

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 13th February 2023 commencing at 7.30 p.m.

Present: Cllr: Mrs. Gay Hill (Chairman), Cllr: Mrs. Margaret Haxton, Cllr: Christine Malseed, Cllr: Jill Millar, Cllr: Paul Mortimer, Cllr: Andrew Parrott, Cllr: Mrs. Gill Printy, Cllr: Rachel Short, Cllr: Marion Stanbury and Cllr: Stuart Wright.

In attendance: The Clerk, Mrs. Sarah Curtis.

107. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Kevin Coombe and Cllr: John Shears.

108. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

109. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Monthly Meeting held on Monday 9th January 2023 were confirmed and signed as a true record. The following should be added to Part II referring to the Climate and Ecological Working Group "The Council is prepared to support the group and work with them." **Noted.**

110. MATTERS ARISING

a) Forthcoming Coronation of King Charles III (Min: 99(b) refers)

The Coronation weekend celebrations is about bringing communities together. Saturday 6th May 2023 will be the Coronation at Westminster Abbey, Sunday 7th May 2023 will be the Coronation Big Lunch and Monday 8th May 2023 will be The Big Help Out. The Big Lunch will be similar to the Platinum Jubilee with a cold lunch in the Jubilee Field. The Big Help Out – suggested invite all Groups, Societies, Clubs, Businesses in Chagford to come together in the grounds of Chagford House. Each group to bring and share a picnic. They may raise funds by having a draw, selling plants, cake stands etc. **Resolved:** to write to all clubs, groups etc to advertise The Big Help Out. Approval to pay CommuniCorp for the Coronation Mugs – to approve payment of the mugs.

b) New See Saw (Min: 81(d) refers)

A new see saw has, as yet not been sourced. As the RoSPA Inspection is due in March the present see saw will be removed.

Resolved: Cllr: Christine Malseed will find further quotes for a new see saw and Cllr: Paul Mortimore will remove the old see saw.

111. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

a) The Chairman reported that she has received a letter of resignation from the Clerk. **Resolved:** to hold a General Purposes Meeting to plan a way forward.

112. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

To Consider DNPA Planning Matters for Consultation

a) Ref: 0035/23 Kenwick, 2 Meldon Road, Chagford

Proposed: Erection of a small cabin in the rear garden. **Resolved:** to support this application. Policy 3.7 Residential Alterations, Extensions and Outbuildings applies.

b) Ref: 0028/23 Mill End Hotel, Chagford

Proposed: Erection of staff accommodation block as extension to existing building. **Resolved:** to support this application, however, should impose a condition that the accommodation block should be for staff only. Policy 5.6 Staff Accommodation for Serviced Accommodation Businesses applies.

c) Ref: 0031/23 Milfordleigh Fishing Cabin, Milfordleigh Plantation, Chagford.

Proposed: Repair and rebuild Fishing Cabin like for like. **Resolved:** to support this application, however as this application is right on the edge of the Parish Boundary should check it is Chagford Parish.

Grant of Conditional Planning Permission

d) Ref: 0347/22 Thorn Farm House, Chagford

Demolition and removal of harmful 20th century additions, full retrofit of original dwelling, replacement of a car port. Subject to conditions. **Noted.**

e) Ref: 0436/22 Northill, Chagford

Replacement tractor shed and storage related to grassland farming. Subject to conditions. **Noted.**

f) Ref: 0486/22 58/60 The Square, Chagford

The siting of two fresh milk dispensers within a portable timber shed. Subject to conditions. **Noted.**

g) Ref: 0463/22 Little Weeke, Chagford

Remodelling of bungalow including new roof design and an extension. Subject to conditions. **Noted.**

Listed Building Consent

h) Ref: 0348/22 Thorn Farm House, Chagford

Demolition and removal of harmful 20th century additions, full retrofit of original dwelling, replacement of a car port. **Noted.**

Refusal of Planning Permission

i) Ref: 0467/22 23 Lamb Park, Chagford.

Erection of single storey rear extension, rear dormer, porch and installation of rooflights. **Noted.**

j) Ref: 0282/22 Lower Drewston Farm, Moretonhampstead

Single storey link extension to reinstate the U-shaped courtyard form and associated landscaping works; new window to former farm house, and one new window to former threshing barn. **Noted.**

Forward Planning

k) Draft Housing Supplementary Planning Document for Public Consultation

The draft SPD had been circulated to all Members which can be viewed on the DNPA Website. **Resolved:** Members will view the draft SPD and make comments at the March Parish Council Meeting.

113. FINANCIAL MATTERS

- a) Approval to pay WDBC for the cleaning of Chagford Toilets and Servicing the Wallgates. **Resolved:** to approve payment.
- b) Approval to pay Andrew Parrott for the renewal of the Microsoft 365 subscription. **Resolved:** to approve payment.
- c) Approval to pay Source for Business for services to the Market House. **Resolved:** to approve payment.
- d) Approval to pay Giles Heard for Mounting the Platinum Jubilee Plaques. **Resolved:** to approve payment.
- e) Approval to pay the Chairman Part II of the Chairman's Allowance. **Resolved:** to approve payment.
- f) Approval to pay Chagford Combined Charity for the hire of Endecott House. **Resolved:** to approve payment.

114. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Kevin Coombe

As Cllr: Kevin Coombe has sent his apologies, The Chairman read his report.

The play area sign at entrance is missing. The steps need weeding and gravel added. Rotten posts by the maintenance gate. Gates wooden slats loose. Gap in corner at top left hedge opposite Rectory. Loose post – rotten. Little rubbish, new mole hills. Wooden bridges in stream and sand trap. **Noted.**

b) Public Convenience Inspection Report – Cllr: Kevin Coombe

As Cllr: Kevin Coombe has sent his apologies, the Chairman read his report.

In the Ladies the seats are slightly loose. Toilet rolls not always being replaced. **Noted.**

c) Southcombe Gardens (Min: 70(f) refers)

The Southcombe Gardens are in need of some tidying up. The Chairman proposed having a working party to carry out the work. **Resolved:** a Working Party will be held on 25th February 2023 at 12.00 noon.

115. CLERKS/CHAIRMANS REPORT

- a) The Chairman reminded everyone that when voting in the local elections on 4th May 2023 you will need to bring photo ID. **Noted.**
- b) The Clerk will be collecting the nomination packs to stand as a Parish Councillor from Tavistock on 2nd March 2023. **Noted.**

- c) It has been agreed that Beacons should be lit on 6th June 2024, in the celebration/commemoration/tribute to D-Day 80, the 80th Anniversary of the D-Day landings in Normandy. **Noted.**
- d) The Annual Chagford Parish Assembly will take place on Thursday 20th April 2023 in Endecott House at 7.30 p.m. Guest speakers to include Dr. Kevin Bishop from Dartmoor National Park Authority, Mr. David Lohfink from CG Fry, The Church and Churchyard Trust, The Providence School Charity for Young Persons, Chagford Combined Charity, Cllr: James McInnes from DCC and Cllr: Nicky Heyworth from WDBC. **Resolved:** to invite these speakers to the Parish Assembly.

116. CORRESPONDENCE AND EMAILS

- a) Councillors to discuss garden waste service price rise in West Devon
Among the proposals made within the draft budget was a consideration to increase the price of the fortnightly garden waste service from £40 to £49. A £49 annual cost is still significantly less than the cost of collection by an independent contractor and would largely bring us in line with what neighbouring authorities charge across the country for their garden waste collection services. **Noted.**
- b) Mayoral Awards 2023 – Nominations for this year’s Mayoral Awards are now open.
West Devon Mayoral Award (Under 18)
West Devon Mayoral Award (Over18/Organisation)
The Mayor’s Green Award
The Mayor’s Award for Long Service
Resolved: Cllr: Rachel Short and Cllr: Stuart Wright had a suggestion for the West Devon Mayoral Award (Under 18) and will put the nomination forward.
- c) Recruiting Governors to support our schools
Chagford C of E Primary School is one of a grouping of Primary Schools, which is served by governors forming a Local Stakeholder Board. If interested in being a Governor or to find out more email j.hooper@dmatschools.org.uk
- d) Temporary Prohibition of Through Traffic
Monday 20 March – Friday 31 March 2023 – Rolling Road Closure, only one road will be closed at any one time.
Mill Street, road from Factory Cross to Waye Cross, road from Factory Cross to Way Down Cross and road from Gidleigh Lodge to Factory Cross, Chagford and Murchington. **Noted.**
- e) Changes to Council Tax Reduction scheme aimed to help more people in West Devon
Following a public consultation, West Devon Borough Council is planning to broaden the scope of its Council Tax Reduction scheme in light of the cost of living. The proposed changes are designed to give low-income households the opportunity to earn a little bit more and still received help with paying their council tax. **Noted.**

- f) Chagford Show Community Fund invitations for applications now open. The Directors of the Chagford Show has agreed to donate a % of the profit from 2022 to a charitable fund to help local organizations or projects withing the Show District, which comprises the parishes of Chagford, Drewsteignton, Gidleigh, Manaton, Moretonhampstead, North Bovey, Throwleigh, South Tawton, Spreyton, Lustleigh, Cheriton Bishop and an area within half a mile of the Bridge at Postbridge. **Noted.**
- g) '20 is plenty'
A resident of Chagford is becoming increasingly concerned about the speed of vehicles entering Mill Street at the Manor Road/Mill Street junction and the risk being caused to the residents. **Resolved:** to continue to lobby Devon County Council Highways for a 20 mph limit.
- h) Nominations for Garden Party at Buckingham Palace
DALC has been allocated 4 tickets for a Garden Party at Buckingham Palace on Tuesday 9th May 2023 and are welcoming nominations to attend. **Resolved:** Cllr: Mrs. Gay Hill has been nominated.
- i) Climate and Ecology Working Group
An email has been received from members of the Climate and Ecological Working Group expressing their disappointment by the Parish Council's decision to terminate the Council's official association with the group. **Resolved:** the Parish Council is still committed to the Climate and Ecological Working Group and when the proposal to dissolve the working group was carried there was a condition which stated that the Parish Council would continue to support the group. It also recorded the fact that the Parish is represented on the Devon Climate and Emergency Group by DALC, DNPA and WDBC.

117. ACCOUNTS FOR PAYMENT

a) o/l Mrs. S. Curtis – Salary	725.35
b) 4948 HM Revenue and Customs – PAYE	201.93
c) o/l Mrs. S. Curtis – Expenses	20.00
d) o/l WDBC – Toilet Cleaning/Wallgates	3,278.23
e) 4942 Andrew Parrott – Microsoft 365 Subscription	113.76
f) 4944 Source for Business – Services to Market Hse	763.56
g) 4945 Giles Heard – Mounting of Plaques	76.00
h) DD British Gas – Services to Ellis Drive	56.08
i) DD Plusnet – Broadband and Calls	27.54
j) DD British Gas – Services to Market Hse	50.47
k) 4946 Mrs. G. Hill – Chairman's Allowance Part II	300.00
l) 4947 Chagford Combined Charity – Hire of Endecott Hse	360.00
m) 4941 CommuniCorp – Mugs for Coronation	1,689.36
n) o/l noticeboardsonline – Noticeboard	1,354.80

The Meeting Closed at 8.50 p.m.