

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 11th September commencing at 7.30 p.m.

Present: Cllr: Lark Ash- Matthews, Cllr: Francis Everson (taking minutes in the absence of the Clerk), Cllr: Belinda Hayter- Hames, Cllr: Mrs Gay Hill, Cllr: Christine Malseed, Cllr: Jill Millar (chair), Cllr: Dhevdhas Nair, Cllr: Mrs Gill Printy, Cllr: Rachel Short, Cllr: Neil Smilie.

54. APOLOGIES FOR ABSENCE

Cllr: Andrew Parrott, Ruth Wright (Clerk), Cllr: Stuart Wright sent apologies.

55. DECLARATIONS OF INTEREST

Cllr. Christine Malseed declared an interest in the agenda item in Part Two of the meeting.

56. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Monthly Meeting held on Monday 14th August 2023 were confirmed and signed as a true record.

57. MATTERS ARISING

a) Chagford Community Trust: The Chair noted that the closing date for applications is now the end of October. **Noted**

b) The proposed changing mat in the female toilets, in The Market House (see minutes 45b, 33b and 22b). This will increase the insurance premium by £1.80 per annum. **Resolved:** The Clerk to look into the cleaning costs, and if they are very high, bring it back to the next meeting.

c) Cllr. Stuart Wright has looked into the question of banking for the Council funds (see minutes 45f). **Resolved:** The Finance Committee will discuss and bring back to the full Council.

d) Proper Job Music Day was discussed. Although they did not use the Market House electricity this did cause some disruption. **Resolved:** Cllr. Mrs Gill Printy will convey this information to Proper Job.

e) The Chair requested that to aid successful meetings, could Council Members indicate by raising a hand when they want to speak. **Noted.**

f) The photos of all Councillors are now on the Parish Council website. **Noted.**

- g) There was some discussion about the use of the Council noticeboards and whether there are any restrictions on what can be displayed. **Resolved:** The Clerk to confirm any restrictions on noticeboard use.
- h) Working groups: The Council does not have to be bound to historic precedent with the names or roles of the groups. **Resolved:** Possible roles and titles to be discussed both in the working groups and at the Away Day in October.
- i) The Netball Team in Chagford have raised money for posts, lines and training equipment, and are requesting further funds in order to get team T-shirts. **Resolved:** It was proposed that the Council donate £100.

58. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIR'S DISCRETION.

- a) The Chair requested an update on the Bellacouch car park. Cllr. Mrs Gay Hill had no new information in spite of having chased the solicitor. **Resolved:** The Council will request an urgent meeting with the lawyers, as is statutory obligation.

59. GROUP/REPRESENTATIVES REPORTS

To Consider DNPA Planning Matters for Consultation

- a) **0291/23 Proposed: Change of use of land for the siting of two glamping pods, Teigncombe Farm, Chagford, TQ13 8ET.** There is a DNPA site inspection, Cllr. Mrs Gill Printy will be in attendance.

60. REPORTS:

- a) **Jane Elliott** – Councillor for West Devon Borough Council. Jane was not in attendance but had circulated a report prior to the meeting. The report mentioned a young person's Green Award. **Resolved:** The Chair to contact the chair of Chagford Primary School PTA to raise awareness.

61. ENVIRONMENT

Jubilee Field Inspection Report – Cllr. Christine Malseed

- a) Skate park: There is white paint that has been dribbled in the corner of the Skate Park. **Noted.**

- b) There is a growth of weeds over the path on entry into the play area.
Resolved: Cllr. Cristine Malseed will remove this.
- c) The new seesaw is due to be installed this week. **Noted.**
- d) There is a bag full of white netting, which has been left at the skate park.
Resolved: This will be disposed of if not collected.
- e) The defibrillator can be removed from the monthly checklist as this is checked regularly by a qualified person not on the Parish Council. **Noted.**

Public Convenience Inspection Report – **Cllr: Christine Malseed**

- a) The Chair reported she carried out necessary repairs to the toilet door handle in the male toilet. **Noted.**
- b) The bus shelter is requiring a clean out. **Resolved:** Cllrs. Mrs Gay Hill and Cristine Malseed kindly volunteered to do this.

62. CLERK'S/CHAIR'S REPORT

- a) The Chair requested that all councillors use their parish council email addresses if possible. **Resolved:** The Clerk to circulate a list of all emails and phone numbers.
- b) The Chair suggested the Parish Council consider a way forward with regard to the graveyard as the graveyard is full. **Resolved:** A specific working group will form to manage all aspects of moving forward with regard to sourcing a new graveyard (Cllrs: Mrs Gill Printy, Belinda Hayter-Hames, Neil Smilie and Mrs Gay Hill).

63. CORRESPONDENCE AND EMAILS

- a) Email from Fields in Trust. These fields were set up when Prince William wanted to make sure that playing fields were not going to be built on. Jubilee Field is one such and is protected for the next 50 years. **Noted.**
- b) Email from Claire Birch, Community Safety Officer, South Devon and Dartmoor Community Safety Partnership regarding support sessions for parents of Pre- teens and teenagers. **Resolved:** The pre-teens information to be sent to Chagford Primary School and the teenager's information to Okehampton College.
- c) The Chair reported that the EV charging point at the car park by Jubilee Hall is due to be ready the first week in December. **Noted.**
- d) Email from Devon County Council regarding forthcoming patching and drainage work in Whiddon Down. Work has commenced, with delays to traffic between the 11th and 29th of September. **Noted.**

e) Email from David Twigger, organiser of Dartmoor Devil Cycle ride. This ride will pass through the parish on Sunday 29th October. Cyclists will be riding through Chagford in the morning. **Noted.**

f) Email from Dartmoor Commons Owners Association. The AGM of the Commoners Association is the 22nd of September in Princetown.

Resolved: The Chair to attend as Padley Common is owned by the Parish Council.

64. FINANCIAL MATTERS

a) Approval to pay Cllr. Jill Millar for the purchase of a toilet door handle – male toilet, Market House. **Approved.**

b) Approval to pay All Seasons for works carried out - Jubilee Field and Cross Tree. **Approved.**

c) Approval to pay Chagford Swimming Pool a grant of £3000.00 **Approved.**

d) Approval to pay Chagford Netball Club a grant of £100.00 **Approved.**

65. ACCOUNTS FOR PAYMENT (£)

a)	Cllr. Jill Millar – reimbursement for toilet door handle	44.82
b)	All Seasons – work carried out on Jubilee Field and Cross Tree	1,609.20
c)	Chagford Swimming Pool	3,000.00
d)	Chagford Netball Club	100.00
e)	Clerk – salary	674.00
f)	Clerk – expenses	20.00
g)	Source for Business – services to Market House	294.54
h)	DD British Gas – electricity to Market House Office	22.98
i)	DD British Gas – electricity to Ellis Drive Toilets	17.02
j)	DD British Gas – electricity to Market House Toilets	79.17
k)	DD Plusnet – broadband and calls	26.40

The meeting closed at 8.23 p.m.

Date Signed

Part Two of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 11th September commencing at 7.30 p.m. .

Part two of the meeting concerned the various applications that have been submitted for the vacant retail space in Market House.

Cllr. Rachel Short suggested that we need some priorities, for example, prioritising local people, and service to the community.

Cllr. Neil Smillie suggested that we should ask for a credit check and a business plan from applicants.

Resolved:

- a) To add a closing date to the current advert of September 30.
- b) To add the following criteria, that the Council welcome local people who provide a service to the community.
- c) The Chair will write to those who have applied to let them know this additional information.
- d) The Clerk to put the advert on the hub, using the Parish council Facebook page.
- e) Decision to be carried forward to the next Parish council meeting.

Part 2 of the Meeting closed at 8.46pm.