

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 13th September 2021 commencing 7.30 p.m.**

Present: Cllr: Kevin Coombe, Cllr: Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman),
Cllr: Jill Millar, Cllr: Mrs. Gill Printy, Cllr: John Shears and Cllr: Marion Stanbury.

In attendance: The Clerk, Mrs. Sarah Curtis and one member of the public

52. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Christine Malseed, Cllr: Andrew Parrott,
Cllr: Rachel Short and Cllr: Peter Williams.

53. DEVCLARATIONS OF INTEREST

Cllr: Kevin Coombe declared an interest in Minute 57(a), 62(c)
Cllr: Marion Stanbury declared an interest in Minute 57(c) 57(e)

54. CONFIRMATION OF THE MINUTES

a) The Minutes of the Regular Meeting held on Monday 9th August 2021 were
confirmed and signed as a true record.

55. MATTERS ARISING

a) Beating the Bounds (Min: 49(a) refers)

The Chairman thanked Cllr: Kevin Coombe and the Clerk for organising
the day. Approximately 33 people attended the ceremony which started in
fog which turned to very warm sunshine as we approached Fernworthy.
This year we found the boundary stone at Lakeland which was covered in
vegetation at the last Beating of the Bounds. An enjoyable day was had
by all. **Noted.**

b) Salt Bins

The rubbish has been removed from the biffa bin at the Recreational Trust
however several of the bags have split and need bagging up. **Resolved:**
to meet at the Recreational Trust on Friday 17th September 2021 at 6.00
p.m. to sort the salt. To check the salt bins in the 30mph zone and refill.

c) Facebook Set up

Cllr: Rachel Short has set up a Chagford Parish Council Facebook Page
which will be for information only. Cllr: Rachel Short and the Clerk will be
Admin for the page. **Resolved:** to have an item on the Agenda every
month to discuss what should be on the page.

d) Councillor Vacancy

Referring to the Notice of Vacancy dated 19th August 2021, West Devon
Borough Council did not receive any requests for an election. Therefore
we can co-opt to fill the vacancy. **Resolved:** a notice will be placed on
the Parish Council Noticeboard and Web Site for a New Councillor.

e) Proper Job Music Day (Min: 33(c) refers)

The Proper Job Music Day was a great success. Just a few observations
from the day – the marquee was over the area given and caused a few
issues with traffic. Also, the road was closed earlier than expected.

Resolved: to write to the cleaner of the Market House and thank him for the cleaning and the collection of rubbish.

56. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION.

- a) An email has been received from The Chagford Film Festival requesting to use the Market House as the 'Smallest Cinema' to show short films.
Resolved: all agreed that The Chagford Film Festival can use the Market House.
- b) Dartmoor Commons' Owners' Association will be meeting on Friday 17th September 2021 from 3.00 p.m. – 5.00 p.m. at the Two Bridges Hotel to consider the proposed changes to the existing byelaws of Dartmoor National Park Authority. **Resolved:** The Chairman will attend.
- c) West Devon Borough Council's Climate Change and Biodiversity Forum is inviting community groups and town and parish councils to join a national week celebrating action on climate change. Great Big Green Week is happening nationwide between 18th and 26th September 2021. **Noted.**

57. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Mrs. Gay Hill

a) Ref: 0421/21 Greatstones, Chagford

Proposed: Farm diversification project to allow continued use of commercial storage units including erection of timber framed low rise buildings to cover and camouflage steel storage units currently on site.

Resolved: to support the application. Policies COR 1d, COR 1k, COR 20, DMD 1a, DMD 1b, DMD 35 apply.

b) Ref: 0447/21 Epona, Chagford

Proposed: Agricultural barn (8m x 4m) with hardstanding and access track.

Resolved: to support the application. Policies COR 3, COR 4, DMD 1a, DMD 5 and DMD 34 apply.

c) Ref: 0454/21 Yelfords Cottage, Chagford

Proposed: Excavation of land to form a driveway, creation of bank (both existing) and filling excavated driveway with scalplings. **Resolved:** to Object to the application. There is already a drive to Yelfords, this drive could be easily widened by moving the wire fence and creating a bank or hedge for trees and wildlife.

d) Ref: 0465/21 Fernworthy House, Chagford

Proposed: Side extension with roof dormer and alterations including cladding of building. **Resolved:** to support the application. Policies COR 1, COR 3, COR 4, COR 11, DMD1a, DMD1b, DMD 5 and DMD 24 apply.

Cllr: Marion Stanbury left the meeting

e) Ref: 0470/21 Land at Lingcombe, Chagford

Proposed: Erection of agricultural building (9.14 x 6.09m).

Resolved: to support the application. COR 1a, COR 3, COR 4b, DMD 1a, DMD 5, DMD 34 apply.

Cllr: Marion Stanbury returned to the meeting.

Grant of Conditional Planning Permission

- f) Ref: 0107/20 Land at Lamb Park, Chagford**
Construction of two dwellings. Subject to conditions. **Noted.**
- g) Ref: 0345/21 Lingcombe Farm, Chagford**
Rebuilding of former butchery/domestic store to provide workshop, WC and plant room. Subject to conditions. **Noted.**
- h) Ref: 0318/21 9 Manor Drive, Chagford**
Single storey extension, internal alterations and reconfiguration of existing garage and driveway. Subject to conditions. **Noted.**
- i) Ref: 0314/21 30 Meldon Road, Chagford**
Two storey side extension to provide additional accommodation and storage. Subject to conditions. **Noted.**

Refusal of Planning Permission

- j) Ref: 0256/21 Field to the NE of Meldon Heights, Chagford**
Erection of agricultural shed (7.2m x 3.6m) and compost toilet. **Noted.**

Tree Works

k) Ref: 21/0044 Chagford Montessori School

Proposed Tree Works

1. Birch – Reduce canopy to give 1m clearance of roof
2. Yew - Crown lift to 3m
3. Cherry – Crown lift to 3m
4. Birch – Reduce canopy by 1m
5. Amalanchier – Crown lift to give 1m clearance from roof
6. Silver Birch – Reduce canopy by 1.5m and crown lift

Resolved: to support the application. To make sure the Yew is removed safely as dangerous to animals.

58. FINANCIAL MATTERS

- a)** A request has been received from The Chagford Film Festival for a grant to help with the public liability insurance. **Resolved:** to give Chagford Film Festival £250.00.
- b)** Approval to pay Came and Company for the Insurance renewal. **Resolved:** to approve payment.
- c)** Approval to pay All Seasons for Weed Killer and Labour. **Resolved:** to approve payment.
- d)** Approval to pay All Seasons for Grass Cutting 16.8.21 and 19.8.21. **Resolved:** to approve payment.
- e)** Approval to pay Parish Online for the Annual Subscription. **Resolved:** to approve payment.
- f)** Approval to renew Devon Communities Together membership. **Resolved:** to approve payment.
- g)** Notice of Conclusion of Audit – Annual Governance and Accountability Return for the year ended 31st March 2021. **Noted.**
- h)** Approval to pay PKF Littlejohn LLP for the review of the Annual Governance and Accountability Return year ending 31st March 2021. **Resolved:** to approve payment.

59. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Mrs. Gill Printy

Cllr: Mrs. Gill Printy reported that the Jubilee Field was busy and popular. Not much litter on the ground but the bins were very full. There was evidence of smoking and drinking in the field. The mole hills had returned. **Noted.**

b) Public Convenience Inspection Report – Cllr: Mrs. Gill Printy

The Public Conveniences were in good order however the men's toilet was smelling again. This could be because of the warm weather or the water feed from the cistern. **Noted.**

c) Climate and Ecology Working Groups (Min: 22(e) refers)

The Chairman informed the Parish Council that the working groups had been meeting and would report back at the next Regular Monthly Meeting. She proposed holding a meeting of the Climate and Ecology Working Groups on Monday 4th October 2021 to discuss the progress and any proposals to take to the Parish Council. **Resolved:** a meeting of the Climate and Ecology Working Groups would be called on Monday 4th October 2021.

d) Play Equipment Safety Inspection

The Play Equipment Safety Inspection is due for renewal in October. The Safety Inspector who was employed last year is no longer available, therefore the Parish Council will need to find a new Inspector. **Resolved:** to contact RoSPA and request an inspection.

e) Pound Garden (Min: 155(b) refers)

An email has been received from the group from Meldon Road who have been tending the Pound Garden. The grass has now been covered with chippings and they wish to restore the benches as there is some rot. **Resolved:** to thank the group for the work they have carried out. The Parish Council needs to have a formal arrangement with the group in order that claims cannot be made on the Pound Garden.

f) Damaged Seat outside the Market House (Min: 11(b) refers)

The replacement seating boards for the Victorian Seat had finally arrived and the Chairman thanked Cllr: Kevin Coombe and Cllr: Peter Williams for carrying out the repairs.

60. CLERKS/CHAIRMANS REPORT

- a) The Parish Council have received complaints regarding a chair on the pavement outside the Beehive Café. The pavement is part of the highway, and it is an offence to place anything on the pavements. It is making it difficult for people with prams and shopping trolleys to use the pavement. North Street is the main road into Chagford and the road is narrow. **Resolved:** to write to the owner of the Beehive Café.

61. CORRESPONDENCE AND EMAILS

a) Temporary Prohibition of Through Traffic and Parking

- I. Monday 20th September 2021 – Road past Jurston Farm, Chagford. Cattle Grid Cleaning.
- II. Monday 4th October - Monday 20th December 2021 – Road from Woodcote to Westcott Cottage – Road from Woodcote to Library – Biera View, Chagford. Joint holes and trenching in carriageway for new supplies/supply alteration, under grounding cables.

- III. Monday 18th October - Friday 22nd October 2021 – New Street, Meldon Road, Road from Meldon Road to Weddicott Cross, Chagford. Fibre cabling for new customer connection.
- IV. Thursday 21st October – Wednesday 27th October 2021 – Road from Meldon House to Higher Weddicott Farm, Chagford. Fibre cabling for new customer connection.
- V. Thursday 28th October – Friday 5th November 2021 – Road pas Lower Corndon Farm, Chagford. Fibre cabling for new customer connection.
- VI. Thursday 4th November – Friday 12th November 2021 – Land past Higher Corndon, Chagford. Fibre cabling for new customer connection.

b) Community Broadband

South Hams and West Devon Borough Council have jointly funded a two-year Community Broadband Project to help drive broadband provision in areas with poor connectivity. For more information, please go to <https://www.westdevon.gov.uk/community-broadband>

c) Road Markings at Sandsgate, Chagford

A request has been received from Chagford Fire Crew to support them in writing to Highways requesting them to visit and review signage and road markings to try and improve the visibility at this troubled section of road.

Resolved: to write to Cllr: James McInnes, Councillor for the Hatherleigh & Chagford Division Devon County Council.

d) Weeds

An email has been received from a Parishioner thanking the Parish Council for allowing the weed killing to continue in Chagford. **Noted.**

62. ACCOUNTS FOR PAYMENT

a) DD – BT Telephone and Broadband Services (Aug)	55.36
b) DD – BT Telephone and Broadband Services (Sep)	55.36
c) o/I Mrs. S. Curtis – Salary	647.11
d) 4631 HM Revenue and Customs – PAYE	174.35
e) o/I Mrs. S. Curtis – Expenses	20.00
f) 4632 Came and Company – Insurance renewal	2,008.16
g) 4633 All Seasons – Weed Spraying	163.20
h) 4634 All Seasons – Grass Cutting	870.00
i) 4635 Parish OnLine – Annual Subscription	96.00
j) 4636 PKF Littlejohn LLP – Annual Governance & Accountability Return	360.00
k) 4637 Devon Communities Together – Annual Subscription	50.00
l) 4638 Chagford Film Festival – Grant	250.00

PART II

Chagford Graveyard

Chagford Parish Council have written to an owner of the piece of land in Chagford asking them to sell a portion to the Parish Council for a new graveyard. The owner of the land does not wish to sell any part of the property. **Noted.**

The Meeting Closed at 9.35 p.m.