

**Minutes of the Regular Meeting of the Chagford Parish Council
held at Endecott House on Monday, 12th January 2009 commencing at 7.30pm.**

Present: Cllrs Coombe; Davies; Geering; Mrs Hill (Chairman); Mrs Milton; Parrott; Perryman; Sampson; Ms Thorn.

Apologies for absence were received from Cllrs Bleakman; Jeffreys; Mrs Haxton.

In Attendance the Clerk, Mrs Stone.

262 DECLARATIONS OF INTEREST

- a) Cllr Coombe declared an interest in Min 271
- b) Cllr Geering declared an interest in Min 271
- c) Cllr Sampson declared an interest in Mins 269a; 271.

263 CONFIRMATION OF THE MINUTES

The Minutes of the Regular Meeting held on 8th December 2008 were confirmed as a true record subject to an amendment to the spelling of Cannon House in Min 237a; and the addition of the word subscription in line 2 of Min 243.

MATTERS ARISING FROM THE MINUTES

264 MV Kestor

Letter received from Trustees of Endecott House declining request to provide a site for the display of the MV Kestor.

Resolved: To continue storage until a suitable site arises to display the model.

265 Parking Restrictions (Min 236 refers)

- a) Acknowledgement received of Clerk's correspondence to the Highways Department, concerning highways parking and signage requested. Subsequently, the Clerk received a visit from a "signs and lines" technician who made adjustments to loading bay signs to avoid confusion as to their proper use. He informed the Clerk that the matter of altering the loading bay opposite the Globe Inn would need to be formally requested to Mr. Deasy, Area Highways, North. A number of other issues arose requiring further inspection by the Council.

Resolved: i) the Clerk to write to Mr. Deasy re the loading bay; ii) the Environment Committee to make further recommendations at the next meeting.

- b) The Highways Traffic Technician has temporarily removed the parking bay lines at Crossways junction and made application to the Department to have them permanently removed. This space will be an enforceable no parking zone from 1st February 2009.

Noted:

- c) The parking restriction sign adjacent to The Red Sofa is missing.

Resolved: The Clerk to make arrangements for its replacement.

266 Western Power (Min 251 refers)

Copy correspondence received from Chairman Chagford PCC to Western Power Distribution re objection to replacement of electricity poles in Churchyard and request for installation of underground cables. The Clerk reminded the Council that the proposed new street lighting scheme would involve new lamps being placed on the poles and she was endeavouring to draw the lighting technician's attention to this change.

Resolved: i) The Council would welcome the removal of the existing poles ii) the Clerk to report progress at the next meeting.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

267 Dedication of Memorial Garden (Min 233 refers)

Cllr Mrs Hill thanked Members for their support for the dedication of the memorial garden in Lower Street on 9th December 2008. She was thanked for her generous hospitality following the event. **Noted:**

GROUP/REPRESENTATIVES REPORTS

268 Development Control Planning Applications

The recommendations (on the following two items) of the Planning Inspection Group Meeting held on 19th December 2008 were ratified. The meeting was attended by Cllrs Bleakman (Chairman); Mrs Haxton and Mrs Milton.

a) 0747/08 13, Mill Street, Chagford

Resolved: The Council is supportive of the changes proposed in this application, which in its opinion improves the rear elevation of the dwelling and provides an additional off-road parking space. It considers that the additional window on the northeast elevation does not cause any loss of privacy to nearby dwellings and its inclusion will reduce energy use in an otherwise very dark room

b) 0748/07 13, Mill Street, Chagford – Listed Building Consent

Proposed remove flat roof and part of recent extension and add new pitched roof, new rear door and windows.

Resolved: The Council is supportive of the application which it considers does not affect the important elements of the building's listing. Its support includes the creation of the proposed new windows on the northwest elevation, which will enable the use of the bedroom without constant use of the electric lighting thus reduce energy usage.

c) 0778/08 Hillhead Farm, Chagford

Proposed alterations and extensions comprising new garden room and enlargement of first floor bedroom.

Resolved: No objection

The following recommendation was circulated to the planning group comprising Cllrs Mrs Haxton; Davies and Geering and was based on the comments received.

d) 0790/08 Treverry, Easton Cross, Chagford (revised design of 0680/07)

Proposed extension to house including infill of ground floor space.

Resolved: No objection.

Cllr Sampson declared an interest in the following item

269 Grant of Listed Building Consent – Noted

a) 0625/08 Orchard Cottage, Orchard Terrace & Springfield Cottage, 5, Southcombe Street, Chagford.

Proposed alterations to cottages including re-positioning of current dividing walls.

b) 0729/08 Collihole Farm, Chagford

Regularisation of plan forms.

270 Grant of Conditional Planning Consent – Noted:

0616/08 Higher Shapley Farm, Chagford

Proposed replacement of existing general purpose agricultural building (22.8m x 6.9m) Cllrs Coombe; Geering and Sampson declared an interest in the following item.

271 DNPA Site Inspection – Greatstones, Chagford

- a)** The Council was represented by Cllrs Bleakman and Mrs Haxton at the site inspection held on 19th December 2008. There were numerous DNPA Members and Officers present including Cllr J. McInnes. The DNPA Officers expressed concern at the departure this application presented in two respects i.e. the farm diversification would

result in a much larger enterprise than the original business and approval of the application would not satisfy the requirement to achieve sustainability. **Noted:**

b) Amended plans received for information only. **Noted:**

272 DNPA Development Management Review

Details received of delivery of planning service streamlining. The consultation period for planning applications will remain at 28 days but the hard copy of the weekly list will be discontinued. Councils are invited to comment on the new procedures.

Resolved: The Clerk will communicate details of difficulties experienced when the system has been running long enough to make a judgement.

FINANCE REPORT

273 Acknowledgement of Donations – Noted:

- a) Teignbridge and West Devon Citizens' Advice Bureaux thank the Council for their donations of £75.
- b) Chagford Jubilee Hall Trustees write to express appreciation of the Grant of £500 towards the cost of refurbishment.
- c) Chagford Parochial Church Council expresses gratitude for the Grant of £750 towards churchyard maintenance.
- d) Okehampton District Community Group thank the Council for their Grant of £75.
- e) To record receipt of second instalment of WDBC Grant for Memorial Garden on 16th December 2008. (£1,177.33)

274 Audit Commission

To report approval of the Annual Return for the year ended 31st March 2008. **Noted:**

ENVIRONMENT GROUP

275 Public Convenience Inspection Report

- a) Cllr Davies reported some dissatisfaction with the general appearance of the facilities as a whole and the need for more extensive cleaning. It was suggested the Clerk obtain a specification of the approved contract for discussion at the next meeting. It was also reported that the loos were locked on New Years Day.

Resolved: The Clerk to invite the Client Service Officer to attend a meeting following the Outreach Surgery on Friday February 13th to discuss the cleaning contract and possible improvements to the facilities. And also to make enquiries concerning arrangements for opening of the loos on Bank Holidays

- a) DNPA advise allocation of a Grant of £250 towards cost of cleaning public toilets.

Noted:

276 Jubilee Park Inspection Report

Cllr Davies reported the following items:- i) one cradle swing hangs higher than the other and needs adjustment; ii) the willow shelter continues to be an unsightly mess; steps need weeding; fence at the top of the field damaged by persons climbing over; iii) Health Centre hedge needs cutting; skate board park slope still a problem; new waste bin has arrived – awaiting installation.

Resolved: The Clerk to pursue outstanding items and the Environment Committee to Report progress at the next meeting.

277 Maintenance Contract

The renewal of the Jubilee Park maintenance contract was discussed at length and adjustments to the specification considered. It was thought preferable that the grass was not cut on Saturdays and Sundays between the hours of 9am and 6pm to avoid disturbance to people using the field. A question arose as to whether the successful

applicant would need to agree to a criminal record check to conform with current standards .

Resolved: The Clerk to advertise the vacancy; amend the specification and seek legal advice re the CRB check.

278 Bus Shelter

The Environment Committee said the only site that suggested itself for a bus shelter near the school was the grass verge at Lamb Park but this would impede visibility at the road junction so was unacceptable. The need for the bus shelter should be monitored to determine how the children would or may be not use, the facility.

Resolved: Cllrs Coombe; Mrs Hill and Sampson to monitor the situation on a rota and report to Council.

279 Clerk/Chairman's Report

- a) Land Registry A further invitation has been received from the Land Registry in respect of submitting documents relating to Chagford Property. However to benefit from an inclusive charge which would be cheaper, the Cross Tree Conveyance is needed and this is not in the Clerk's possession.

Resolved: The Clerk to approach Messrs Michelmore's (Exeter), Sir George Hayter Hames' Solicitors to enquire whether they could produce a copy of the document and at what cost?

- b) Boundary Review The Chairman drew attention to a statement reported in the Devon In Touch circular stating that High Court Judgement in response to a judicial review had largely found in favour of the Boundary Committee. The case brought by East Devon was stated to be premature and the East Devon Council has been given leave to appeal.

Noted:

GENERAL PURPOSE & POLICY REPORTS

280 Clean Neighbourhood Act (Mins 48; 221; 254 refer)

- a) A petition has been received in respect of dog fouling on pavements from the school to the Town.

Resolved: The Clerk to acknowledge the petition and inform the correspondent that it has been forwarded to the Dog Warden.

CORRESPONDENCE RECEIVED

281 Road Closure Notice – Weddicott Cross to Higher Weddicott

From Monday 26th January 2009 – Friday 30th January 2009 for installation of new cable to telephone exchange. **Noted:**

282 WDBC – Mayoral Awards (including new green awards)

Nominations are invited for the West Devon Mayoral Awards to be submitted by 20th February 2009. In addition to the usual under 18 and over 18 categories there is an additional award for an individual or group who have made a significant contribution to the conservation and protection of the natural environment. **Noted:**

283 WDBC – Mortgage Repayment Advice and Assistance

Details have been received of a West Devon Borough scheme to assist with mortgage payment difficulties. Notices supplied have been placed on the Parish Notice Board.

Noted:

284 Devon & Cornwall Police Authority

- a) **Appointment of Independent Members to the Police Authority**

- b) **Appointment of Independent Custody Visitors.**

Persons wishing to apply should telephone Mr Graham Davey on 01392 268318 **Noted:**

284 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment

a)	Direct Debit Tiscali Billing – Broadband Services	30.10
b)	3164 Neat Ideas – Photocopier Cartridges	103.48
c)	3165 Neat Ideas – pens	17.24
d)	3166 Mrs P. Stone – December salary	695.64
e)	3167 Mrs P. Stone – December post; electric; computer	41.84
f)	3168 Mrs P. Stone – Purchase replacement shredder	132.46
g)	3169 DCC Supply Zone – replacement waste bin for playing field	354.76

285 PUBLICATIONS/INFORMATION RECEIVED

The following publications were made available to members;-

- a) Office of Fair Trading - Don't Let Them Con You
- b) Local Council Review – January 2009
- c) Devon County Council – Newsletter December 2008.
- d) West Devon Borough Council – e-connect December 2008
- e) DNPA – Agendas – 9th January 2008.
- f) Communities and Local Government – Code of Recommended Practice.
- g) The Standards Committee – Agenda 13.01.09.
- h) DAPC – Newsletter Jan/Feb09.
- i) Clerks & Councils direct – January issue

The Meeting Closed at 9.07pm

Confirmation of the Minutes

Dated.....

Signed.....