

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 13th August 2018 commencing at 7.30 p.m.

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead and Williams.

60. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr: Lloyd.

61. DECLARATIONS OF INTEREST

Cllr: Sampson declared an interest in Minute 65(a).

62. CONFIRMATION OF MINUTES

- a) The Minutes of the Regular Meeting held on Monday 9th July 2018 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 23rd July 2018 were confirmed and signed as a true record.

63. MATTERS ARISING

a) Request for a Memorial Bench (Min: 58(a) refers)

Further to the request for a Memorial Bench on Padley Common the request has changed to a memorial plaque on one of the benches on Padley Common. **Resolved:** Councillors feel that they cannot agree to a memorial plaque on a bench already placed on Padley Common however would still consider a bench in an appropriate place.

b) Parking

It has been brought to the Councils attention that vehicles who park alongside Stannary Gardens and outside the school are continually parking outside the designated parking bay. **Resolved:** the Parish Council are not responsible for parking enforcements and should direct this to Devon County Council.

64. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was no urgent business.

65. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

a) Ref: 0405/18 22 Mill Street, Chagford

Proposed: Change of use of ground floor restaurant and associated accommodation to a single dwelling together with works to the building including removal of shop front. **Resolved:** to object to the application as Chagford Parish Council do not want to lose a business premises in favour of a dwelling. Would not wish to see a five bed house in this location and a five bed dwelling would cause further car parking problems in an area which already has parking issues.

Refusal of Planning Permission

b) Ref: 0245/18 Little Thorn, Chagford

Proposed: Change of use of existing farm office and store (former piggery) to holiday let and erection of new porch. **Noted.**

66. FINANCIAL MATTERS

a) Approval to pay Yewtopia for grass cutting the Jubilee Field on 10/7/18.

Resolved: to approve payment.

b) A request from Chagford Film Festival for a grant to fund the insurance.

Resolved: to give Chagford Film Festival a grant of £200.00. Cllrs: Mrs. Hill and Sampson will be available for any advice needed with regards parking, road closures etc.

c) Signatures were required to apply for on-line banking. **Resolved:**

Members duly signed the appropriate forms required to set up the on-line banking system.

67. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Sampson

Cllr: Sampson reported that the top bar of the entrance gate needed replacing and a screw was left which needed knocking in or removing. The field was generally in good order but some maintenance was needed on the grass surface in the autumn regarding the weeds and mole hills.

Noted.

b) Public Convenience Inspection Report – Cllr: Sampson

The Public Conveniences were in a good and clean order. **Noted.**

68. CLERK/CHAIRMAN'S REPORT

a) Following a meeting at the Jubilee Field prior to this meeting the Chairman will draw up a specification for the work needed to be done on the field. When the specification has been agreed the work will be advertised for tenders. Hopefully the work can be carried out at the end of September early October.

The Clerk has asked Yewtopia to cut the shrubs back on the Crossways Bank and tidy up the Pound Garden. **Noted.**

b) There will be a further General Purposes Meeting on 23rd August 2018 to discuss the WW1 Beacon of Light. **Resolved:** the Clerk will ask Mr. Finch to repaint the inscription and poppy on the War Memorial in time for the celebrations.

c) West Devon Borough Council has requested an informal meeting regarding the public toilets in Chagford to consider what options may be available, and how we may wish to proceed. **Resolved:** to invite WDBC to the General Purposes Meeting on 23rd August 2018.

69. CORRESPONDENCE AND EMAILS

- a) 2019/20 Local Government Finance Settlement: Technical Consultation. The Government has issued a Technical Consultation on the Local Government Finance Settlement for 2019/20 which includes Council Tax referendum principles for Town and Parish Councils. There is a link to the consultation. **Resolved:** the Clerk will forward the link to Members.
- b) Devon Communities Together are working with three highly knowledgeable and authoritative chartered town planners to present a new neighbourhood planning course to provide delegates with an understanding of the wider opportunities for neighbourhood plans. This course will be at Sampford Peverell on 20th September 2018. **Noted.**
- c) The next DNPA Development Management Committee will be on 7th September 2018 at Parke, Bovey Tracey. **Noted.**
- d) Time to sign up to the new annual garden waste service. West Devon offers a hassle free service for the removal of their garden waste. The scheme can cost as little as £1.60 per collection if residents sign up at the start of the new service year in October 2018. The subscription service costs £40 per year. **Resolved:** Chagford Parish Council need to renew the subscription for Southcombe Gardens.

70. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Telephone and Broadband Service	56.09
b) Mrs. S. Curtis – Salary	547.21
c) HM Revenue and Customs – PAYE	136.80
d) Mrs. S. Curtis – Expenses	20.00
e) Yewtopia – Grass Cutting	145.00

The Meeting Closed at 9.10 p.m.