

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 11th July 2022 commencing at 7.30 p.m.**

Present: Cllr: Kevin Coombe, Cllr: Mrs. Gay Hill (Chairman), Cllr: Christine Malseed, Cllr: Jill Millar, Cllr: Paul Mortimer, Cllr: Andrew Parrott, Cllr: Gill Printy, Cllr: John Shears, Cllr: Marion Stanbury and Cllr: Stuart Wright.

In attendance: The Clerk, Mrs. Sarah Curtis.

30. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Mrs. Margaret Haxton and Cllr: Rachel Short.

31. DECLARATIONS OF INTEREST

- a) Cllr: Mrs. Gill Printy declared an interest in Minute 35(a)
- b) Cllr: Kevin Coombe declared an interest in Minute 35(c)

32. CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Monthly Meeting held on Monday 13th June 2022 were confirmed and signed as a true record.

33. MATTERS ARISING

a) Bike Stand Paving (Min: 26(f) refers)

Three quotes had been received for paving the area at Cross Tree for the Bike Racks. The quotes ranged from reclaimed flagstones to a concrete base. **Resolved:** Councillors wished to have quotes for Block Paving. To ask All Seasons to meet with Councillor/s to discuss and measure the area involved.

b) 1 The Market House

The Lease for 1 The Market House has been signed by the new tenant. **Resolved:** the Chairman and Vice Chairman to sign the lease on behalf of the Parish Council.

c) Proposed Cattlegrid (Min: 26(g) refers)

An email has been received from the Secretary of the Chagford Commoners HLS Association informing the Parish Council that the map which was submitted for the cattle grid location was not adequate. **Noted.**

34. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S BUSINESS

There was no urgent business.

35. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Andrew Parrott

a) Ref: 0226/22 6 Manor Drive, Chagford

Proposed: Extensions and alterations to existing building at 6 Manor Driver. **Resolved:** to support this application Policy 3.7 Residential Alterations, Extensions and Outbuildings.

b) Ref: 0242/22 40 and 42 Lower Street, Chagford

Proposed: Material change of use for the amalgamation of two houses into one. **Resolved:** to support this application, Policy 3.7 Residential Alterations, Extensions and Outbuildings.

c) Ref: 0239/22 Greatstones Farm, Chagford

Proposed: Agricultural storage building. **Resolved:** to support this application. Policy 5.8 Agriculture, Forestry and Rural Land-Based Enterprise Development.

d) Ref: 0257/22 46-48 The Square, Chagford

Proposed: Install new low noise outdoor condensing unit (to replace existing two units) and to add a wooden louvred cover. **Resolved:** to support this application.

Grant of Conditional Planning Permission

e) Ref: 0144/22 2 Hames Way, Chagford

Veranda.

Reports

f) DNPA Local Plan Workshop – Cllr: Jill Millar

Cllr: Jill Millar attended the Local Plan Workshop on Thursday 30th June 2022. The DNPA Local Plan which was adopted in December 2021 which is used as the basis for deciding planning applications in the National Park. This was explained to the workshop. Cllr: Jill Millar was particularly interested in Environment and Building Efficiency. **Noted.**

g) Meeting with the Traffic Orders and Policy Team – Cllr: Mrs. Gay Hill

Cllr: Mrs. Gay Hill, Cllr: Christine Malseed and Cllr: Andrew Parrott met with the Traffic Orders and Policy Team from Devon County Council and WSP who implement the work for Highways.

The group walked around Chagford discussing the requests made on the TRO back in 2018 also the proposed bike racks and reordering the Square. **Resolved:** to wait to hear back from DCC.

h) Dartmoor National Park Forum – Cllr: Marion Stanbury

Cllr: Marion Stanbury attended the DNPA Forum at Parke, Bovey Tracey on Wednesday 6th July 2022.

Richard Drysdale the new Director of Conservation and Communities opened the forum and spoke on -

- 450 miles of pathways being surveyed
- The commons are for all to enjoy
- Special interest groups
- Forth coming Exhibition of Chris Chapmans photographs
- Dealing with invasive species
- Interested in all who live and work on Dartmoor
- Engagement Officers to integrate with communities
- Nights under the stars for schools
- Better Transport Links

Dr. Sue Maddock spoke about Communities Working together – BeBuckfastleigh is a Community Interest Company set up to tackle health, social and economic inequalities in Buckfastleigh and other small rural towns.

Legal Challenge – DNPA has received a legal challenge regarding the Dartmoor Commons Act 1985 concerning wild camping. **Noted.**

36. FINANCIAL MATTERS

a) Finance Group Report – Cllr: Mrs. Gay Hill

The accounts were reviewed for accuracy checking invoices, statements, cheques and the receipts and payments book.

The first half of the precept has been received along with the VAT Return. The income is minimal as only three months into the Financial Year. Concerns were raised about the increase in service charges ie EDF and Water.

The outgoings expected for the coming year –
Repairs to the Skatepark and Play Equipment
Fencing adjoining the Jubilee Field and Health Centre
Bike Stands

Service Bills

New Churchyard

Contributing to a Feasibility Study regarding reordering the Square.

Current A/C £71,745

Bonus Saver A/C £68,170

Reserve A/C £33,342

Lloyds A/C £1,134

Resolved: Cllr: Stuart Wright will contact EDF regarding the Parish Council's contract for the Market House.

- b) Approval to pay Heartbeat Trust UK for Paediatric Electrodes. **Resolved:** to approve payment.
- c) Approval to pay Proludic (Rhino Ramps) for the screws for the Skate Park. **Resolved:** to approve payment.
- d) Approval to pay Chagford Jubilee Hall for the Hire of the Jubilee Hall for the Queen's Platinum Jubilee Celebrations.
- e) The Clerk is now in receipt of a Business Debit Card. **Noted.**
- f) Approval to reimburse the Clerk with Petty Cash. **Resolved:** to approve payment.
- g) Approval to pay U.P.S. Ltd for Import Shipment Charges for the screws for the Skate Park. **Resolved:** to approve payment.
- h) Approval to pay All Seasons for grass cutting 10.6.22, 1.7.22 and 6.7.22. **Resolved:** to approve payment.

37. ENVIRONMENT

a) Jubilee Field Inspection – Cllr: Gill Printy

Cllr: Gill Printy reported that the Jubilee Field was overall in good order. The seesaw has as yet not been removed. **Noted.**

b) Public Convenience Inspection – Cllr: Gill Printy

Cllr: Gill Printy reported that the Public Conveniences were in the usual good order. **Noted.**

c) Quote from South West Play for work on the Play Equipment (Min: 26(c) refers)

A quote has been received from South West Play for repairing some of the Play Equipment in the Jubilee Field.

To attend site and carry out repairs as per the RoSPA report – Basket Swing, Trim Trail, 4 Way Springer, Netball Post and Seesaw = £3,720.38.

Resolved: to ask South West Play to go ahead and repair the equipment apart from the Seesaw which will be removed.

d) Report on the Climate and Ecological Working Group – Cllr: Jill Millar

Cllr: Jill Millar reported that the Climate and Ecological Working Group had met on Monday 6th July 2022.

There will be a Climate and Ecological Event on Saturday 3rd September 2022 from 10.00 a.m. until 3.00 p.m. in Endecott House. There will be stalls in Endecott House giving information. Publicity is underway via social media, posters etc.

Cllr: Jill Millar would encourage Councillors to attend and support this event. **Noted.**

e) Litter Pickers and Hoops – (Min: 23(a) refers)

The Clerk confirmed that the Litter Pickers and Hoops had arrived after a Litter Survey 2022 had been completed. **Resolved:** these were distributed to Councillors.

f) CEE Bill

Details of the CEE Bill (Climate and Ecological Emergency Bill) had been forwarded to all members. At the last meeting Tony Whitehead had requested the Parish Council to support this bill. **Resolved:** it was agreed that Chagford Parish Council should support the CEE Bill.

38. CLERKS/CHAIRMANS REPORT

a) Greenway Project

The Chairman reported that she attended the meeting of the Greenway Project on 10th July 2022. A barrister has been giving legal advice to a number of local families who farm and/or live on land identified in the Feasibility Study prepared by Sustrans. The Steering Group posted in June that “The publication of this study marks the end of this phase and the work of the Greenway Project Steering Group.” Sustrans are currently looking at how all or parts of the present on road NCN Route 28 might be enhanced or upgraded to make it easier for people to walk and cycle.

Noted.

b) Chagford, Throwleigh, Gidleigh and Drewsteignton Housing Survey

All homes had received a survey from Devon Community Housing Hub. Is there a need for affordable homes in Chagford and surrounding villages?

In the DNPA Local Plan land at Lamb Park has been allocated for residential development. Development of this site should include an element of affordable and local needs. **Resolved:** to encourage young local people to complete the survey.

39. CORRESPONDENCE AND EMAILS

a) Temporary Prohibition of Through Traffic and Parking

Friday 5th August – Saturday 6th August

Mandatory Disabled Parking Bays (The Square) Chagford.

17.00 on Friday 5 August and 14.00 on Saturday 6th August

Chagford Cancer Research Street Market

Saturday 3rd September 2022

Mandatory Disabled Parking Bays (The Square) Chagford.

12.00 and 23.00 – Chagford Proper Job Music Day.

Friday 5th August – Saturday 6th August

Monday 19th September – Wednesday 21st September 2022

Land past Higher Corndon, Chagford

Between the hours of 09.30 and 15.30

Replace Pole and Tree Cutting

- b)** In 1992 Devon Air Ambulance flew its first mission. All those involved with the Community Landing site has also played an important role in the history of the Devon Air Ambulance. To celebrate the Devon Air Ambulance anniversary there are two major events planned.

Sunday 10 July at Bideford RFC

Saturday 13 August at Darts Farm, Topsham

DAA will also be returning to summer shows

11 August at Okehampton Show

18th August at Chagford Show.

Noted.

40. ACCOUNTS FOR PAYMENT

a) DD EDF – Services to the Market House	432.11
b) DD British Gas – Services to Ellis Drive	22.65
c) DD – BT Telephone and Broadband Service (Jul)	60.49
d) o/l Mrs. S. Curtis - Salary	670.87
e) 4727 HMRC – PAYE	183.48
f) o/l Mrs. S. Curtis – Expenses	20.00
g) 4722 Heartbeat Trust UK – Electrodes	115.00
h) 4723 Proludic Ltd – Screws	357.27
i) 4724 Chagford Jubilee Hall – Hire	95.00
j) o/l Mrs. S. Curtis – Reimburse Petty Cash	92.07
k) 4725 UPS Shipping Charges for Screws	36.61
l) 4726 All Seasons – Grass Cutting	1,350.00

The Meeting closed at 9.30 p.m.