 2.30pm.

Resolved: Cllr Perryman to represent the Council.

227 ACCOUNTS FOR PAYMENT

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|----|------|---|--------|
| a) | 3140 | Mrs P. Stone – October Salary | 670.02 |
| b) | 3141 | Mrs P. Stone – October post; electric; computer | 29.40 |
| c) | 3142 | Mr. J. Sheridan – October maintenance, Jubilee Field | 241.25 |
| d) | | Direct Debit – Tiscali broadband services | 30.40 |
| e) | 3143 | WDBC – Emptying 1 litter bin & 5 dog bins 1/4/08 – 30/09/08 | 334.22 |
| f) | 3144 | Walker Welding – make and install handrail and stand at Memorial garden | 551.08 |
| g) | 3145 | Mrs P. Stone – increased salary backpay to April 1 st @ £25.62 per month | 179.34 |
| h) | 3146 | Devon Playing Fields Association – Sport & Play for All workshop Fee for Cllr Coombe | 10.00 |

228 PUBLICATIONS/INFORMATION RECEIVED

- a) DNP Agendas – 7th November 2008
- b) Local Council Review – November 2008
- c) Clerks & Councils Direct – November 2008.
- d) DAPC Newsletter Oct/Nov 2008.
- e) The Playing Field – Newsletter

The Meeting Closed at 9.50pm

Confirmation of the Minutes

Dated.....

Signed.....