

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 11th April 2022 commencing at 7.30 p.m.

Present: Cllr: Kevin Coombe, Cllr: Mrs. Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar, Cllr: Paul Mortimer, Cllr: Andrew Parrott, Cllr: Mrs. Gill Printy, Cllr: John Shears and Cllr: Stuart Wright.

In attendance: The Clerk, Mrs. Sarah Curtis

126. APOLOGISE FOR ABSENCE

Apologies were received from Cllr: Christine Malseed and Cllr: Marion Stanbury.

127. DECLARATIONS OF INTEREST

There were no declarations of interest.

128. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Monthly Meeting held on Monday 14th March 2022 were confirmed and signed as a true record.

129. MATTERS ARISING

a) Chagford Annual Parish Assembly (**Min: 118(a) refers**)

The Chagford Annual Parish Assembly will be held on Thursday 21st April 2022 at 7.30 p.m. The speakers confirmed will be Alex Gandy, Senior Policy Officer from Dartmoor National Park Authority, Cllr: James McInnes from Devon County Council and Cllr: Nicky Heyworth from West Devon Borough Council. **Noted.**

b) The Inland Beating the Bounds will take place on Sunday 1st May 2022 for Councillors and Guests. We will meet at Chagford Bridge at 9.00 a.m. and finish at Jurston late afternoon. **Noted.**

c) The preparations are in place for the Queen's Platinum Jubilee. Cllr: Kevin Coombe is planning the beacon on Meldon Hill on Thursday 2nd June 2022 which will be lit at 9.45 p.m. Light refreshments will be available. On Friday 2nd June there will be Cream Teas in Endecott House. Saturday 3rd June a Coffee Morning will be held in Endecott House and on Sunday 4th June at 1.30 p.m. there will be Parish Picnic in the Jubilee Field. Jubilee Medallions will be presented to all the young parishioners, resident in Chagford, and under sixteen on 1st September 2021. Thank you to the co-ordinator of the Chagford two hills race for bringing forward the start time to 11.00 a.m. so those taking part will be able to attend the Picnic. **Noted.**

130. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

a) The ballot for the vacancy for a Parish Member to be elected to the Dartmoor National Park Authority has been received. The deadline for nominations for parish members to the Dartmoor National Authority has now passed. The number of nominations exceeds the number of seats

available and therefore a ballot is required. The two nominations are Mr. Richard Glanville – Burrator Parish Council and Mr. Mark Williams – Dartmoor Forest Parish Council. **Resolved:** Mr. Richard Glanville was selected. The ballot form will be completed and returned.

- b) Chagford Conservation Group have requested a grant. **Resolved:** in past years the Parish Council has given a grant to help with insurance costs. To write to Chagford Conservation Group stating this and asking what the insurance will be for the coming year.
- c) Dartmoor Multi Academy Trust are trying to reach out to the community of Chagford seeking an interest in becoming a school governor at the Primary School. For more information contact Jay Hooper j.hooper@dmatschools.org.uk. **Noted.**
- d) There is a new project that the RSPB is working on as part of the Heritage Fund, Our Upland Commons Project. Over the next few months, they will be exploring the habitat used by certain moorland birds on Dartmoor – whinchat, tree pipit and cuckoo. The purpose is to see if there is a difference in habitat between lost and retained locations and understand the habitat needs and help inform discussion on moorland management. The RSPB will be working on Chagford Common. **Noted.**
- e) An email has been received from a Parishioner regarding potential funding for innovation projects such as an eco-shuttle. She is requesting that the Parish Council gives some consideration to this potential project and funding. **Resolved:** to reply pointing out that the Climate and Ecological Working Group are discussing travelling ie a Community Bus. The Parish Council trialled a car share scheme but there were insufficient takers.
- f) Receipt of BT Telephone and Broadband Package – this has increased from £55.36 to £61.48. **Noted.**

131. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Andrew Parrott

a) Ref: 0093/22 15 Mill Street, Chagford

Creation of gabled dormer to first floor west elevation of existing dwelling with addition of two conservation style roof-lights. **Resolved:** to support the application.

Strategic Policy 1.2 Sustainable development in Dartmoor National Park

Strategic Policy 1.5 Delivering good design

Strategic Policy 2.7 Conserving and enhancing heritage assets

Policy 3.7 Residential alterations, extensions and outbuildings.

Grant of Conditional Planning Permission

b) Ref: 0032/22 20 Ellis Drive, Chagford

Insert window to group floor north elevation and sun tunnel into roof.

Subject to conditions. **Noted.**

132. FINANCIAL MATTERS

- a) To approve the Accounts for the year 1st April 2020 – 31st March 2021. Chagford Parish Council, acknowledge responsibility for ensuring that there is a reliable system of internal control, including the preparation of the Accounting Statement. **Resolved:** The Annual Governance

Statement 2021/22 is approved and will now be presented to the internal auditor.

- b) Approval to pay Chagford Jubilee Hall for the Climate and Ecology Consultation. **Resolved:** to approve payment.
- c) Approval to pay All Seasons for Grass Cutting. **Resolved:** to approve payment.
- d) Approval to renew the DALC membership for 2022/23. **Resolved:** to approve payment.
- e) Approval to pay WDBC for servicing of two wallgates and cleaning costs 2021/22. **Resolved:** to approve payment.
- f) Approval to reimburse the petty Cash. **Resolved:** to approve payment
- g) Request for a grant from the History Society. **Resolved:** to ask the History Society for more details of the cost and what is required to be purchased.
- h) Approval to pay RoSPA for the Annual Play Equipment and Skate Park Inspection. **Resolved:** to approve payment.
- i) Approval to pay SHDC for payroll services. **Resolved:** to approve payment.
- j) Approval to pay WDBC for emptying litter and dog bins winter service 2021/22. **Resolved:** to approve payment.

133. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Jill Millar

Cllr: Jill Millar reported that the litter bin on the path was very full. This is supposed to be emptied by WDBC twice a week. There had been a litter pick on Sunday 3rd April organised by Proper Job. The Jubilee Field is in good condition with new post guards fitted to play equipment. The tractor spring was slightly wobbly and the seesaw has been tightened. The netball hoop was also wonky. **Noted.**

b) Public Convenience Inspection Report – Cllr: Jill Millar

Cllr: Jill Millar reported that the Public Conveniences were in good order. The lock in the Gents had been mended. WDBC are have difficulty finding weekend cleaners. **Noted.**

c) Annual RoSPA Report

The Annual RoSPA Report had been received for the Play Equipment and the Skate Park. There were a few points which had been brought to our attention.

- The seesaw – this may need replacing
- Rocker – 4 seat – a foot/leg entrapment exits
- The fencing and some gates need attention
- Skate Park has some issues – bolts missing, seal coping ends should be sealed

Resolved: to call an Environment Group Meeting and send report to Rhino Ramps for advice and quote for repairs.

d) Climate and Ecological Emergency Working Group – Cllr: Jill Millar

The Climate and Ecological Emergency Working Group had a very successful Consultation on Saturday 19th March 2022. Approximately 90 people attended the Consultation in the Jubilee Hall with a satellite stall at

the Recreational Trust at the Run for Rosie event. A panel discussion was set up who gave views and opinions on the natural environment. There is an audio of this on the Chagford Parish Council website. Views were also taken on what Parishioners loved about where they lived and their fears. It is hoped to run a further event in the summer which will be more informative giving, ideas on things to do to help climate change. **Noted.**

e) Bike Stands (Min: 120(e) Refers

The most favourable location for the bike stand is considered to be Cross Tree and Councillors had met prior to the meeting to look at the site. The Parish Council would need to consider insurance before proceeding with the plan. Another location considered was outside the ladies' public convenience in place of the dead tree and tree guard. However as this was on Highways land their maybe issues. **Noted.**

f) Chagford Swimming Pool

The Chairman has met with the Chair of the Chagford Swimming Pool as the Swimming Pool is having financial/staffing issues. The Parish Council has the ultimate responsibility for the pool, if it were to close because there are problems forming a Management Committee the Parish Council has to make good the land and return it to Rushford Mill. **Resolved:** to offer grants for the labour costs for repairs to keep the pool running.

134. CLERKS/CHAIRMANS REPORT

- a) The Chairman informed the Council the housing association LiveWest want to remove the sheltered housing clause at Cranley Gardens. **Resolved:** the Chairman is meeting with LiveWest and the Tenants to find a solution.
- b) The Clerk confirmed she had received the plaque for the Queen's Green Canopy. A further plaque was needed for the trees donated by Stone Lane Gardens. **Resolved:** the Clerk will purchase a plaque similar to Queen's Green Canopy plaque.
- c) There has been a Church group set up to help Ukrainian Refugees – sanctuary@chagfordchurch.co.uk. **Noted.**
- d) Notices have been prepared to advertise 1 The Market House, it is available to let from 1st June 2022. **Noted.**

135. CORRESPONDENCE AND EMAILS

- a) An email has been received regarding a dog attack in the field opposite the Mill End Hotel. A large dog knocked the owner down and bit their dog on the neck. **Resolved:** to inform owner to report to Police and inform the National Trust as it happened on their land.
- b) Temporary Prohibition of Through Traffic
Devon County Council give notice that from Tuesday 3 May until Wednesday 4th May 2022 the road past Collihole Farm, Chagford will be closed to restore permanent customer service, replace 70m of faulty overhead cable. **Noted.**
- c) There will be an extensive list of changes to bus services operated by Stagecoach Devon from their Exeter Depot. The main change which will affect Chagford is Service 6/6A (Exeter – Bude via Okehampton). **Noted.**

136. ACCOUNTS FOR PAYMENT	£	
a) Direct Debit – BT Telephone and Broadband Service (Apr)		61.48
b) o/l Mrs. S. Curtis – Salary		763.71
c) 4705 HM Revenue & Customs – PAYE		252.76
d) o/l Mrs. S. Curtis – Expenses		20.00
e) 4701 Chagford Jubilee Hall – Climate Change Consultation		85.00
f) 4702 All Seasons – Grass Cutting		537.60
g) 4703 DALC – Membership Renewal		356.08
h) o/l WDBC – Servicing Wallgates & Cleaning 2021/22		958.30
i) o/l Mrs. S. Curtis – Reimburse Petty Cash		91.21
j) 4704 Playsafety Ltd – RoSPA Inspection		201.60
k) o/l SHDC – Payroll Service		120.00
l) o/l WDBC – Emptying Litter and Dog Bins		1,336.61

The Meeting Closed at 9.35 p.m.