

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 12th September 2016 commencing at 7.30pm.

Present: Cllrs: Coombe, d'Arch Smith, Hamer, Mrs Haxton, Mrs Hill (Chairman), Lloyd-Hill, Sampson, Miss Stead, Williams.

Apologies: Cllrs Parrott, Mrs Stanbury, Ms Thorn and the Clerk: Mrs Sarah Curtis.

208. DECLARATION OF INTERESTS

There were no interests to declare.

209. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular meeting held on Monday August 8th 2016 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary meeting held on Monday August 22nd 2016 were confirmed and signed as a true record.

MATTERS ARISING

210. The Clock on the Market House (Min: 53 refers)

The Clerk has received a copy of the Agreement with West Devon Borough Council, with regard to placing the Clock on the West side of the Market House looking up the Square. **Resolved:** The Councillors were in favour of the agreement, but requested that the Clerk contact Mr Pedrick because the Agreement is with the Chagford Parish Council at Tattenham Chagford and not 53 Lamb Park as stated.

211. Removal of the Church Bells (Min: 158 refers)

The Church Bells were removed from the church on Friday 26th August this appeared to take place without any problem and there was minimal damage at Cross Tree. There was a photograph taken outside the South Door of the Bells and the Ringers which resembled a similar photograph taken 100 years ago when the bells were last removed. **Noted**

212. Road Closure on Dartmoor.

The Clerk received an e-mail from the Highways Officer Darryl Jagger stating that the only people who can close a road is Devon County Council or the Police. If there is an emergency there will be no prior notice. **Noted**

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

213. Chagford Church of England Primary School

Members of the Council have been invited to a Meeting with the School Governors to talk through the plans for the new school. **Resolved:** that Cllrs: Hamer, Mrs Hill, Ms Stead and Williams should attend on Thursday 15th September at 14.00hours

214. Jaded Palates.

Jaded Palates has applied to alter the Licencing Policy to enable them to use the premises as a Wine Bar.

The application requests that

- i) Alcohol may be supplied from 08.00hours until 22.30 hours

- ii) Music may be played on the Premises from 08.00hrs until; 23.00 hours
- iii) The premises shall be open to the public from 08.00hrs until 23.00hrs.

Resolved: Not to object to the proposed new licence. To ask that the licence only applies to the shop premises and that it does not include putting chairs and tables on the pavement and spilling out into the street.

GROUP REPRESENTATIVES REPORT

Planning Matters:

- 215. **Ref: 0449/16: Apartment 4, Moorlands, Mill Street, Chagford.**
Proposed installation of a timber window: **Resolved:** No Objection
- 216. **Ref: 0271/16: 11 Manor Drive, Chagford (Amended Plans)**
The erection of a double garage. **Resolved:** No Objection
- 217. **Ref: 0469/16: 21 Manor Drive, Chagford.**
Proposed extension to the side elevation of the existing dwelling
Resolved: To Support.

Withdrawal of Planning Application

- 218. **Ref: 0390/16 Land off Southcombe Street Chagford.**
Proposed Conversion and extension of former stable, to form a dwelling, with the construction of an ancillary garage and new turning area.

Proposed Tree Works.

- 219. **Ref 16/0034. Cranley Gardens.** Proposed tree Works in the Conservation Area, The National Park Authority has not protected the trees with a Tree Preservation Order. **Noted**

Group Reports:

Eastern Links Meeting held at South Tawton on Thursday 8th September 2016

- 220. A presentation was given by Pat Whymer (WDBC Planning Officer) and Stephen Belli (Head of Planning DNPA)
It was agreed that there had been problems with planning applications in WDBC but at last the problem should have been solved. There are now four Officers working across West Devon and they are liaising with Parishes. The Government changes to the law with regard to permitted development, and buildings and offices changing to dwellings, has increased the work load. There was also a back log of enforcements to be dealt with but this should now be improving. There will be meetings for Parish Councillors with the planning officers at Tavistock and Okehampton
Stephen Belli reported on the staff changes within the DNPA, Keith McKay has retired and Nigel Pratt has been appointed in charge of historic buildings. Alex Gandy has joined the Forward Planning team because the DNPA are reviewing their planning statement for the future. This will come to Parish Councils for consultation.
- 221. **TAP funding**
Clare Butcher WDBC gave an overview of TAP funding and answered questions about applications and allocation of the fund.

Eastern Links have made a decision to review request for TAP funding at the November Meeting in order that all the Parishes have a chance to get their request in and then the funds can be divided fairly. It also means that the Parishes will know what to expect before requesting the precept.

222. WDBC and DCC update.

WDBC are considering forming a trading company which would allow them to bid for tenders to generate money within or without the Council. This is a way of trying to make some money because the government contribution to the District Council will cease in 2020.

The DCC libraries are now an independent non for profit organisation which appears to be thriving in many areas. It is hoped that the Youth Services will follow suit.

223. DALC County Committee held on 12/09/2016 (Cllr Mrs Hill reported)

The Annual Report from DALC is now available and will be circulated to all member Parishes.

Representatives from DALC met with representatives from Somerset County Association in order to share ideas about the proposed Devolution of the Heart of the South West.

Whilst it was agreed that the transport and infrastructure is essential to take the area forward. Better broadband is essential to help boost productivity and connectivity. It is important for both County Associations to remind everyone concerned about the rurality of the area and the impact which can be made on rural schools and rural Health Services.

DALC has been asked to nominate a representative to the Devon Resilience Board.

224. Report from Jubilee Hall Trustees

Cllr: Hill reported that the building work had commenced on the refurbishment and extension of the Jubilee Hall which includes the Library and the proposed Local History Resource Centre. Cllr Hill sought clarification from the Council that the Diamond Jubilee Money was for the Resource Centre and not the general refurbishment.

FINANCIAL MATTERS

225. Approval to pay Yewtopia (Ben Pell) for grass cutting at the Jubilee Field in August. **Resolved:** to approve payment of £140.00 not 104.00 as stated on the Agenda.

226. The Clerk has received the Audit Report for the year 2015/2016, she has displayed the official Notice of Conclusion of Audit on the Noticeboard. The Parish Council should not sign the Annual Governance Statement and the Accounting Statement on the same day and with the same Minute Reference. **Noted.**

227. Internal Audit Services

A letter was received from IAC Audit and Consultancy Ltd offering their services to provide an internal audit. **Resolved:** To continue using the internal auditor who already carries out the internal audit each year.

228. Insurance renewal.

The Parish Council have received notification from Came and Company with regard to the insurance renewal, they have sent three different quotes one of which is recommended as suitable for the Parish Council. **Resolved:** To insure with the recommended company Hiscox for the following three years at a cost of £1377.82

229. Change of Bank Interest

Notification was received from NAT West informing the Council that as from the 7th November 2016 the interest on the Business Reserve account will be 0.01% **Noted**

ENVIRONMENT

230. Jubilee Field Inspection Report - Cllr Parrott

Cllr Parrott reported that the field was in good condition with very little litter and the bins on the skate park were tidy.

There is graffiti on the skate park ramps.

The inner gate to the park is coming away from the post. **Resolved:** Request that Cllr d'Arch Smith review and repair as necessary.

231. Public Convenience Inspection Report

The toilets were clean and dry. **Noted**

232. Temporary prohibition of through traffic and parking

From Thursday 22nd September – Sunday 25th September 2016. The A382 from Moretonhampstead to Pepperdon Hall Lane will be closed to all traffic in order to construct a foot/cycle bridge. **Noted**

233. Stepping Stones at Rushford

It was reported that the Stepping Stones across the river at Rushford Mill has been re- instated and re-bedded and are now pleasant to cross.

Resolved: To write to DNPA and thank them for repairing the stepping stones acknowledging that it is a job well done.

CLERK/CHAIRMAN'S REPORT

234. Moretonhampstead Health Hub

The Chairman informed the meeting that she is to attend a meeting on Tuesday 13th September at the White Hart Hotel Moretonhampstead when the New CCG and members of the Steering group for the Health Hub will put forward ideas for the future of the Hub because it does not seem to be getting off the ground. The Chairman asked for comments from her colleagues prior to the meeting.

CORRESPONDENCE AND E-MAILS

235. The Chagford Challenge

An e-mail was received from Mr Barry Olver to inform us that the Chagford Challenge will be taking place on Sunday 9th October 2016. The Chagford Challenge is organised by the Long Distance Walker's Association and consists of three different walks 17 miles 20miles and 30 miles. They all set off from the Chagford Jubilee Hall and half hourly intervals starting at 08.00

236. Devon Association of Local Councils. (monthly Newsletter)

a) A large number of Smaller Councils have benefited from the grant scheme for the Transparency Codes and it is still not too late to make an application.

b) All Parish Councils are reminded that their web site must be up to date with a copy of the last Agenda, and Draft Minutes must on the Web Site within thirty days.

There must also be contact details of the Clerk and All the Councillors

c) The DALC Conference is taking place on Tuesday October 11th 2016 at the Newton Abbot Racecourse. There will be Workshops on Devolution, Affordable Housing, Improving Council through Governance, Making Changes to help meet Modern Challenges and Highways. **Noted**

237. ACCOUNTS FOR PAYMENT

	£
a) Direct debit- BT Telephone and Broadband Services	46.69
b) Mrs S.Curtis –Salary	415.95
c) HM Revenue and Customs	104.00
d) Mrs S Curtis –Office expenses	20.00
e) Yewtopia –Grass Cutting on the Jubilee Field	140.00

The Meeting Closed at 8.55pm