

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 13<sup>th</sup> June 2022 commencing at 7.30 p.m.**

Prior to the meeting Mr. Tony Whitehead spoke to Councillors regarding the Climate and Ecological Bill (CEE Bill).

Mr. Whitehead is asking the Council to support the Climate and Ecological Bill (CEE Bill); write an open letter to the local MP.

**Present:** Cllr: Kevin Coombe, Cllr: Mrs. Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar, Cllr: Paul Mortimer, Cllr: Mrs. Gill Printy, Cllr: Rachel Short, Cllr: Stuart Wright.

**In attendance:** The Clerk, Mrs. Sarah Curtis, Cllr: Nicky Heyworth, West Devon Ward Member.

**19. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr: Christine Malseed, Cllr: Andrew Parrott, Cllr: John Shears and Cllr: Marion Stanbury.

**20. DECLARATIONS OF INTEREST**

a) Cllr: Jill Millar declared an interest in Minute 25(a).

**21. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Annual Meeting held on Monday 9<sup>th</sup> May 2022 were confirmed and signed as a true record.

**22. MATTERS ARISING**

**a) Dartmoor Local Plan 2018-2036 (Min: 109(p) refers)**

A copy of the Dartmoor Local Plan 2018-2036 has been received and will be kept in the Clerk's Office. The Local Plan sets out the vision, aims and policies for development in Dartmoor National Park. **Resolved:** the Dartmoor Local Plan can also be viewed on the DNP Website [www.dartmoor.gov.uk/living-and-working/business/planning-policy/local-plan](http://www.dartmoor.gov.uk/living-and-working/business/planning-policy/local-plan)

**b) The Queen's Platinum Jubilee Celebrations (Min: 11(a) refers)**

The Chairman thanked all who had helped throughout the celebrations. Cllr: Kevin Coombe and Mr. Simon Hill for organising and lighting the Beacon. Cllr: Gill Printy for collecting raffle prizes and all the helpers involved. Councillors thanked the Chairman for planning the celebrations, purchasing and preparing the food. **Noted.**

**c) The Plaque for the Green Canopy (Stone Lane Gardens) (Min: 118(b) refers)**

After searching for an appropriate plaque, the Clerk contacted the Royal British Legion who supplied the first plaque and they can produce a bespoke plaque made from the same high quality Corten Steel.

**Resolved:** to order a plaque from RBLI.

**23. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

- a) The Chairman confirmed that she had carried out a recent 'Local Council (Parish and Town) Litter Survey 2022' circulated through the DALC Newsletter. Ten winners would be selected at random and Chagford Parish Council was selected. **Resolved:** Chagford Parish Council will be receiving four litter pickers and four bag hoops.

**24. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Mrs. Gay Hill**

**a) Ref: 0167/22 Stiniel Coppice Higher Stiniel, Chagford**

Proposed: Woodland shelter for forestry machinery and logs ancillary to coppice management and charcoal production. **Resolved:** to support this application.

**Grant of Conditional Planning Permission**

**b) Ref: 0141/22 The Flat, 2 The Square, Chagford**

Change of use from Class E to Class C3 to 5sqm of ground floor lobby space to allow for a second entrance to the upstairs flat at 2-4 The Square. **Noted.**

**25. FINANCIAL MATTERS**

- a) Request from the Chagford History Society for a grant. **Resolved:** to approve a grant of £200.00
- b) Approval to pay Source for Business for services to the Market House. **Resolved:** to approve payment.
- c) Request from Chagford Food Festival for a grant. **Resolved:** to approve a grant of £200.00.
- d) Approval to pay All Seasons for cutting the Jubilee Field, Cross Tree, Cross Ways Bank, Manor Drive Verge and Lamb Park. **Resolved:** to approve payment.

**26. ENVIRONMENT**

**a) Jubilee Field Inspection Report – Cllr: Mrs. Gay Hill**

Cllr: Mrs. Gay Hill reported that the Jubilee Field was very clean and in good condition. There were some huge holes on the far side of the field. There was a tree down across the stream, but this had been dealt with. The bins had been well used and was thought to be domestic rubbish. **Noted.**

**b) Public Convenience Inspection Report – Cllr: Gay Hill**

Cllr: Mrs. Gay Hill reported that the Public Conveniences were in good order. However, a lock in the Gentleman's Toilet has been removed again. **Noted.**

**c) RoSPA Report – (Min:15(d) refers)**

The Environment Group met on 23<sup>rd</sup> May 2022 to discuss the findings of the RoSPA Report and discuss repairs/replacements to the play equipment. **Resolved:** the screws for the Skate Park has been ordered from Rhino Ramps (Proludic). The Clerk will contact South West Play for advice on the Basket Swing rotten post, Trim Trail being loose in the ground and the Round Springer being a potential foot trapper. The See Saw will be removed.

**d)** The rota for the inspection of the Jubilee Field and Public Conveniences for the coming year was circulated. **Noted.**

**e) Fence on the Commons – (Min: 12(b) refers)**

The Chairman reported that Cllr: John Shears had tidied up the fence on the Commons which had been broken down. **Noted.**

**f) Bike Stands (Min: 133(e) refers)**

The Chairman reported that a decision had been made to install two bike stands at Cross Tree and one outside the Ladies Public Convenience. The area at Cross Tree will need to be paved which will be approximately 4 metres. **Resolved:** the Clerk will get three estimates for the paving.

**g) Proposed Cattle Grid**

As Cllr: John Shears was not at the meeting Councillors were unable to find out the progress of the proposed cattle grid. **Resolved:** this item will be added to the next Parish Council Meeting.

**27. CLERKS/CHAIRMAN'S REPORT**

There was no Clerks/Chairman's Report

**28. CORRESPONDENCE AND EMAILS**

**a)** An email had been received regarding a lack of services for families with children under two stating that there are no childcare providers for children under two years of age. Also, the Jubilee Field is focused on equipment for older children and is unsafe for little ones. **Resolved:** it was unsure how the Parish Council can encourage childcare providers into the town. With regard to the current play equipment due to insurance it is designed to suit children three years old and over. Maybe the Recreational Trust could help with this.

**b)** A Thank you to all the Councillors, families, volunteers and friends who worked so hard to provide our community with a range of wonderful events for the Jubilee. **Noted.**

**c)** A Thank you from The Dartmoor Shepherd for the time spent at 1 The Market House. **Noted.**

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| <b>29. ACCOUNTS FOR PAYMENT</b>                        | <b>£</b> |           |
| a) DD British Gas – Services to Ellis Drive            |          | 18.21     |
| b) DD – BT Telephone and Broadband Service (June)      |          | 60.49     |
| c) o/l Mrs. S. Curtis – Salary                         |          | 671.52    |
| d) 4715 HMRC – PAYE                                    |          | 183.70    |
| e) o/l Mrs. S. Curtis – Expenses                       |          | 20.00     |
| f) 4716 Chagford Conservation Group – Grant            |          | 200.00    |
| g) 4717 Chagford Swimming Pool – Grant                 |          | 1,500.00  |
| h) 4718 Source for Business – Services to Market House |          | 295.20    |
| i) 4719 Local History Society – Grant                  |          | 200.00    |
| j) 4720 Chagford Food Festival – Grant                 |          | 200.00    |
| k) o/l All Seasons – Grass Cutting                     |          | 1, 350.00 |

**The Meeting Close at 9.15 p.m.**