

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 10th December 2018 commencing at 7.30 p.m.

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Miss Stead, Mrs. Thorn and Williams.

119. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs: Lloyd, Sampson and Mrs. Stanbury

120. DECLARATION OF INTEREST

Cllr: Hamer declared an interest in Minute 123(a).

121. CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on Monday 12th November 2018 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 26th November 2018 were confirmed and signed as a true record.

122. MATTERS ARISING

a) Proposed Cattle Grid (Min: 109(d) refers)

Representatives from Chagford Parish Council met Mr. Procter and Mr. Tucker at the site of the proposed cattle grid. Discussion was had on the size of the grid, fencing needed, suitable gate and run in etc taking note that this is a very busy route with heavy lorries and machinery. **Resolved:** before the Parish Council is willing to support the proposal they wish to know the views of the land owners. The Clerk to write to the landowners, the Lord of the Manor and the Commoners in the New Year.

b) Cross Tree Works (Min: 104(a) refers)

Langford Plant Hire have been back to Cross Tree and filled in the pits and ruts, the work has now been completed. **Resolved:** to pay the balance of the invoice.

c) Peer Challenge

WDBC and SHDC invited a Local Government Association peer challenge team into the offices to help strengthen the work and learn for the future. The challenge will give an opportunity to look at what the Councils are doing well and areas in which can be improved.

The Chairman attended the Peer Challenge on 27th November 2018 at Kilworthy Park. The team focused on areas such as how WDBC responded to enquiries where communication came in for some criticism. For example they were slow in responding to emails. They talked about securing financial sustainability and how to manage future resources. The results of the Challenge will be available shortly. **Noted.**

123. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- a) A planning application for Listed Building Consent has come in the Lower Withecombe Farm, Chagford and a response is needed by 27th December 2018. **Resolved:** as this is over the Christmas period the Chairman of Planning will call a meeting and a decision will be delegated to the Chairman and the Planning Chairman.

124. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

Grant of Conditional Planning Permission

a) Ref: 0525/18 14 Meldon Road, Chagford

Demolish existing derelict garage/barn and erection of replacement similar sized structure. Subject to conditions. **Noted.**

b) Ref: 0557/18 12 Manor Drive, Chagford

Extend existing garage to create ancillary accommodation. Subject to conditions. **Noted.**

Tree Works

c) Chagford Conservation Area: Proposed Tree Works, Monta Rosa

Yew – light crown reduction

Magnolia – to remove rotten branch

Resolved: no objection

Reports

d) Report on the Super Link Meeting

The Chairman attended the Super Link Meeting on 5th December 2018. Cllr: John Hart from Devon County Council started the meeting with a talk on budgets. Budgets will be reduced again as DCC are 8 million in debt. Much of the budgets are spent on care for the elderly, adult social care and child protection. Council Tax will increase by 2.99% for the next financial year.

Fran Hughes CEO attended on behalf of Alison Fernandez, Police and Crime Commissioner. The merger of Devon and Cornwall and Dorset Police is dead in the water. The PCCs and the Chief Constables for both police authority areas had to be unanimous in their decision and if one of them disagreed, no business case would be submitted to the Home Office. The PCC for Devon and Cornwall did not agree with the proposal.

A pilot scheme is being carried out in Cornwall to train retained fire fighters as Special Constables.

Sophie Hosking, Executive Director gave an update from WDBC about the closure of Toilets in the borough, waste collection, planning and the challenges which still lay ahead for WDBC. **Noted.**

e) Report on the Dartmoor Local Plan, First Draft Meeting

The Chairman and Cllr: Parrot attended the meeting on 5th December 2018 at Parke.

The key issues noted:

- Improved protection of Dartmoor's special qualities from inappropriate development
- Encouraging sustainable building
- Protect dark night skies
- Focus on development to meet local needs including affordable housing
- Restriction on extensions on some houses which increase the overall size of the building
- Opportunity for self-build
- Clearer approach to barn conversions and new opportunities for diversification
- Opportunities for Community Infrastructure

The Parish Council will have to make any observation by 4th February 2019 when the consultation will come to an end. **Noted.**

f) Report on the DALC Meeting

The Chairman attended the DALC Meeting on 4th December 2018. The County Secretary left her post at the end of November and to date a replacement has not been found. An advertisement will be out shortly for the position. DALC are also looking for a new President. DALC continue to offer more and more training for Clerks and Councillors. DALC share a premises with Devon Communities Together but due to the lease running out DALC and Devon Communities Together may break away. **Noted.**

125. GENERAL PURPOSES AND POLICY MATTERS

a) Chagford Public Toilets (Min: 103(a) refers)

The Parish Council wrote to Sophie Hosking the Executive Director and Head of Paid Services WDBC/SHDC expressing the Councils interest in taking over the Public Toilets and the Market House from WDBC. Ms Hosking confirmed that WDBC would be happy to discuss the transfer of the whole asset and confirmed that WDBC will meet the legal costs and Business Rates for 2019/20 involved in the transfer. **Resolved:** Cllr: Williams will carry out a survey of the Market House to ascertain the future maintenance of the building. The Council will start discussions with WDBC regarding the transfer and will seek a Cleaner as from April 2019.

126. FINANCIAL MATTERS

- a) Approval to reimburse the Clerk with Petty Cash. **Resolved:** to approve payment.
- b) Approval to pay the Jubilee Hall for the hire of the hall for the WW1 Centenary. **Resolved:** to approve payment.
- c) Approval to pay Mike Northway Contracting for hedge trimming the outside hedges of the Jubilee Field. **Resolved:** to approve payment.

127. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Williams

Cllr: Williams reported that the Jubilee Field was in good order with very little litter, however a number of toys had been left in the field. Patches of surfacing around the main swings need replacing and all the surfaces need cleaning as they are getting slippery. Graffiti needs removing.

Noted.

b) Public Convenience Inspection Report – Cllr: Williams

The Public Conveniences were in good order. **Noted.**

c) Play Equipment Safety Inspection and Risk Assessment – Cllr: Coombe

Cllr: Coombe had been through the Safety Inspection and reported that Graham Lyons is looking at new self-closure mechanisms for the gates. Some of the fence posts were rotten and will need replacing. Mr. Shields and Mr. Cutler were looking at the fence around the Skate Park and the ramps.

The posts within the Multi Play are deteriorating with the continuous wet weather, it would be a good idea to start thinking about a replacement for the Multi Play.

The bearing on the Bo-Peep steering wheel has worn but not a problem at the moment.

The wood of the new A-frames needs treating. **Noted.**

d) Chagford Drains

Due to flooding in Chagford and block drains the Clerk contacted Darryl Jagger, Neighbourhood Highway Officer who offered to come to Chagford to have a look. The Chairman met the Highway Officer and went around all the problem areas. **Resolved:** the Highway Officer has put in an order for some jetting of the problem drains.

e) Road Salt

Due to concerns about water and leaves on Meldon Hill bags of road salt have been offered in case of freezing conditions. **Resolved:** Cllr: Hamer offered to distribute the bags of salt.

128. CLERK/CHAIRMAN'S REPORT

a) Dartmoor National Park has sent an addendum for the Draft Local Plan.

Map 7.24 – Mary Tavy. **Noted**

129. CORRESPONDENCE AND EMAILS

- a) The next Dartmoor National Park Development Management Committee will be 11th January 2019. **Noted.**
- b) Chagford Parish Council has received a Thank You from Chagword for the grant given. **Noted.**
- c) Chagford Parish Council has received a Thank You from Okehampton and District Community Transport Group for the grant. **Noted.**
- d) Temporary Prohibition of Through Traffic and Parking – 18th December 2018 – 31st March 2019. The temporary restriction is considered necessary to enable Devon Highways to clean the cattle grids. **Noted.**
- e) Invitations for the Chagford Show Community Fund are now open. Applicants need to apply in writing with full details of their request to the Show Secretary by 9th January 2019. **Noted.**
- f) Christmas Recycling and Waste Collections – weeks beginning 24/12 and 31/12.

Usual	New
24/12	24/12 (Recycling, Waste and Black Bags)
31/12	02/01 (Recycling and Waste)

Noted.

130. ACCOUNTS FOR PAYMENT

- a) 4359 Mrs. S. Curtis – Salary 547.21
- b) 4360 HM Revenue and Customs – PAYE 136.80
- c) 4361 Mrs. S. Curtis – Expenses 20.00
- d) 4362 Mrs. S. Curtis – Reimburse Petty Cash 98.31
- e) 4363 Chagford Jubilee Hall – Hire for WW1 Centenary 67.65
- f) 4364 Mike Northway Contracting – Hedge Cutting 72.00
- g) 4365 Langford Plant Hire (balance for Cross Tree Work) 850.00

The Meeting Closed at 9.30 p.m.