

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 10<sup>th</sup> November 2014**

**Present:** Cllrs: Bleakman, Coombe, d'ArchSmith, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd-Hill, Parrott, Sampson, Shears, Ms Thorn and Williams.

**Apologies:** Cllr: Miss Stead

**270. DECLARATION OF INTERESTS**

Cllr: Coombe declared an interest in Minute 275 & 286

Cllr: Lloyd Hill declared an interest in Minute 274

Cllr: Ms Thorn declared an interest in Minute 274

**271. CONFIRMATION OF MINUTES**

- a) The Minutes of the Regular Meeting held on Monday 13<sup>th</sup> October 2014 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 27<sup>th</sup> October 2014 were confirmed and signed as a true record.

**272. MATTERS ARISING**

**a) WW1 (Min: 257 refers)**

The Diocesan Advisory Committee have commended the application for the works to the War Memorial which have been submitted with a proviso regarding the wording on the plinth. **Resolved:** The Clerk will now petition for the faculty.

**b) Street Light – Lower Street (Min: 264 refers)**

The Street Light Engineer has written to the owner of 32 Lower Street asking if DCC can install a light. **Resolved:** the owner has agreed that a light be installed in the footpath and attach a conduit to his property.

**c) Emergency Plan (Min: 260 refers)**

Cllr: Parrott has received a quote for printing 700 copies of the Emergency Plan in black and white at a cost of £70.00. **Resolved:** they should be printed and distributed at the next meeting.

**d) Swimming Pool Lease (Min: 211f refers)**

The Sport England grant application for heating the swimming pool has been filed, however Sport England suggest that when negotiating for the lease the name should be changed from Chagford Swimming Pool to Chagford Recreational Trust as this would be a condition of any award offered.

**Resolved:** Councillors have no objection to the lease being in the name of the Recreational Trust as they are the tenants, however it needs to be emphasised that the Sir George Hayter Hames Charity is the Swimming Pool.

**e) Cattle Grids (Min: 211e refs)**

Cllr: Mrs. Hill attended the West Devon HATOC Meeting in Okehampton on 4<sup>th</sup> November to speak in favour of the Stiniel Cattle Grid. **Resolved:** Devon County Council agreed to support the Stiniel Cattle Grid.

## **URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

273. Cllr: Mrs. Hill informed the meeting that she had received the pre-application plans from CG Fry showing the affordable housing, roads, open space etc. **Resolved:** the Public Meeting will be on 19<sup>th</sup> November in the Jubilee Hall from 2.00 p.m. until 8.00 p.m.

## **GROUP/REPRESENTATIVES REPORTS**

Cllr: Ms Thorn left the meeting

Cllr: Lloyd Hill left the meeting

274. **Ref: 0599/14 Middle Drewston Farm, Moretonhampstead**  
Proposed: Replace existing corrugated cement roof with natural slate and increase ridge height by 1m. **Resolved:** No Objection.

Cllr: Ms Thorn returned to the meeting

Cllr: Lloyd Hill returned to the meeting

Cllr: Coombe left the meeting

275. **Ref: 0608/14 Westcott Farm, Chagford**  
Proposed: Construction of low energy passive house including a new driveway and associated landscaping. **Resolved:** To Object.

Cllr: Coombe returned to the meeting

276. **Ref: 0524/14 Land at Bretteville Close, Chagford.**  
Proposed: Amended Plans – Erection of 15 specialist dwellings for the elderly (9 houses and 6 flats) together with garages, gardens, and a communal area for residents. **Resolved:** the Council support the amended plans but with reservations. The roof line and footings should be staggered in line with the natural landfall in order to avoid the symmetry of the whole street scene. At present the blank windows are in a row, would like to see them not so uniformed. The Council would like to see a hip roof on the house which is nearest the proposed flats in order to maintain the street scene in that area.

## **Grant of Listed Building Consent/Grant of Condition Planning Permission**

277. **0503/14 Holystreet Manor, Chagford**  
Landscaping works to the courtyard area north of the Manor House, including alterations to the entrance and boundary wall. Subject to conditions. **Noted.**

## **Withdrawal of Planning Permission**

278. **0497/14 Kestrels, Manor Road, Chagford**  
Loft conversion including dormer windows and convert garage to habitable room with pitched roof. **Noted.**

## **GENERAL PURPOSES AND POLICY MATTERS**

### **279. The Local Government Boundary Commission**

The Local Government Boundary Commission for England has commenced an electoral review of Devon County Council and is asking for views on future division boundaries for the council.

The Commission is carrying out a review to deliver electoral equality for voters across the country. For parishes, the review can recommend changes to the electoral arrangements of parish and town councils. **Resolved:** the Clerk will write to The Local Government Boundary Commission stating that Chagford is part of the Chagford, Hatherleigh Ward within WDCC and that is where we wish to stay.

### **280. Chagford Primary School**

A meeting was held on 4<sup>th</sup> November at the School where a great deal of information was available with regard the indication by the Education Funding Authority that Chagford Primary School will be rebuilt in 2015/16. In 2011 the EFA asked local authorities across the UK to submit condition surveys of all school buildings which included the electrical, mechanical and structural condition of the school. Chagford Primary School is one of the only eight schools in Devon that fail to meet the required standards. **Resolved:** it was agreed that the Council should wait to see the plans. The Clerk to write to the EFA expressing the Councillors concerns about utilising the green site adjoining the road.

### **281. Masterplan Update**

The Chairman confirmed that CG Fry are moving forward with the plans for the new development and they are in communication with DNPA regarding the pre-application and the section 106. The Public Consultation will be on Wednesday 19<sup>th</sup> November from 2.00 p.m. until 8.00 p.m. in the Jubilee Hall. **Noted.**

## **FINANCIAL MATTERS**

**282.** Approval to pay Ben Pell for Street Sweeping. **Resolved:** to approve payment.

**283.** Approval to pay Ben Pell for Grass Cutting the Jubilee Field. **Resolved:** to approve payment.

**284.** Approval to pay WDBC emptying litter and dog bins. **Resolved:** to approve payment.

**285.** Approval to pay South Hams District Council for Payroll Services. **Resolved:** to approve payment.

Cllr: Coombe left the meeting

**286.** Approval to pay Devon and Somerset Fire and Rescue Authority for the use of the Community Room at Chagford Fire Station. **Resolved:** to approve payment.

Cllr: Coombe returned to the meeting

**287. Chagword 2015 Literary Festival**

A request from Chagword 2015 Literary Festival for financial support has been received. **Resolved:** to take forward to the next Finance Group Meeting.

**288. Donation for R.B.L. Poppy Appeal.**

**Resolved:** to approve a donation of £30.00.

**289. Local Government Pay Consultation**

The recommended salary scales for our sector are being revised. Last month, the National Joint Council for Local Government Services produced a consultation document with their proposals.

- 2.20% increase on SCPs 11 and above with effect from 1 January 2015
- £100 non-consolidated payment to employees on SCPs 11-25 incl to be paid in December 2014 (pro-rata for part-time employees)

**Noted.**

**ENVIRONMENT**

**290. Jubilee Field Inspection Report – Cllr: Ms Thorn**

Cllr: Ms Thorn reported that the litter in the field was minimal, the can recycling bin was nearly full. Cllr: Ms Thorn could find no movement in the multi play. The gate post is loose; the bottom of the slide needs weeding. The salt bin has been padlocked. Cllr: Coombe had inspected the spring covers on the basket swing which have split however they seem OK at present but will be monitored on a monthly basis. **Noted.**

**291. Public Convenience Inspection Report – Cllr: Ms Thorn**

Cllr: Ms Thorn reported that the public conveniences were generally in good order. **Noted.**

**292. TAP Fund Bid – Rural Skills**

The Chairman confirmed that a joint TAP funding application with South Tawton had been put forward to Eastern Link Committee for a Rural Skills Project to employ a general rural skilled worker one day a month in each parish. **Noted.**

**293. Highways Consultation**

Over the three years 2014 to 2017, the Highways and Traffic Management service needs to make large saving in its budget. The proposals include: Gritting and Snow Clearing Fleets; Gritting and Snow Clearing Routes; Grit Bins; Picnic Sites; Grass Cutting; Weed Treatment; Parish Lengthmen Service and Neighbourhood Highway Team Staffing. **Resolved:** the on line form would be completed giving the Councils comments.

## **CLERK/CHAIRMAN'S REPORT**

### **294. Grass Cutting Contract**

The Grass Cutting and Grounds Maintenance Contract for 2015-2017 has been drawn up and a notice seeking tenders will be displayed shortly. **Noted.**

### **295. Andy Guy – Natural English**

An e-mail has been received from Andy Guy from Natural England offering a grant for a Community Project. **Resolved:** a suggested project would be Padley Common.

### **296. Chagford Conservation Group**

An e-mail has been received from the Chagford Conversation Group informing the Council that they are organising a 'Chagford Spring Clean' weekend, which would be sometime in April. **Resolved:** the Council think that it is a good idea and the Councillors will take part if available.

### **297. Streetmaster**

A quote has been received from Streetmaster regarding the damaged seat in the Square. £318.00 for repair, collection and redelivery charge. **Resolved:** it was felt that there was more damage than had been reported to Streetmaster therefore further information will be sent.

## **CORRESPONDENCE AND E-MAILS**

### **298. Super Links Meeting**

A Super Link meeting has been arranged to take place at 6.30 p.m. at Meldon Village Hall on Monday 8<sup>th</sup> December 2014. The meeting has been arranged to consider a DCC Budget update from Cllr John Hart. **Resolved:** if any Councillor wishes to attend please let the Clerk know by 1<sup>st</sup> December 2014.

### **299. DALC November Newsletter**

Local Government Pay Consultation – an update on the proposals and how it may affect clerks salary. Good news re Transparency Code. Sustainability Act – two new proposals supported by DALC. VAT reclaim backlog. DCC Tough Choices Meeting. Elections 2015. **Noted.**

### **230. Town and Parish Council Workshop**

There will be a Town and Parish Council Workshop "Future development in West Devon" on Friday 5<sup>th</sup> December at Kilworthy Park. **Noted.**

### **231. Appointment of Parish Link Member**

The appointed Dartmoor National Park Authority Parish Link Member for Chagford Parish Council has now changed. The new appointed Parish Line Member will now be Cllr: James McInnes. **Noted**

### **232. Notice of Community Council of Devon AGM**

Notice of Annual General Meeting of the Community Council of Devon to be held on 19<sup>th</sup> November 2014 in Exeter. **Noted.**

**ACCOUNTS FOR PAYMENT**

	<b>£</b>
a) Direct Debit – BT Telephone and Broadband Service	37.54
b) Mrs. S. Curtis – Salary	468.46
c) Mrs. S. Curtis – Clerks Expenses	20.00
d) Ben Pell – Grass Cutting	336.00
e) CELT	1000.00
f) Okehampton District Community Transport Group	75.00
g) West Devon Borough Council	564.72
h) South Hams District Council	120.00
i) Devon and Somerset Fire and Rescue Authority	48.00

**The Meeting closed at 10.05 p.m.**

**Date** ..... **Signed** .....