

**Minutes of the Regular Meeting of the Chagford Parish Council
held at Endecott House on Monday, August 11th 2008 commencing at 7.30pm.**

Present: Cllrs Coombe (after Min 109) Davies; Geering; Mrs Haxton; Mrs Hill (Chairman); Mrs Milton; Parrott; Perryman; Sampson (after min 108).

Apologies for absence were received from Cllrs Bleakman; Jeffreys and Ms Thorn

In Attendance the Clerk, Mrs Stone.

107 DECLARATION OF INTEREST

- a) Cllr Geering declared an interest in Min 114
- b) Cllr Parrott declared an interest in Min 114
- c) Cllr Perryman declared an interest in Min 116d
- d) Cllr Sampson declared an interest in Min 114

108 CONFIRMATION OF THE MINUTES

The Minutes of the regular Meeting held on 14th July 2008 were confirmed as a true record and signed subject to an amendment to Min 90e to read Cllr Bleakman to speak to Mrs Lemieux.

MATTERS ARISING FROM THE MINUTES

The Meeting was suspended and the following item was taken in Part11.

109 Memorial Garden (Min 91 refers)

- a) Tenders for installation of handrail and mosaic stand
2 Tenders were received from Messrs Walker Welding and Fusiontech
Resolved: Messrs Walker Welding's tender be accepted in the sum of £551.08 inc VAT.

The Regular Meeting resumed at this point.

- b) Cllr Mrs Hill referred to the need for an appropriate inscription for the granite step sign to be placed on the Memorial Garden site.

Resolved: It was agreed the Chairman, Mrs Hill, and the Clerk should make enquiries concerning the cost of an inscription referring simply to the numbers of the properties that had been burnt down i.e. 23 – 29 Southcombe Street and the date of the fire 16th May 1970.

110 Western Power Business Plan 2010-2015 (Min 83 refers)

The Western Power Business Plan meeting held on 18th July 2008 was attended by Cllr Davies in the company of 15 Council and Consultative Group representatives; planners and electricity suppliers. The emphasis of the meeting was on maintaining service levels; followed by the need to reduce power cuts; improve service to remote customers; protecting the network in severe weather and undergrounding in National Parks and lastly, protecting city centre sub stations from flooding etc.

Flooding was considered to be the most important priority followed by security; reducing the risk of emissions and reducing equipment carbon footprint. It was mentioned that most equipment currently in use is over 50 years old and much needs replacing.

The Chagford Parish Council was thanked for the letter forwarded following the Extraordinary Meeting on 23rd June which was considered to be very helpful.

Cllr Davies' contribution to the proceedings was greatly appreciated. **Noted:**

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION.

111 Boundary Committee Review (Mins 26a; 97b refer)

The Chairman, Mrs Hill, circulated an appraisal of the proposals put forward to date concerning options for the boundary review and drew attention to an Extraordinary Meeting arranged for 1st September 2008, to discuss the Parish Council's response.

Noted:

112 Emergency Plan – Police Liaison

The Community Police Sergeant (Sgt Hoar) has requested information concerning points of contact for emergencies as they arise.

Resolved: The Clerk to inform the Police that the first point of contact is the Clerk followed by the Chairman and Vice-Chairman. The Parish Emergency Committee are to arrange a meeting to review the Parish Emergency Plan.

GROUP/REPRESENTATIVES REPORTS

113 Development Control Planning Applications

In the Chairman's absence, Cllr Mrs Hill presented the recommendations of the planning inspection group at a meeting held on 1st August 2008 and attended by Cllr Bleakman (Chairman); Cllrs Davies; Mrs Haxton; Mrs Milton and Cllr Parrott.

a) 0458/08 27, Lamb Park, Chagford

Proposed loft conversion to include dormer windows to rear of property

Resolved: (Following a vote in favour of the resolution 4; no objection 2; with 1 abstention.)

The Council objects to this application. It is its opinion that the enlargement of the dwelling to such a large extent, the raising of the walls and roof line by 2 feet and the addition of 2 large dormer windows, creates a building that is out of character with the rest of the buildings in this small close and does not satisfy the conditions of DNPA Local Policy GP2. It is also concerned that the windows in the rear of the building would create a loss of privacy to people using the gardens of the 2 adjacent properties and is in contravention of the DNPA Policy GP2. Finally, it is concerned that the increase in living accommodation by 2 large bedrooms will lead to significant increased vehicle movement and on-street parking in an area that is already unsafe due to the large amount of parking on both sides of the road and does not satisfy Policy TF5. The Inspection Group noted during their inspection visit, that there is an existing very large roof conversion on the rear of 28 Lamb Park. A search of the Council's extensive development control records was unable to identify any application for such a development following the original development approval of the development of Lamb Park in 1977. The Council is of the opinion that in these circumstances the existence of an unapproved development should not set a precedent for future development of this nature in the rest of Lamb Park.

b) Rushford Barton, Chagford

Proposed settlement pond with relayed drains.

Resolved: The Council is supportive of this proposal, which it believes will improve the visual appearance of the land, allow the land to return to grazing and possibly reduce surface flooding on the roadway.

114 Site Inspection – 0257/08 Westcott Park, Adley Lane, Chagford

DNPA give notice of a site inspection to be held on 15th August 2008

Proposed two storey extension and construction of a new garage.

Resolved: Cllrs Davies and Mrs Milton to represent the Council. Mrs Milton to be the appointed spokesperson.

Cllrs Geering; Parrott and Sampson declared an interest in the following item and left the building for the duration of the discussion.

115 Notice of Appeal – Ref: C/08/2074512 – Land at Thorn

A Notice of Appeal in respect of Land at Thorn has been received and any additional comments are required by 3rd September 2008.

Resolved: The Clerk to confirm that the Council wishes to adhere to its' original recommendations.

116 Grants of Conditional Planning Permission Noted:

a) 0324/08 Lower Corndon Barn, Chagford.

Proposed creation of three arrow slit windows on existing dwelling.

b) 0364/08 27, Lower Street, Chagford

Proposed repair and alterations to existing coach house and flat (now disused), formerly part of Monte Rosa, to form garden room and domestic workshop ancillary to existing dwelling.

c) 0390/08 St. Levan, Broomhill, Chagford

Proposed single storey rear extension (modification to permission ref **0919/07**).

Cllr Perryman declared an interest in the following item.

d) 0416/08 Drewston Farm, Nr. Chagford

Proposed 5 wooden poles, 6.5m above ground with overhead cables, 2 fields north of Drewston Farm.

FINANCE GROUP

117 Cllr Mrs Hill drew attention to a meeting of the Finance Committee arranged for Thursday, 28th August 2008. **Noted:**

118 MV Kestor

a) Mr. Sells has managed to replace 2 glass panels in the casing for an additional £20 – total £120 and the model has been returned to Endecott House for temporary storage.

b) To ratify payment of £120 to Mr. Sells

Resolved: To ratify payment.

119 Samaritans request funding

Resolved: Refer to Finance Committee.

ENVIRONMENT GROUP

120 Public Convenience Inspection Report

Cllr Perryman reported satisfactory conditions in the public conveniences during the past month. It was noticed that the ceiling of the Gent's loo has been redecorated.

Noted:

121 Jubilee Park Inspection Report

a) Cllr Perryman was able to report that conditions in the playing field were good. However the litter bins were not being emptied regularly and a wheel on the infant multiplay needs oiling. A first Aid kit found in the skate park was returned to Mr. Rundle (Rec. trust) who informed him there had been a break-in at the Tennis Club pavilion.

Resolved: The Clerk to deal with matters requiring attention.

b) Ride & Skate Group Report A letter from the Skate/Ride Group indicated difficulties in recycling cans etc following removal of the can bank from the car park. It also apologised for failure to empty bins on occasions. A meeting is to be held with Mrs Lemieux at the end of August to discuss improvements to the willow shelter.

Resolved: The Clerk to contact WDBC with regard to a facility to recycle cans from the playing field.

c) Devon Playing Fields Association

An invitation has been received for members to attend a training programme which will be held in Moretonhampstead on 23rd September 2008 at a cost of £30. Cllr Coombe has expressed the wish to attend.

Resolved: The Council to approve payment of £30 per representative.

122 CLERK/CHAIRMAN'S REPORT

Diary Dates

To confirm date for April 2009 regular meeting has been changed to April 6th. April 13th is Easter Monday. The Parish Assembly meeting is now to be held on April 23rd 2009.

Noted:

GENERAL PURPOSE & POLICY REPORTS

123 Request for Bus Shelter (Min 104 refers)

The Clerk informed the meeting that she had made enquiries to the DCC Highways Department concerning the possibility of erecting a bus shelter in the vicinity of the School, in response to a request from a local resident. The advice received indicated that the Devon County Council and the Highways Department do not fund the provision of bus shelters but will assist with installation if the Council purchases a suitable shelter. The ensuing discussion recognised a shelter would incur considerable expense which has not been included in the current budget.

Resolved: The Clerk to write to the applicant to the effect that the matter could not be considered at the present time because of insufficient funds.

124 East Link Committee

Minutes received of Meeting held on 17th July 2008 and notice of next meeting at Endecott House on 4th September 2008. **Noted:**

CORRESPONDENCE RECEIVED

125 Disabled Parking, The Square.

Mrs S. Sweeney (Cornwall) draws attention to flagrant abuse of parking restrictions for the disabled in the Square and requests action by the Parish Council to alleviate the problem. Members reiterated Mrs Sweeney's sentiments and expressed concern at the inadequate monitoring of the situation by the traffic control officer.

Resolved: i) The Clerk to write to the West Devon Borough Council stressing the need for more frequent supervision of the parking arrangements in the Town. ii) A copy of the letter to be forwarded to Cllr Sampson (Borough Councillor).

126 Devon Association of Parish Councils

a) Throwing Light on the Role of the Town & Parish Council in Devon.

Invitation received for attendance at a Conference at Newton Abbot Racecourse on 11th September 2008. **Noted:**

b) Councillors Make a Difference Award Scheme

Nominations required for DCC Award Scheme to be held on 15th September 2008 at County Hall.

Resolved: Members to refer nominations to the Clerk.

c) Defra Consultation on Direct Elections to National Park Authorities

It has been suggested that representatives from Parish Councils should no longer be appointed to National Park Authorities but be replaced by directly elected representatives. The ensuing discussion expressed great concern at the proposal especially in view of Parish Council Members' continuous participation and co-operation in all matters relating to National Park interests.

Resolved: The Clerk to write to the DAPC accordingly.

127 WDBC

a) Strategic Housing Land Availability Assessment

A request has been received for information regarding land possibly suitable for small development.

Resolved: The Clerk to indicate that only 2 sites meet the requirement, both privately owned, i.e. Land at Biera View previously identified for Local Needs Housing and a small area of land adjoining the development at Manor Drive.

Resolved: The Clerk to forward the information to the Borough Council.

b) Removal of BT Payphones

Copy of Draft Decision received affecting payphones in Gidleigh; Postbridge; Spreyton; Throwleigh; Whiddon Down, areas with little or no mobile reception. The Draft gave details of the substantial objections lodged by Gidleigh; Whiddon Down; Spreyton and Postbridge, all areas where mobile communications are either unavailable or extremely limited and where removal of payphones will create a threat in the event of emergencies.

Resolved: The Clerk to the WDBC Borough Committee Secretary to register Chagford Parish Council's strong support for the retention of these payphones.

128 Moretonhampstead History Society – Climate Change

An invitation has been received from the Moretonhampstead History Society to a meeting to be held in the Moretonhampstead Parish Church on 2nd October 2008, to hear an address from Adrian Colston (National Trust) on the subject of climate change and its implications. **Noted:**

129 ACCOUNTS FOR PAYMENT

a)	3120	Mr C. Sells – Restoration of MV Kestor	120.00
b)		Direct Debit Tiscali – broadband services	53.25
c)	3121	Mrs P. Stone – July salary	670.02
d)	3122	Mrs P. Stone – July post; electric computer; petty cash	35.68
e)	3123	Mrs P. Stone – Travel to Plymouth to collect M.V. Kestor	23.20
f)	3124	Mr. J., Sheridan – Jubilee field maintenance – July.	241.25
g)	3125	Chagford Combined Charity – Hire of Endecott House 1st April to 30 th September 2008.	130.00
h)	3126	Cllr T. Bleakman – Purchase of materials for repair multiplay unit and detergent for cleaning moss from safety surfaces	25.29
i)	3127	Mrs P. Stone – reimburse purchase of Dell ink cartridges	117.81
j)	3128	Cllr R. Davies – Travel allowance to Western Power Seminar	23.90

130 PUBLICATIONS/INFORMATION RECEIVED

- a)** DNPA – Agendas 1st August 2008
- b)** DNPA – Corporate Plan for 2008 – 2011
- c)** Devon Playing Fields Association – Newsletter Summer 2008.
- d)** WDBC – e connect – July 2008.
- e)** Wicksteed Playscapes – Playground Inspection and Maintenance Services.

The Meeting Closed at 9.07 pm

Confirmation of the Minutes

Dated.....

Signed.....

Immediately following the Council Meeting there was an Open Fields Trustee Meeting.

OPEN FIELDS

An open fields inspection carried out on 5th August 2008 was found to be satisfactory. Two fields contained crops of standing hay.

Resolved: The Clerk to advise the owners of the crops of the need to open the fields for three months after the crops are cut.