

**Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 11<sup>th</sup> March 2019 commencing at 7.30 p.m.**

Prior to the meeting Pete Rich, DNPA Sector Ranger, spoke to Members and answered questions regarding concerns around the Parish.

**Present:** Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Lloyd, Sampson, Miss Stead, Mrs. Thorn and Williams.

**In attendance** 1 member of the public.

**169. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs: Hamer and Mrs. Stanbury.

**170. DECLARATIONS OF INTEREST**

There were no interests to declare.

**171. CONFIRMATION OF THE MINUTES**

- a) The Minutes of the Regular Meeting held on Monday 11<sup>th</sup> February 2019 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 25<sup>th</sup> February 2019 were confirmed and signed as a true record.

**172. MATTERS ARISING**

**a) Chagford Public Toilets and Market House (Min: 164(a) refers)**

The negotiations are proceeding slowly with WDBC. Cllr: Sampson made suggestions for amendments to the draft contract which WDBC have accepted and the Chairman is awaiting the final contract to sign.

The Insurance Company has confirmed that to add the Market House to the insurance policy will increase the annual premium payable by £607.62. A £250.00 excess will apply to any loss or damage except for a subsidence claim where the excess will be £1,000.00. **Noted.**

**b) Skate/Ride Park – Plans for the Aaron Reilly Memorial (Min: 109(b) refers)**

The Reilly family have settled on a teak bench and CELT have engaged a contractor to do the work of digging out, levelling and re-turfing the patch the bench will sit on, laying the concrete pad underneath the bench, and anchoring the bench to the concrete. The work will commence early March weather permitting. **Resolved:** CELT will give the Parish Council a donation for the Bench and the ground preparation and the Clerk will order the bench and pay the contractor.

**173. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

**a) Parish Annual Assembly**

A reminder that the Parish Annual Assembly is fast approaching on Thursday 11<sup>th</sup> April 2019. To date the confirmed speakers will be David Lohfink from CG Fry and Son, James McInnes, DCC, Mrs. Liz Wiseman, Head Teacher of Chagford Primary School and Cllr: Robert Sampson, WDBC. **Noted.**

**b) Special Event**

Tony McCrum, known and loved by all generations in Chagford is celebrating his 100<sup>th</sup> Birthday on Wednesday 13<sup>th</sup> March 2019. At 2.30 p.m., on his birthday, Tony will parade around Chagford Square in a vintage car and everyone is welcome to come along. **Resolved:** the Chairman will purchase a card and a small gift for Tony on behalf of the Council and Parishioners.

**c) Parish Council Annual Dinner**

Cllr: Sampson thanked the Chairman, Mrs. Gay Hill, for her hospitality at the Annual Dinner on Saturday 9<sup>th</sup> March 2019. **Noted.**

**174. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Parrott**

**a) Ref: 0086/19 Land to west of Meldon Common, Chagford**

Proposed: Installation of cattle grid, bypass gate and associated works  
**Resolved:** to support the application in principle however only with the Forestry Commission and Highways specification for cattle grids.

**Application for Prior Notification**

**b) Ref: 0095/19 Lower Withecombe Farm, Chagford**

Proposed: Installation of container for milking, cooling, pasteurisation and bottling and addition of flat roof over derelict shippen. **Resolved:** do not object in principle, but not impressed by the overall look of the buildings. When no longer used for milking the container should be removed.

**Tree Works**

**c) Hedgerow Removal Notice**

**Land at Lower Withecombe Farm**

Proposed: to remove 5m of hedgerow to create a new access. **Resolved:** to support the application - out of bird nesting season.

**Amended Plans**

**d) Ref: 0071/19 Rack Park, Mill Street, Chagford**

Proposed: Removal of slate canopy roof and replacement with first floor balcony. **Resolved:** to support the application.

## Reports

### e) Report on the Mayors and Clerks Meeting – Cllr: Mrs. Hill

The Chairman and Clerk attended the Mayors and Clerks Meeting at Kilworthy Park on Thursday 28<sup>th</sup> February 2019. WDBC are making plans for Operation London Bridge, and gave the Parish a condolence book and a photo frame ready for the occasion.

The Joint Local Plan between West Devon, South Hams and Plymouth is currently with the Inspectors for a final decision. It is hoped that WDBC can adopt the plan at the meeting on the 26<sup>th</sup> March 2019.

Corporate Peer Review Feedback – the feedback from the Peer Review was generally positive. WDBC need to engage with the community better. Sophie Hoskings has been appointed as Chief Executive for both Councils.

General Service Update – the new contract with FCC (waste and street cleaning) and Fusion Lifestyle will save the Council £254,000 each year and provide added value.

Budget Update – WDBC are having to make tough decisions and find new ways to provide front line services. The total amount of money WDBC have to provide all the services is £7.1 million. The Borough continues to make a £2.2 million saving every year by working in partnership with SHDB. WDBC have managed to reduce the forecast budget gap for next year from £1 million to just over £533,000.

The Community Together Fund has come to an end. **Noted.**

### f) Report on the Eastern Link Meeting – Cllr: Mrs. Hill

Cllr: Mrs. Hill attended the Eastern Link Meeting on 7<sup>th</sup> March 2019 at Endecott House. The Eastern Link has a new Clerk, Beth Aubertin. Inspector Mark Sloman gave a review of crime statistics. Total crime has increased from 189 to 198 offences. Burglary has decreased. Drugs are a problem and Domestic Abuse is on the increase. DNPA Local Plan has been out for consultation. DNPA are reviewing responses and will go out for further consultation. Steve Mullineaux from WDBC gave an update - the Okehampton relief road was discussed. The Whiddon Down Farm Shop plans have been turned down. **Noted.**

### g) Report on the West Devon Car Parking Strategy Group Meeting – Cllr: Mrs. Hill

Cllr: Mrs. Hill attended the West Devon Car Parking Strategy Group Meeting on 5<sup>th</sup> March 2019. The meeting generally discussed parking in Tavistock and Okehampton and the review of the £2.00 parking charge. **Noted.**

**175. FINANCIAL MATTERS**

- a) Approval to pay Mr. J. Shears for Lengthsmans duties. **Resolved:** to approve payment.
- b) Approval to ask Jill Hicks to carry out the Internal Audit 2018/19. **Resolved:** to ask Jill Hicks to carry out the Internal Audit.

**176. ENVIRONMENT**

**a) Jubilee Field Inspection Report – Cllr: Mrs. Haxton**

Cllr: Mrs. Haxton reported that there was nothing major to report. There was no excessive litter. The steps have rotted and need repair or replacing. The grass needs cutting.

The play equipment looks as though it would benefit from a makeover, however there were no health and safety issues.

Hi-Line plan to complete the work to the Jubilee Field on 20<sup>th</sup> and 21<sup>st</sup> March 2019. **Noted.**

**b) Public Convenience Inspection Report – Cllr: Mrs. Haxton**

Cllr: Mrs. Haxton reported that there were no issues with the public conveniences. **Noted.**

**177. CLERK/CHAIRMAN'S REPORT**

- a) Cllr: Lloyd Hill would like to give a commemorative plate from the Parish Council to a resident of the parish as appreciation for long standing commitment to the community. This will be awarded at the Parish Assembly. **Resolved:** Members agreed this was a good idea and Cllr: Lloyd Hill will go ahead and organise this.

**178. CORRESPONDENCE AND EMAILS**

- a) The next DNPA Development Management Committee will be Friday 5<sup>th</sup> April 2019 at Parke, Bovey Tracey. **Noted.**
- b) There will be a Devon Community Resilience Forum on 13<sup>th</sup> June 2019 at Bishop's Nympton. **Noted**
- c) The North Bovey Conservation group are putting together an application to the International Dark-sky association for Dartmoor to be considered for Dark Sky Park status. They would be grateful for letters of support from Local Authorities with influence or responsibility for lighting in their area, detailing their commitment to reducing intensity, up-shine and hours of lighting and encouraging appropriate lighting for new planning applications. **Resolved:** to support the Dark Sky Park bid.
- d) Against all Odds - WDBC, like many other councils nationally, are having to make tough decisions and find new ways to provide front line services. The total amount of money they have to provide all of the services they run is £7.1 million. This year there will be an increase in Council Tax paid to the Borough Council. This is 13 pence per week or £6.72 a year on a Band D property. A 2.99% increase on the amount of Council Tax the Borough Council gets. By reviewing the toilets, and how they should be provided, the Council is proposing to save £50,000 per year. **Noted.**

- e) Looking to the Future – WDBC and SHDC confirmed Sophie Hosking's appointment as Chief Executive for both Councils. **Noted.**
- f) Review of the Reuse Credit Scheme – a new consultation representing the partner authorities for the Devon Authorities Strategic Waste Committee. The consultation will be open between 25<sup>th</sup> February 2019 and 5<sup>th</sup> April 2019. The RCS is an initiative which pays a discretionary financial 'credit' of approximately £60/tonne to 14 registered groups for furniture and other items recovered from the domestic waste stream for redistribution. The consultation is available at <https://new.devon.gov.uk/haveyoursay/categories/waste/> **Noted.**
- g) Temporary Prohibition of Through Traffic and Parking – road from St. Michael's Church to Higher Middlecott Farm, Chagford, Nattadon Common to Higher Middlecott Farm. 22<sup>nd</sup> March 2019 – 28<sup>th</sup> March 2019 – Cattle grid cleaning. **Noted**
- h) Temporary Prohibition of Through Traffic and Parking – road from Great Frenchbeer to Thornworthy Cottage, Chagford. 25<sup>th</sup> March 2019 – 29<sup>th</sup> March 2019 – Cattle grid cleaning. **Noted**
- i) Temporary Prohibition of Through Traffic and Parking – road from Batworthy Farm to Southill Cross, Chagford. 26<sup>th</sup> March 2019 – 1<sup>st</sup> April 2019 – Cattle grid cleaning. **Noted**
- j) Endecott House hiring prices have increased. The cost to the Parish Council will be £50.00 per month to include all meetings and events throughout the year. **Noted.**
- k) Proper Job – meet our Candidate Trustees. The AGM means a new Board of Trustees. You are invited to attend Proper Job's annual General Meeting on Thursday 14<sup>th</sup> March 2019 at 6pm in the Courtyard. **Noted.**

**179. ACCOUNTS FOR PAYMENT**

a) 4383 Mrs. S. Curtis – Salary	547.21
b) 4384 HM Revenue and Customs – PAYE	136.80
c) 4385 Mrs. S. Curtis – Expenses	20.00
d) 4386 Mr. J. Shears – Lengthsmans Duties	613.60
e) 4387 Mr. J. Shears – Lengthsmans Duties	134.00

**The Meeting closed at 9.20 p.m.**