

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 12th February 2018 commencing at 7.30 p.m.

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Mrs. Thorn and Williams.

154. APOLOGIES FOR ABSENCE

No apologies were received.

155. DECLARATION OF INTEREST

Cllr: Mrs. Hill declared an interest in Minutes 159(b), 159(d) and 159(f)

Cllr: Mrs. Haxton declared an interest in Minute 159(b)

Cllr: Williams declared an interest in Minute 159(b)

Cllr: Mrs. Stanbury declared an interest in Minutes 159(b) and 159(f)

Cllr: Parrott declared an interest in Minute 159(b)

156. CONFIRMATION OF MINUTES

a) The Minutes of the Regular Meeting held on Monday 8th January 2018 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 22nd January 2018 were confirmed and signed as a true record.

157. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

a) Diamond Jubilee Clock

The Clock is progressing however The Cumbria Clock Company have been looking at the inscription in the centre, which may be very crowded due to the limited amount of space available and covered by the hands. They are suggesting a separate plaque underneath the clock which would be visible and easier to read. **Resolved:** Chagford Parish Council do not wish to see a separate plaque and wish to continue with the original plan. The Clerk will notify The Cumbria Clock Company.

b) WDBC Training

West Devon Borough Council has arranged a Town and Parish Council training event 'The Members Code of Conduct' to take place in the Council Chamber, Kilworthy Park, Tavistock on 18th April 2018. **Noted.**

c) West Devon Parking Strategy Group

The Chairman reported on the West Devon Parking Strategy Group held on 5th February 2018. The Council is currently considering its' budget for the forthcoming financial years. The budget proposal for car parks suggests an income target of £180,000 from a review of the charges for 2018/19. The Parking Strategy Group will meet again to discuss the proposed charges and how they will be implemented. **Noted.**

158. MATTERS ARISING

a) Crosstree Path (Min: 139(e) refers)

Cllr: Williams has spoken to the Contractor regarding the work on the Crosstree path but he is unable to carry out the works. **Resolved:** will have to find another contractor.

b) Installation of the Devon Air Ambulance Night Landing Site (Min:150(b) refers)

MAT Electrics will start the work of installing the DAA Night Landing Site on Wednesday 21st February 2018. The Devon Air Ambulance has asked to have a contact from the Parish Council. **Resolved:** The Chairman and Clerk will be the contacts from the Parish Council.

159. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

a) Ref: 0036/18 42A The Square, Chagford

Proposed: Change of use from A1 (Retail) to mixed use A1/A4 (Retail/Drinking Establishments). **Resolved:** to support the application.

b) Ref: 0050/18 Hollyberry Barn, Chagford

Proposed: Certificate of Lawfulness in respect of use of dwelling in breach of agricultural occupancy condition. **Resolved:** to support the application. Chagford Parish Council has no reason to believe that the timescales in the Statutory Application are incorrect.

Grant of Conditional Planning Permission

c) Ref: 0012/17 20 New Street, Chagford

Division of single existing dwelling into two separate dwellings. **Noted.**

d) Ref: 0607/17 Dapwell Hey, 10 Southcombe Street, Chagford

Replacement garden room extension and alterations. **Noted.**

e) Ref: 0599/17 Meldon Garth, Garden Close, Chagford

Re-modelling of existing detached garage and extension to provide garden room ancillary to main dwelling. **Noted.**

Tree Works

f) Ref: 18/0005 10 Southcombe Street, Chagford

Proposed Tree works – Beech fell, Rowan remove low limb, Cypress fell. **Resolved:** No objection.

g) Ref: 18/0003 Millholme, Chagford

Proposed Tree works – The National Park Authority has not protected the trees with a Tree Preservation Order. **Noted.**

160. FINANCIAL MATTERS

a) Approval to pay Mr. J. Shears for Lengthsmans work. **Resolved:** to approve payment.

b) Approval to reimburse the Petty Cash. **Resolved:** to approve payment.

- c) Approval to pay Chagford Combined Charity for the hire of Endecott House. **Resolved:** to approve payment.

161. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Hamer

Cllr: Hamer reported that the play equipment was in good order and solid. The play area sign had been spray painted out and is obscuring the sign. The Skate Park gate has lost a slat and capping piece. The grass will need cutting when dry enough. The litter bins and recycling bins in the skate park were full. **Noted.**

b) Public Convenience Inspection Report – Cllr: Hamer

The Public Conveniences were in satisfactory order. **Noted.**

162. CLERK/CHAIRMAN'S REPORT

There was no Clerk/Chairman's report.

163. CORRESPONDENCE AND EMAILS

- a) The next DNPA Development Management Committee will be held on 2nd March 2018 at Parke, Bovey Tracey. **Noted.**
- b) The Parochial Church Council thanked the Parish Council for the grant towards the upkeep of the churchyard. **Noted.**
- c) A Thank You for the grant has been received from Torridge, North, Mid and West Devon Citizens Advice. **Noted.**
- d) A request from Devon Communities Together has been received for help from a Chagford Councillor at a Planning Workshop on 27th March 2018 at Dartmoor National Park, Bovey Tracey. **Resolved:** Cllr: Parrott offered to help at the Workshop.
- e) West Devon Borough Council to consider cuts. As predicted earlier in the year, WDBC is looking at a much tighter budget this year due to cuts in central government funding. To date West Devon has managed the budget by reducing costs and sharing staff with South Hams to create one work force. It's time to take a look at cutting non-statutory services (these are services which the council currently provides, but is not required to provide by law) which include, public toilets, grant funding and maintenance of public open space. **Noted.**

164. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Telephone and Broadband Services (Jan)	50.28
b) 4253 Mrs. S. Curtis – Clerks Salary	524.67
c) 4254 HMRC – PAYE	126.80
d) 4255 Mrs. S. Curtis – Expenses	20.00
e) 4256 Mrs. G. Hill – Chairman's Allowance	500.00
f) 4257 Okehampton District Community Transport	100.00
g) 4258 Mrs. S. Curtis – Reimburse Petty Cash	83.80
h) 4259 Chagford Combined Charity – Hire of Endecott House	174.00
i) 4260 Mr. J. Shears – Lenghtmans Work (Dec)	297.60
j) 4261 Mr. J. Shears – Lenghtmans Work (Jan)	345.60

The Meeting Closed at 8.50 p.m.