

Minutes of the Regular Meeting of the Chagford Parish Council held via Video Conferencing “Zoom” on Monday 12th April 2021

Prior to the meeting a minute’s silence took place to honour Prince Phillip, the Duke of Edinburgh who died on 9th April 2021.

Present: Cllrs: Mrs. Haxton, Mrs. Hill (Chairman), Parrott, Mrs. Phelps, Pope, Ms Somme, Shears and Williams.

In attendance: Cllr: James McInnes, Devon County Councillor, Cllr: Mrs. Nicky Heyworth, West Devon Ward Member and three members of the public.

146. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs: Coombe, Mrs. Malseed, Mrs. Printy and Mrs. Stanbury.

147. DECLARATIONS OF INTEREST

Cllr: Mrs. Hill declared an interest in Minute 151(d)

Cllr: Parrott declared an interest in Minute 149(a)

Cllr: Williams declared an interest in Minute 152(j)

148. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 8th March 2021 were confirmed and signed as a true record.

149. MATTERS ARISING

a) **Email from the BHS Access Officer for Dartmoor regarding the gate on the bridlepath from the Rec Trust Lane onto Padley Common (Min: 60(a) refers)**

As no progress had been made on replacing the gate/latch at Padley Common, the Parish Council will need to investigate further. As the gate is on an official bridleway, it should conform to the BHS rider-friendly design. The Council should be minded that the Bridlepath is used by cyclists, trampers, walkers etc of all age ranges. **Resolved:** ask the BHS Access Officer for advice on appropriate latches making sure they are suitable for other users of the Bridlepath.

b) **Public Conveniences at the New Development (Min: 138(b) refers)**

Following taking over the public conveniences at the New Development insurance cover was needed for the fixture and fittings. On contacting the Insurance Company, the necessary alterations have been made to the Insurance Schedule. The Insurance Company confirmed as the additional annual premium was so modest it has been waived with nothing due until the next renewal date. **Noted.**

150. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN’S DISCRETION

a) Prince Phillip, The Duke of Edinburgh died on 9th April 2021. The Chairman proposed that Chagford Parish Council write a letter of

- condolence to Her Majesty the Queen and Prince Charles, The Prince of Wales on behalf of the Parish. The funeral will be held on Saturday 17th April 2021 at 3.00 p.m. There will be a national one minutes silence prior to the funeral. **Resolved:** the Clerk will write letters of condolence.
- b) The Chairman proposed that the Parish Council should move the Annual Meeting to Monday 17th May 2021 when restrictions should be lifted and we will be able to hold the meeting in Endecott House.
Resolved: Members agreed the Annual Meeting of Chagford Parish Council should be on Monday 17th May 2021 in Endecott House.
- c) The Chairman proposed that the Annual Parish Assembly should be held on Monday 24th May 2021 at Chagford Jubilee Hall where social distancing can be put in place. **Resolved:** Members agreed the Annual Parish Assembly of Chagford Parish Council should be on Monday 24th May 2021.
- d) The Chairman proposed that the Beating of the Bounds should be pencilled in for Sunday 5th September 2021. **Resolved:** Members agreed that Beating the Bounds should be pencilled in for Sunday 5th September 2021 subject to COVID-19 restrictions.
- e) The strip lighting in the Ladies Public Convenience has blown again.
Resolved: to try a LED strip light prior to calling in an Electrician.
- f) The Chairman expressed her concerns regarding the electric cable running from the Shipwreckers to the Dartmoor Shepherd shop. She felt the cable could be a trip hazard/health and safety issue. **Resolved:** the Chairman will speak to the Dartmoor Shepherd and Shipwreckers.
- g) The Chairman informed the Council that Cllr: Tony Pope had tendered his resignation as from Monday 12th April 2021. She thanked Cllr: Pope for his work on Chagford Parish Council and wished him luck for the future.
Resolved: the Clerk will inform the Returning Officer of Cllr: Pope's resignation.
- h) A letter from the Devon and Somerset Fire and Rescue Services has been received regarding a new Community Risk Management Plan. Before developing the draft CRMP, views are being sought from people and partners across Devon and Somerset with an online survey, for more information visit www.dsfire.gov.uk/AboutUs/HaveYourSay

151. GROUP/REPRESENTATIVES REPORT

Planning Control Matters – Cllr: Parrott

- a) **Ref: 0088/21 Lingcombe Farm, Chagford**
Proposed: Erection of porch and single storey extension to south elevation. **Resolved:** to support the application. Policy DMD 24 applies.
- b) **Ref: 0096/21 10 Manor Drive, Chagford**
Proposed: Addition of a low-pitched roof to an existing garage to provide some limited additional habitable accommodation. **Resolved:** to support the application. Policies DMD 4 and DMD 24 apply.
- c) **Ref: 0060/21 – 0061/21 Maple Cottage, Great Weeke, Chagford**
Amended Plans
Proposed: Replacement window and new flue. **Resolved:** to support the application.

d) Ref: 0117/21 Rex Flat, High Street, Chagford

Proposed: Extension of existing rear extension (including extension of terrace above). **Resolved:** to support the application. Policies DMD 4 and DMD 24 apply.

e) Ref: 0112/21 8 Bretteville Close, Chagford

Proposed: Two Story extension at the rear of property. **Resolved:** to support the application. Policies DMD 4 and DMD 24 apply.

Grant of Conditional Planning Permission

f) Ref: 0036/21 Hollyberry Barn, West Corndon, Chagford

Erection of agricultural building (9x4m). Subject to conditions. **Noted.**

g) Ref: 0063/21 Cricket Ground, Chagford

Erection of three linked cricket practice nets. Subject to conditions. **Noted.**

Tree Works

h) Tree Preservation Order, The Rectory, Chagford

Dartmoor National Park Authority has received an application to fell a tree at The Rectory, protected by a Tree Preservation Order. **Resolved:** to support this application.

152. FINANCIAL MATTERS

- a)** To approve the Accounts for the year 1st April 2020 – 31st March 2021. Chagford Parish Council, acknowledge responsibility for ensuring that there is a reliable system of internal control, including the preparation of the Accounting Statement. **Resolved:** The Annual Governance Statement 2020/21 is approved and will now be presented to the internal auditor.
- b)** Approval to pay South Hams District Council for providing 2020/21 Payroll Services. **Resolved:** to approve payment.
- c)** Request from Chagford Cricket Club for a grant towards the erection of three practice nets. **Resolved:** to put on the Agenda for the Annual Meeting.
- d)** Approval to pay EDF for services to the Market House. **Resolved:** to approve payment.
- e)** Approval to pay WDBC for the cleaning of the public conveniences and the servicing of the wallgates Jan – Mar. **Resolved:** to approve payment.
- f)** Approval to renew the DALC 2021/22 membership. **Resolved:** to approve payment.
- g)** Approval to pay WDBC for emptying litter and dog bins. **Resolved:** to approve payment.
- h)** The Small Business Rate Demand for the Market House for the period 1st April 2021 – 31st March 2022 has been paid by WDBC. **Noted.**
- i)** Request from Flowers of Chagford for a grant to purchase plants for the hanging baskets etc around Chagford. **Resolved:** to give a grant of £200.00.
- j)** Approval to pay PJ Williams for repairing the WI Seat. **Resolved:** to approve payment.

- k) Approval to pay South West Water for services to the Market House.
Resolved: to approve payment.

153. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Williams

Cllr: Williams reported that the Jubilee Field was in good order, not a lot of litter and the play equipment was all in good order. The Netball Hoop will need cementing in. There were many dams/bridges in the leat which had to be dismantled. **Noted.**

b) Public Convenience Report – Cllr: Williams

Cllr: Williams reported that the Public Conveniences were in good order.
Noted.

c) Report from the Climate and Ecological Emergency Working Group – Cllr: Ms Somme

Report from Meeting of 18th March 2021 - Climate & Ecological Emergency Chagford (CEEC). The main focus for the meeting was to establish a carbon zero plan based on the ACT document previously circulated to councillors. Some headings and associated actions will be more relevant than others for Chagford. This is based around Teignbridge, but it is applicable to Parish Councils across Devon. Relevant key points have been extracted as being appropriate for Chagford. Tony Whitehead and Lisa Schneidau offered to go through the whole document with a view to the following points:

- Separate out actions and aspirations that are within the remit of PC and those which are not.
- The document needs to be more focused on Chagford and complements West Devon Borough Council's climate plans.
- Emphasise that the National Association of Local Councils (NALC) declared a climate emergency at its annual conference in 2019 and calls for all local councils to do likewise and to adopt its recommended suit of climate-friendly actions.

d) WI Seat (Min: 142(a) refers)

The Chairman thanked Cllr: Williams for repairing the WI Seat. **Noted.**

154. CLERKS/CHAIRMANS REPORT

a) Suggestions were sought for speakers at the Annual Parish Assembly.

Resolved: to invite a representative from the Climate and Ecological Emergency Group, a representative from the Chagford Community Trust and Kirsty Howie regarding her proposal to increase the number of bike stands in Chagford. **Resolved:** the Clerk will contact the above inviting them to speak for no more than 10 minutes.

155. CORRESPONDENCE AND EMAILS

- a)** A letter from Kevin Bishop CEO of Dartmoor National Park Authority has been received providing a briefing on the approach to visitor management for 2021 and how DNPA will continue to support our economy and communities.

DNPA anticipate a busy summer and are using a range of resources. The Rangers will be supported on the ground by volunteers, outreach and the engagement team. National Park Marshalls will be funded from reserves and in partnership with Forestry England, Woodland Trust, National Trust and the Office of the Police and Crime Commissioner. The Marshalls will be operational from May throughout the summer. Their focus will be on engagement and education, keeping visitors safe and mitigate against incidents of anti-social behaviour.

DNPA are working with Devon and Cornwall Police to appoint a group of Special Constables dedicated to Dartmoor.

The Moor Otters Art Trail, rescheduled from 2020, will launch on 28th May 2021. It is hoped that this campaign will bring footfall to local businesses.

The new Local Plan has taken another step closer to adoption, with the examination Hearings taking place in March.

The Governments Farming in Protected Landscapes programme is hoped to be launched this summer.

This week DNPA launched a new campaign 'leave no trace, give nature space'.

DNPA appreciate there are concerns about the potential influx of visitors. National Parks are living, working landscapes, important spaces for nature and provide enjoyment for millions of people, getting the balance right is never easy. **Noted.**

b) Proposal in respect of the maintenance of the Pound Garden in Meldon Road.

This proposal for consideration covers the Parish Council's owned Pound Garden.

The proposal is put forward by an informal neighbourhood group:

- Transfer of day-to-day maintenance and active care of the Pound Garden
- Requesting a grant up to £200 as a one-off initiative to pay for materials

Aim of the proposal:

- To improve the appearance of the garden and make it more inviting and welcoming.
- Improve the biodiversity
- To engage with the Chagford School and provide education and information.

Resolved: at present the Garden is cared for by the Council's Contractors who were appointed in November 2020 for 2 years. Over many years volunteers who have cared for the garden have been met with harassment and abuse from a resident. Therefore, the Parish Council had no alternative but to include the Pound Garden in the

Grass Cutting Contract. The Parish Council will not object to any resident working on the garden or the seats to make it more welcoming for all.

c) Okehampton Hospital

Healthwatch Devon has been asked to assist North Dartmoor Primary Care Network Advisory Group, to find out from the local community about their health and wellbeing needs, together with ideas for how to use the community space at Okehampton Hospital. To have your say and share your views, please complete this survey:

<http://www.surveymonkey.co.uk/r/NorthDartmoorPCN>

d) Street Lighting in Chagford

A letter has been received requesting to reduce the hours that our streetlights are on in Chagford. They are on until about 2.00 a.m. which seems unnecessary as there is rarely anyone about after 10.00 p.m.

Resolved: to pass the request on the Devon County Council Street Lighting Team.

e) Temporary Pavement Licence Application

The Globe Inn have applied for a temporary pavement licence to place tables and chairs on a public footpath outside the Globe. This was refused due the width of the public footpath. **Resolved:** Cllr: James McInnes, Devon County Council will contact the Neighbourhood Highways Manager

156. ACCOUNTS FOR PAYMENT

a) Direct Debit – BT Telephone and Broadband Services (Mar)	60.65
b) Direct Debit – BT Telephone and Broadband Services (Apr)	55.82
c) o/I Mrs. S. Curtis – Salary	646.71
d) HM Revenue and Customs – PAYE	175.44
e) o/I Mrs. S. Curtis – Expenses	20.00
f) o/I SHDC – Payroll Services	120.00
g) EDF – Services to the Market House	176.98
h) o/I WDBC – Cleaning of Public Conveniences/Wallgates	712.20
i) o/I WDBC – Emptying Dog and Litter Bins	502.94
j) PJ Williams – Repair of WI Bench	576.92
k) South West Water – Services to the Market House	101.06
l) DALC – Renewal of Subscription	333.10

The Meeting closed at 9.11 p.m.