

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 13th October 2014 at 7.30 p.m.**

Present: Cllrs: Bleakman, Coombe, d'ArchSmith, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd-Hill, Parrott, Sampson, Shears, Miss Stead, Ms Thorn and Williams.

Apologies: no apologies were received.

In attendance one member of the public.

209. DECLARATION OF INTERESTS

Cllr: Bleakman declared an interest in Minute 223

Cllr: Shears declared an interest in Minute 211e

Cllr: Coombe declared an interest in Minute 216 and 242

Cllr: Ms Thorn declared an interest in Minute 216

210. CONFIRMATION OF MINUTES

a) The Minutes of the Regular Meeting held on Monday 8th September 2014 were confirmed and signed as a true record.

b) The Minutes of the Extraordinary Meeting held on Monday 29th September 2014 were confirmed and signed as a true record.

211. MATTERS ARISING

a) WW1 (Min 165b refers)

A further estimate for placing the granite plinth around the base of the Ward Memorial and adding an inscription was submitted for £6000.00 plus VAT and this will include carrying out the work.

An application has been submitted to the DCC WW1 grants for £3000.00. The Parish Council agreed that the Council should go ahead with the work even if we are not successful in receiving the grant. **Resolved:** the Clerk would seek permission from the Diocesan Advisory Committee in order to carry out the work.

b) New Street Garden (Min 191 refers)

Cllrs: Coombe, Mrs Hill, Shears and Thorn met with Mr. Lewis from 32 New Street to discuss his request to access his garden with landscaping machinery across the top of the Jubilee Field. **Resolved:** it was agreed that the fence would be taken down and replaced with new chain link fencing and posts. Any damage to the field or hedge would be made good and if it is necessary to cross the stream protection to the banks etc will be made available.

c) Library Consultation Proposal (Min 165a refers)

Following a very successful campaign in Chagford and other communities across Devon currently "No Libraries" are going to be closed. The proposal is to develop an alternative delivery model for the library service. Devon County Council will identify an initial group of up to 10 pilot communities to develop new solutions for their local libraries that realise savings, retain staff and deliver a sustainable library service for the future. **Noted.**

d) Throwleigh Centre (Min 48 refers)

The Throwleigh Centre goes to Auction on 17th October 2014. Councillors Mrs. Hill and Sampson will then be able to contact the Charity Commission and set up a Charity which will benefit the young people within the Parishes of Chagford, Gidleigh, Throwleigh and Drewsteignton. Seven Trustees will be nominated from the parishes to distribute the funds. **Noted.**

Cllr: Shears left the Meeting

e) Cattle Grids (Min 128c refers)

An email has been received from the Secretary to the Chagford Commoners HLS Association requesting that Chagford Parish Council make representation at the Teignbridge and West Devon HATOC meetings on 4th and 19th November. Councillor James McInnes has also sent an email stating that if Councillors wish to speak it is necessary to register at least 3 working days before the meeting. **Resolved:** Cllrs: Sampson and Mrs. Hill will attend.

Cllrs: Shears returned to the Meeting

f) Swimming Pool Lease (Min 162 refers)

Cllr: Sampson has asked a colleague to draw up the new Swimming Pool Lease this will cost approximately £550.00 plus VAT. **Resolved:** the Council were in favour of proceeding with the drawing up of the lease.

GROUP/REPRESENTATIVES REPORTS
Planning Control Matters

212. Ref: 0489/14 Waye Hill House, Chagford

Amended plans – erection of rear two-storey extension, front extension to entrance hall and glazed canopy over front door. **Resolved:** to support the application based on the changes made in the amended drawing.

213. Ref: 0540/14 Chagford House Stables, Chagford

Proposed: Various works to building. **Resolved:** to support the application. The Council considers that the proposed conversion to an office would be beneficial to both the ongoing maintenance of the stable/coach house facility and the town and that all of the proposed changes were both appropriate and sympathetic to the existing historic structure.

214. Ref: 0524/14 Land at Bretteville Close, Chagford

Proposed: Erection of 15 specialist dwelling for the elderly (9 houses and 6 flats) together with garages, gardens and a communal area for residents at Land at Bretteville Close, Chagford. Cllr: Lloyd Hill proposed, seconded by Cllr: Williams that the Council object to the proposal plan. Following a vote Cllr: Lloyd Hill, Williams and Coombe supported the proposal and eight Councillors voted against. There was a further proposal that the Council support the application with certain conditions. **Resolved:** by a majority vote that the application be supported subject to:

The Council would like the street elevation plans amended to reflect the Chagford street scene. The whole entrance and dropped curbs going into Bretteville Close is reconsidered with particular safety requirements for pedestrians.

The Parish Council are concerned about the integration of the road system with the B3206 and requires further clarification.

The Council request that vehicular movements to and from the site is restricted between the hours of 7.30 a.m. and 9.30 a.m. and 3.00 p.m. and 4.30 p.m. on all weekdays.

The Council require confirmation that there will be sufficient parking on site for members of the construction team.

The whole development must be open for pedestrians and cyclists to travel through and become part of the wide development

That there will be a condition on any approval of this Application will require that the vehicular access from Bretteville Close to the site shall be closed as soon as possible but shall have a limited life span of say three years from approval of the application to ensure that all vehicular traffic uses the entrance from the other development.

The Building Works on the site does not commence until there is a section 106 agreement which has been signed by all concerned. Furthermore the work on the Blue Cedar site does not commence until there is a planning application submitted by C.G. Fry with regard to the wider development.

Cllrs: Coombe and Ms Thorn left the meeting

215. 0470/14 Crannafords Industrial Park, Chagford

Change of use of storage area from B1 to B8 and addition of roofing.

Resolved: following the Councils No Objection subject to conditions being applied, the Case Officer had contacted the Council to discuss the concerns raised. It was confirmed that the proposal of No Objection still stands with revised conditions which have been agreed with the Officer.

Cllrs: Coombe and Ms Thorn returned to the meeting

Grant of Conditional Planning Permission

216. 0360/14 Haymoor, Westcott Lane, Chagford

Loft conversion with former window and alterations to single storey extension. **Noted.**

217. 0408/14 Stinhall Farm Chagford

Create link between house and ancillary annex. **Noted.**

218. Pre-app Consultation

Members of Dartmoor National Park Authority agreed that a consultation exercise should be carried out regarding potential new charges for pre-application planning advice. DNPA have requested the Councils views on the reports and charging schedule by 21st October 2014. **Resolved:** Councillors agreed this was acceptable.

Group Reports

219. Community Council of Devon Conference

Cllr: Mrs. Hill attended the CCD Conference on 25th September 2014 at Exeter Racecourse. Presentations included a talk from Janice Banks, Chief Executive, ACRE

The Clinical Commission Group spoke about the closure of more community hospitals in 2021. There is a high percentage of over 85 year olds who have at least 4 major illnesses and how to recognise these people and how they can be cared for at home without having to go to hospital.

DCC Devon Partnership Manager spoke about the Road Wardens Scheme.

220. Devon Association of Local Councils

Cllr: Mrs Hill attended the DALC Conference on 11th October 2014. The first Speaker was Tom Vaughan, from Devon County Councils Highways Team who explained how the Highways Team manage their work and funding. He introduced the new 'Road Wardens Scheme'.

Patrick Hadow, Youth Ambassador, spoke on his personal experiences of engaging in local decision making and encouraging young people to become Councillors.

There was a presentation with regards to creating Dementia friendly Parishes.

Cllr: Mrs. Hill shared the results of DALC's recent member's survey.

The final speaker, Chief Executive of NALC's who highlighted NALC's new strategic plan, its strengths as well as areas of improvement.

FINANCIAL MATTERS

221. Report from the Finance Group

The Finance Group met on Thursday 9th October. It notes that expenditure to date was £11,000.00. The Council have also received the second half of the precept £17,500.00

The group acknowledged that there were approaching expenditure; to fix a granite plinth around the base of the war memorial, however a grant had been applied for. The play equipment requires repair work or replacement. The group are mindful of the need to find a new burial ground when information is received from the PCC. The group were also seeking approval to ask the

Clerk to purchase paper in order that the Councillors stock can be replenished.

The Council wish to continue with the weed spraying and is considering a joint application to the TAP fund with South Tawton. The Jubilee Park grass cutting contract is due to expire at the end of March and will be out for tender in November. It is important to retain a sum of money for the forthcoming election. A request for a contribution towards the Community Transport has been received. Cllr: d'ArchSmith requested a galvanised tree guard in order that the Jubilee Oak can be planted. **Noted.**

Cllr: Bleakman left the meeting

222. CELT Request

A letter has been received from Peter Shields, Chairman of CELT requesting a grant from the Parish Council to help sustain 'The Mess'. **Resolved:** Chagford Parish Council will give a grant of £1,000 to the Mess. It was noted that no guarantee can be made that the Council will be able to repeat this grant.

Cllr: Bleakman returned to the meeting

223. Council Tax Support Grant to Town and Parish Councils

At the Council's Resources Committee meeting Members will consider the proposal to be minded to pass on a reduction in grant funding in 2015/16. This is in relation to the allocation of Council Tax Support Grant which Towns and Parishes receive. The Council Tax Support Grant for 2015/16 for Chagford will be £1719. **Noted.**

224. Cricket Club Lease Money

The Cricket Club lease money had been received. **Noted.**

225. Request from Okehampton District Community Transport Group

A request has been received for funding from Okehampton District Community Transport Group. **Resolved:** Chagford Parish Council are able to provide funding of £75.00 no guarantee can be made that the Council will be able to repeat this funding. The Council would be interested to see the usage figures.

226. Approval to pay Ben Pell for grass cutting the Jubilee Field. **Resolved:** to approve payment.

227. Approval to pay Cllr: Mrs. Hill for printing statements for the Blue Cedar Application. **Resolved:** to approve payment.

228. Approval to pay Mrs. Sarah Curtis for replacement ink cartridges. **Resolved:** to approve payment.

ENVIRONMENT

229. Jubilee Field Inspection Report – Cllr: Miss Stead

Cllr: Miss Stead reported that there was still a problem with litter. There was some movement in the Multi Play, but the posts appeared to be firmer, the Environment Committee will review this alongside the need to repair the safety surface around the Spica. The upright of the gate into the play area has become loose again. **Resolved:** the Environment Group will review all the play equipment with regard to replace and refurbishment.

230. Public Convenience Inspection Report – Cllr: Miss Stead

Cllr: Miss Stead confirmed that there were no problems with the Public Conveniences. **Noted.**

231. Litter

It was acknowledge that there was still a problem with litter in the Jubilee Field. Cllr: Mrs. Hill confirmed she had acquired a key to the bins so they could be emptied more regularly. It was noted that residents were using the bins especially the recycled can bin for domestic use. **Noted.**

232. Light in Lower Street

The Clerk has reported that the street light in Lower Street has not been replaced since it had been removed for renovation work to the house. The Street Lighting Team had replied stating it was the wish of the owner not to have it reinstated. **Resolved:** the Council felt it unacceptable not to have a street light at this location due to the junction and the number of people using this area. The Clerk would contact the Street Light Team and request the light be reinstated or a replacement be provided in the very near vicinity.

233. End of TAP Fund

The Clerk of North Tawton has confirm that we are reaching the end of the TAP funding for street sweeping. The contract with Ben Pell runs until the end of March hence the Council will have to under write this. **Noted.**

234. Grass Cutting Contract

The Jubilee Park grass cutting contract is due to expire at the end of March therefore tenders need to be out in November in order to go through the necessary process. **Resolved:** that Cllr: Coombe and the Chairman will draw up a new contract for approval at the next meeting in order that it can be placed out for tender.

235. Chagford Pound

An email has been received regarding Chagford Pound. The hedge adjacent to the Pound has been left to grow high preventing people who visit the Pound to see over it. **Noted.**

CLERK/CHAIRMAN REPORT

236. Remembrance Day Service

This year marks the Centenary of the start of The First World War. The Councillors were reminded that they need to gather at Cross Tree at 10.15 a.m. in order to process to the War Memorial for the Wreath Laying Ceremony. The Chairman requested the support of as many people as possible. **Noted.**

237. Closing of the Open Fields

Closing of the Open Fields will be on 5th November 2014 and Councillors are required to walk the Open Fields prior to the 5th. **Resolved:** arrangement for walking the fields should take place the weekend of the 1st/2nd November.

CORRESPONDENCE AND E-MAILS

238. A Parish Plan for North Bovey Parish

North Bovey Parish Council sent a copy of their Parish Plan for the Councillors perusal. **Noted.**

Cllr: Coombe left the meeting

239. Vandalism to car parked in Lamb Park

A letter has been received from a resident in Lower Street who parked their car overnight in Lamb Park and on returning the next morning found it had been keyed. This is the second such incident which they have encountered and have noticed two other cars which have also been keyed. **Resolved:** the Police have been informed. To write to the residents to say that the Council abhors such behaviour and wishes there was some way of stopping mindless vandalism.

Cllr: Coombe returned to the meeting

240. 22nd Dartmoor Devil Cycle Ride

The Dartmoor Devil Cycle Ride will be passing through the parish on the morning of Sunday 26th October 2014. A maximum of 250 riders will leave Bovey Tracey at 8 am and 9 am and make their way to Chagford to stop for soup at the Globe Inn between 10.15 am and 2.00 pm. **Noted.**

241. October E-Bulletin from DALC

“What you need to be doing this Autumn”. In the coming months, the local authority will be setting the date for the precept demand. So the sooner we start thinking about the budget for next year the better.

With the elections coming up next year, a facebook group has been created where existing councillors can share their experiences of what it's really like being a councillor. To find the group search Devon Councillors and join in. **Noted.**

242. West Devon Connect Roadshow

On Friday, October 24th, the roadshow will be in Chagford where a planning officer from Dartmoor National Park Authority will be available to speak to people about the town's masterplan. The roadshow will be in Chagford Library from 10.30 am – 12.30 pm. **Noted.**

243. Electoral Registration Poster

A poster has been received for the attention of young people, over the age of 16, who have not yet been registered on the Electoral Register. **Resolved:** the poster will be displayed on the noticeboard on the Market House.

244. Chagford Youth Cricket

An email has been received from Jane Jecks who has joined the Chagford Youth Cricket Committee and is also a South Tawton parish Councillor. Mrs. Jecks is asking the Parish Council to make a joint TAP bid with South Tawton for funding for the group. **Resolved:** to clarify what is actually being requested.

245. It's a Scam

Be aware It's a Scam – Fraudsters want your PIN, Bank Card or Cash. A fraudster telephones you claiming to be from your bank or the police. **Resolved:** to display poster on the Market House noticeboard.

246. ACCOUNTS FOR PAYMENT

| | £ |
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| a) Direct Debit – BT Telephone and Broadband Service | 38.87 |
| | 34.11 |
| b) Mrs. S. Curtis – Salary | 468.46 |
| c) Mrs. S. Curtis – Clerk's Expenses | 20.00 |
| d) Ben Pell – Grass Cutting | 672.00 |
| e) Chagford Jubilee Hall Hire of Crockery | 30.00 |
| f) Cllr: Mrs. G. Hill – Printing Statements for Blue Cedar | 64.80 |
| g) Mrs. S. Curtis – Ink Cartridges | 32.98 |

The Meeting Closed at 10.00 pm

Date Signed