

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 12th June 2017**

Prior to the Parish Council Meeting Toby Russell, Community Landing Sites Development Officer for Devon Air Ambulance updated Councillors on the next steps forward to establish a community landing site in Chagford.

Present: Cllr: Coombe, d'Arch Smith, Hamer, Mrs. Haxton, Mrs. Hill (Chairman) Lloyd Hill, Sampson, Mrs. Stanbury and Miss Stead,

26. APOLOGIES FOR ABSENCE

Cllrs: Parrott, Ms Thorn and Williams.

27. DECLARATIONS OF INTEREST

Cllr: Coombe declared an interest in Minute 31b

28. CONFIRMATION OF MINUTES

- a) The Minutes of the Annual Meeting held on Monday 8th May 2017 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 22nd May 2017 were confirmed and signed as a true record.

29. MATTERS ARISING

a) Diamond Jubilee Clock (Min: 11 refers)

West Devon Borough Council is insisting on proceeding with Chagford Parish Council entering into a Licence Agreement with regard to the installation of the clock on the Market House. The Licence is long and incorrect therefore Chagford Parish Council will await a revised Licence which is agreeable to the Council before signing. **Noted.**

b) Update on the Seats, Noticeboards and Gate Maintenance

The Clerk confirmed she had emailed Mr. Lovering to enquire how he is progressing with the work but as yet has not heard back. Cllr: Lloyd Hill confirmed that when last speaking to Mr. Lovering he was happy that everything was going to plan. **Noted.**

c) Dartmoor Commons Owners' Association General Meeting (Min: 18b refers)

Cllr: Lloyd Hill was nominated to represent the Parish Council on the Dartmoor Commons Owners' Association General Meeting, however he was unable to attend but sent his apologies. **Noted.**

d) Local Plan Review Workshop (Min: 13d refers)

Cllrs: d'ArchSmith and Mrs. Stanbury attended the Local Plan Review Workshop on Monday 12th June 2017 at Parke. Councils were divided in to groups to discuss what each community needed to make communities sustainable for the future. The Forward Planning Officer has now written to all Parish and Town Councils with a settlement profile which Councils have to respond as to whether the information is correct. **Resolved:** to

invite Dan Janota, the Forward Planning Officer to the August Parish Council Meeting.

30. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- a) Congratulations to Cllr: Ed Hamer who won the Two Hills Race on Monday 29th May 2017. **Noted.**
- b) Congratulations to the Clerk Sarah Curtis for gaining the Certificate in Local Council Administration. **Noted.**

31. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Mrs. Hill

- a) **Ref: 0241/17 6 Gregorys Court, Chagford**
Erection of roof dormers. **Resolved:** to object to the application.

Cllr: Coombe left the meeting.

- b) **Ref: 0252/17 18 Orchard Meadow, Chagford**
First floor side extension. **Resolved:** to support the application.

Cllr: Coombe returned to the meeting.

Grant of Conditional Planning Permission

- c) **Ref: 0068/17 Lower Hillsborough, 2 Southcombe Street, Chagford**
Replacement of existing garage with new garage/studio. Subject to conditions. **Noted.**
- d) **Ref: 0168/17 Mill End Hotel, Chagford**
Proposed courtyard restaurant extension, internal alterations and ancillary works. Subject to conditions. **Noted.**

Tree Works

- e) **Tree Preservation Order: Manor Drive, Chagford**
The National Park Authority has received an application to carry out works to a tree at Manor Drive, protected by the above Tree Preservation Order.
1. Oak – raise canopy to give 4m ground clearance. **Resolved:** No objection.

32. FINANCIAL MATTERS

- a) Approval to pay South West Play for installing stainless steel hangers for swing chains in rubber pipe. Install 1 x netball hoop and grass mats 5m x 4m. **Resolved:** to approve payment.
- b) Approval to pay Yewtopia for the grass cutting of the Jubilee Field on 2/5, verges at Crossways Bank, Manor Road Verge, Lamb Park Verge and Pound Garden on 8/5. Grass cutting of Jubilee Field on 24/5. **Resolved:** to approve payment.
- c) Approval to pay AS Timms Electrical Contractors for the installation of the Defibrillator on the Jubilee Hall. **Resolved:** to approve payment.
- d) Approval to pay WDBC for the Dog Warden Joint Partnership Scheme 1.4.17 – 31.3.18. **Resolved:** to approve payment but write to WDBC

asking for details of the service we receive being part of the Dog Warden Scheme.

- e) Approval to pay John Shears (Rural Skills and Lengthsman) for clearing drains. **Resolved:** to approve payment.
- f) In receipt of a grant of £1,581.25 from Chagford Education and Leisure Trust towards the cost of a bench and fence at the Jubilee Field. **Noted.**

33. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Mrs. Hill

Cllr: Mrs. Hill reported that the Jubilee Field and equipment were in good order. A working party was needed to trim and weed the pathways etc. The litter was all under control however concern was again raised regarding the amount of alcohol bottles left near the bins. The skate park is being well used. **Noted.**

b) Public Convenience Inspection Report – Cllr: Mrs. Hill

Cllr: Mrs. Hill reported that the public conveniences were in good order. **Noted.**

c) Chagford Tennis Courts

A meeting was held between representatives of the Council the Tennis Club and the Recreational Trust in response to the Tennis Club asking if it would be possible to sever the ties with the Recreational Trust. **Resolved:** Rachel Short will place the suggestion to the Recreational Trust and report back to both the Council and the Tennis Club.

34. CLERKS/CHAIRMAN'S REPORT

- a) The Chairman confirmed that Charlotte Goodwin has decided to retire from organising the Two Hills Race after so for many years. **Resolved:** to write to Charlotte expressing Chagford Parish Councils thanks for all her hard work in the organisation of the Two Hills Race.

35. CORRESPONDENCE AND EMAILS

a) Chagford C of E Primary School

Gilliam Smith, Vice Chair of Governors has written to the Council informing Members of a change in leadership structure of the School for the next academic year. The Head Teacher of South Tawton Primary School has resigned. Liz Wiseman has agreed on a temporary basis to become the Executive Head of the two primary schools. This will have positive effects for the budget, and is not expected to have any negative impact upon children, with a strong deputy head taking the day to day lead at Chagford and a new head of South Tawton School will be appointed. **Noted**

b) Development Management Committee

The next DNPA Development Management Committee will be on Friday 7th July 2017 at Parke, Bovey Tracey. **Noted.**

c) Local Firms Recognised in Prestigious Awards Ceremony for Building Excellence

Builders, architects and their clients have received awards for building excellence in projects across the South Hams, West Devon and Teignbridge. The award for Best Large Residential was Hares Close, Lower Street, Chagford. **Noted.**

d) Grant request from Chagford Bulletin

Deirdre Skilton and Claire Ash Wheeler took over compiling/editing the Chagford Bulletin. Deidre and Claire publish the Bulletin on a voluntary basis and do not take any expenses for time etc. They are now requesting a grant for the printing costs as the cost of printing has increased and they are reluctant to pass this along to the purchaser. The print cost has increased from 48p to 66p. **Resolved:** to give Chagford Bulletin a grant of £150.00.

e) Grant request from Chagford Swimming Pool

The sewer at the Swimming Pool is not big enough to take all the waste water since the refurbishments have taken place. At present it has to be emptied three times a year which is proving expensive. Chagford Swimming Pool wishes to renew the sewer system at a cost of approximately £12,000. A grant from Chagford Parish Council has been requested. **Resolved:** to pass to the Finance Group for consideration.

36. ACCOUNTS FOR PAYMENT

	£
a) Direct debit- BT Telephone and Broadband Services (May)	51.12
b) 4186 Mrs. S. Curtis – Salary	507.98
c) 4187 South West Play – Swing Chains/Netball Hoop	1,104.00
d) 4188 Yewtopia – Grass and Verge Cutting	420.00
e) 4189 AS Timms – Installation of Defibrillator	287.04
f) 4190 WDBC – Dog Warden Joint Partnership Scheme	436.74
g) 4191 John Shears – Drain Clearance	115.20
h) 4192 HM Revenue and Customs – PAYE	127.00
i) 4193 Mrs. S. Curtis – Expenses	20.00
j) 4194 Chagford Bulletin Grant	150.00

The Meeting Closed at 9.25 p.m.

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