

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 12th August 2019 commencing at 7.30 p.m.

Present: Cllrs: Coombe, Mrs. Hill (Chairman), Mrs. Malseed (arrived 8.45 p.m.), Parrott, Mrs. Phelps, Mrs. Printy, Cllr: Shears, Ms Somme, Mrs. Stanbury (arrived 8.10 p.m.) and Williams.

In attendance: four members of the public.

51. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs: Mrs. Haxton and Pope.

52. DECLARATIONS OF INTEREST

Cllr: Parrott declared an interest in Minute 56(a), 57(e)

Cllr: Shears declared an interest in 54(a)

53. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 8th July 2019 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 22nd July 2019 were confirmed and signed as a true record.

54. MATTERS ARISING

Cllr: Shears declared an interest but did not leave the room nor took part in the debate.

a) Financial Support for the Proposed Cattle Grid (Min: 47(e) refers)

Mr. Martin Procter had received an email from the Chagford Commoners HLS Association regarding potential issues of putting in just one grid and suggesting a Parish Meeting to discuss the issues and find a solution to the problems as a whole. The Chagford Commoners would also want to see financial commitment of other interested parties. **Resolved:**

Members did not think that a Public Meeting would result in a decision, although the Electorate are free to call for a Parish Meeting if this is what is wanted. It was proposed that initially a couple of Councillors should meet with Messrs Procter and Tucker to talk about the way forward with regard to the required finance.

b) Path from Bretteville Close to Orchard Meadow (Min: 47(d) refers)

The Chairman confirmed that she had spoken to the DCC ward member Cllr: James McInnes regarding Devon County Council's claim that the path from Bretteville Close to Orchard Meadow was their responsibility.

Cllr: McInnes has given details of whom to write to at DCC. The Chairman is also in contact with CG Fry and Son. **Resolved:** awaiting reply from CG Fry and Son.

55. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was no urgent business.

56. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

Cllr: Parrott declared an interest but did not leave the room.

a) Ref: 0323/19 Meldon View, Mill Street, Chagford

Proposed: Alterations to existing dwelling and construction of rear extension. **Resolved:** to support the application.

b) Ref: 0335/19 Westcott Cottage, Chagford

Proposed: Reinstatement and raising of chimney at Westcott Cottage, Chagford. **Resolved:** to support the application.

c) Ref: Westhill House, Chagford

Proposed: Erection of two storey rear extension and new front porch. **Resolved:** to support the application.

Listed Building Consent

d) Ref: 0334/19 Westcott Cottage, Chagford

Reinstatement and raising of chimney. **Resolved:** the Council supports this application however recognise that it does not have the necessary skills to comment on the specific details of a Listed Building.

Grant of Conditional Planning Permission

e) Ref: 0243/19 48 New Street, Chagford

Loft conversion with roof dormer; new porch and conservatory to rear together with replacement bridge connecting house with garden. Subject to conditions. **Noted.**

Dartmoor Local Plan

f) Dartmoor National Park Authority will be publishing the final draft of a new Local Plan for Dartmoor and consulting on it between 16th September and 1st November 2019. A Local Plan Consultation Drop-in Event will be held at Endecott House, Chagford on 26th September 2019 from 4 pm – 7 pm.

DNPA have organised a focused Local Plan workshop for Town and Parish Councils on 17th September 2019 at Parke from 2 pm – 4 pm. Chagford Parish Council has been asked to send no more than 2 delegates. **Resolved:** Cllrs: Shears and Mrs. Stanbury will attend the workshop.

57. GENERAL PURPOSES AND POLICY MATTERS

a) General Purposes Group Report

A meeting of the General Purposes Group was held where the following was discussed.

Proposed Burial Ground – little progress has been made on finding any suitable land for a burial ground. **Resolved:** to meet with representatives from the Church to discuss a way forward.

The Market House – still waiting for the Solicitor to draw up new leases for the tenants of The Market House. **Noted.**

Fencing between the Cricket Field and Padley Common – The Recreational Trust have not revealed the quotes which they have obtained

with regards to fencing both sides of the cricket field. It was proposed that there should be a post and rail fence against the Common made from chestnut stakes. **Resolved:** to ask Langaford Ground Works, Martin Guscott, to meet a Councillor on site with regards to clearing the gutter and erecting a new fence and request an estimate for the work. Southcombe Garden – the garden is in need of a good tidy up and trees need to be pruned and reduced in height. **Resolved:** to obtain quotes from a tree surgeon to carry out this work.

b) Emergency Plan

DALC has recommended that all Parishes should make sure their Emergency Plan is up to date. **Noted.**

Cllr: Mrs. Phelps left the meeting at 8.55 pm

Cllr: Mrs. Phelps returned to the meeting at 9.05 p.m.

c) Preparing for Brexit

Due to the uncertainty of Brexit the Parish Council should be preparing for a no deal Brexit which may cause shortages of fresh food, drugs etc. The Parish need to protect the vulnerable parishioners. **Resolved:** to compile a list of possible vulnerable parishioners. To allocate areas of the parish to Councillors to provide necessary support.

d) Climate Change (Min: 44(c) refers)

Further to the Public Meeting regarding Climate Change and what can the people of Chagford do, it was agreed that the way forward was to call a meeting of the nominated groups during September or October and decide how/what Chagford can do to help. **Resolved:** to have a meeting at the end of September beginning of October.

e) Surfers Against Sewage Plastic-Free Communities

Cllr: Parrott is chairing a small group aiming to get 'plastic free' status for Chagford. It is not actually being 'plastic free' but just cutting back on single use plastics and the steps required are clear and not too onerous.

Cllr: Parrot would like the Parish Council to support the initiative.

Resolved: Chagford Parish Council supported this initiative and consider it can be included in the Climate Change working groups.

58. FINANCIAL MATTERS

a) Council Tax Support Grant for 2020-21

At a meeting on 23rd July 2019 WDBC members approved the following recommendation "that the Borough Council consults with all of the Town and Parish Councils within the Borough, on the basis that the Borough Council is minded to withdraw the Council Tax Support Grant from Town and Parish Councils with effect from 1st April 2020, in line with the other Devon District Councils'. **Resolved:** to write to WDBC stating that Chagford Parish Council is disappointed that WDBC are considering withdrawing the Council Tax Support Grant. The Councillors are continuing to pass on their responsibilities to Parish and Town Councils which is continually placing increased pressure on the precept.

- b) The Councillors were asked to confirm that £40,000.00 can be transferred from the Current Account to the Bonus Saver Account. **Resolved:** to support this action.
- c) It was requested that the Clerk's signature can be applied to the mandate for the on-line account in order that she is able to raise the payments for the Councillors to authorise. **Resolved:** to add the Clerk's signature but she will not be able to make payments or transfers without the Council's authorisation. Each authorisation will still require two Councillors to authorise a payment.
- d) Approval to pay RJ Austin for grass cutting, hedge cutting and weed spraying. **Resolved:** to approve payment.
- e) Approval to pay South West Play for repair of safety surface in the Jubilee Field. **Resolved:** to approve payment.
- f) Approval to pay the Conservation Group a grant to help towards running costs. **Resolved:** to approve payment.
- g) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.
- h) Receipt of reimbursement of Solicitors Fees from WDBC for the transfer of the Market House. **Noted.**

59. ENVIRONMENT

- a) **Jubilee Field Inspection Report – Cllr: Mrs. Stanbury**
Cllr: Mrs. Stanbury reported that the Jubilee Field was in good condition. The bins were full but had been emptied. **Noted.**
- b) **Public Convenience Inspection Report – Cllr: Mrs. Stanbury**
Cllr: Mrs. Stanbury reported that the Public Conveniences were in good order. **Noted.**
- c) **Play Equipment in the Jubilee Field (Min: 479c) refers)**
Members did not like South West Play's proposals for a new Multi Play. Councillors were asked to consider other companies such as Outdoor Play People Cornwall and TK Play. **Resolved:** Members will look for alternatives.

60. CLERK/CHAIRMAN' REPORT

- a) The Clerk of South Tawton Parish Council has confirmed that there will be a New Councillors Course held, with a DALC trainer, on Monday 14th October at the Victory Hall, South Zeal from 6.30 p.m. – 9.30 p.m. **Resolved:** the Clerk will book Cllrs: Shears and Mrs. Printy on the course.
- b) Cllr: Williams stated his disappointment in the state of the grounds of the School. Chagford has a brand new School but the outside open space is overgrown and full of weeds which is both a fire hazard and contains poisonous ragwort. **Resolved:** to write to the School and express the Councils disappointment with the state of the outside space.

Cllr: Mrs. Phelps left the meeting.

61. CORRESPONDENCE AND EMAILS

- a) The Leader and Deputy Leader of West Devon would like to attend a Parish Council Meeting. **Resolved:** to invite the Leader and Deputy Leader to the October Regular Meeting of Chagford Parish Council.
- b) Notification of Road Closure – South West Water has applied for a road closure to complete SWW Utility works on New Street and Meldon Road, Chagford between 1 The Old School to outside Kenwick. These works, subject to approval from Devon Highways, will take place from 04/11/2019 to 29/11/2019. **Noted.**

62. ACCOUNTS FOR PAYMENT

a) 4445 Mrs. S. Curtis – Salary	577.61
b) 4446 HM Revenue and Customs – PAYE	144.40
c) 4447 Mrs. S. Curtis – Expenses	20.00
d) DD – BT Telephone and Broadband Services (July)	55.48
e) DD – BT Telephone and Broadband Services (August)	55.81
f) 4448 – R. Austin – Grass/Hedge Cutting, Weed Spraying	665.00
g) 4449 – South West Play – Repair of Safety Surface	1,369.20
h) 4450 – Chagford Conservation Group – Grant	200.00
i) 4451 – South West Water Business – Services to Market Hse	137.67

The Meeting Closed at 9.40 p.m.