

Minutes of the Regular Monthly Meeting of the Chagford Parish Council held at Endecott House on Monday 13th December 2021 commencing 7.30pm.

Prior to the meeting landowners spoke to Chagford Parish Council about their concerns and positives of the proposed Greenway Project.

Present: Cllr: Mrs. Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman) Cllr: Jill Millar, Cllr: Andrew Parrott, Cllr: Mrs. Gill Printy, Cllr: Rachel Short, Cllr: John Shears and Cllr: Stuart Wright.

In attendance: The Clerk, Mrs. Sarah Curtis, Cllr: Nicky Heyworth, West Devon Ward Member and eight members of the public.

85. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Kevin Coombe, Cllr: Christine Malseed, and Cllr: Marion Stanbury.

86. DECLARATIONS OF INTEREST

There were no declarations of interest.

87. CONFIRMATION OF THE MINUTES

The Minutes of the Regular Monthly Meeting held on Monday 8th November 2021 were confirmed and signed as a true record.

88. MATTERS ARISING

a) Dartmoor Local Plan (Min: 77(d) refers)

Dartmoor National Park Authority has adopted the new Local Plan. An Adoption Statement is on the DNPA website, as is the Sustainability Appraisal/Strategic Environmental Assessment Report, and Habitats Regulations Assessment. The examination of the local plan has closed; the Inspector's Report is published on the website along with Inspector's Schedule of Modifications.

This Local Plan is now the basis for planning decisions in the National Park, and the previous development plan (the Core Strategy, Development Management DPD and Minerals Plan) are now deleted. **Noted.**

89. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Andrew Parrott

a) Ref: 0614/21 Greatstones, Chagford

Proposed: Agricultural livestock building. **Resolved:** to support the application. Policy DMD 34 applies.

b) Ref: 0654/21 Market Field Recycling Centre, Chagford

Proposed: Temporary siting of a shipping container to store and process donations. **Resolved:** to support the application. Strategic Policy 4.1 Support Community Services and Facilities.

c) Ref: 0655/21 Higher Shapley Farm, Chagford

Proposed: Erection of agricultural livestock building. **Resolved:** to support the application. Policy 5.8 Agriculture, Forestry and Rural Land-Based Enterprise Development applies.

d) Ref: 0658/21 44 Meldon Road, Chagford

Proposed: Creation of two windows and external render to walls.

Resolved: to support the application. Strategic Policy 1.2 Sustainable Development in Dartmoor National Park, Policy 3.7 Residential Alterations, Extensions and Outbuildings applies.

e) Ref: 0666/21 Hope Cottage, Chagford

Proposed: Removal of garage and rear music room, replacement with single storey side/rear extension, replacement balcony, increased dormer width, two rooflights and changes to fenestration. **Resolved:** to support the application. Policy 1.7 Protecting Local Amenity in Dartmoor National Park, Strategic Policy 1.5 Delivering Good Design Policy, 3.7 Residential Alterations, Extensions and Outbuilding applies.

f) Ref: 0682/21 4 Manor Drive, Chagford

Proposed: Alterations and extension to dwelling. **Resolved:** as the plans have not been posted on the DNPA website the Clerk will ask for an extension for this application.

Grant of Conditional Planning Permission

g) Ref: 0548/21 17 Hares Close, Chagford

Single storey rear extension. Subject to conditions. **Noted.**

h) Ref: 0562/21 Lingcombe Farm, Chagford

Conversion of barn A to garaging and machinery store. Subject to conditions. **Noted.**

i) Ref: 0410/21 Land to the East of Stiniel Down, Chagford.

Creation of 200m access track. Subject to conditions. **Noted.**

Tree Works

j) Ref: 21/0063 Chagford Conservation Area: Proposed Tree Works, Millholme.

1. Beech – Remove limb over drive
2. Beech – Reduce crown by 2m

Resolved: to support the application.

k) Ref: 21/0059 Tree Preservation Order, Greenacres Nursing Home, Chagford.

Dartmoor National Park has received an application to carry out works to a tree in the grounds of 18 Greenacres which is protected by a Tree Preservation Order.

1. Horse Chestnut – Reduce crown by 2.5m

Resolved: to support the application.

Reports

l) Devon Highways Parish and Town Council Conference 2021 – Cllr: Mrs. Gay Hill

Cllr: Mrs. Gay Hill attended a two-day conference on Wednesday 24th November and Thursday 25th November 2021 via Zoom.

Highways are facing two challenges 1. Funding and 2. Lack of tolerance, verbal and physical abuse to Highways staff which is causing staff to leave.

Traffic Management – it is taking 1 to 5 years for traffic orders to become enforced. 20 mph taking up to 5 years to get through the system.

Devon County Council are responsible for Civil Parking Enforcement. They enforce parking restrictions such as –

- Double and single yellow lines
- On street parking such as limited waiting and pay and display
- Permit parking
- Restricted parking such as loading bays
- Some forms of obstruction, such as double parking and dropped kerbs.

Gully Cleaning Policy

- Rural Gullies once a year
- Urban Gullies (Salting Network) once a year
- Urban Gullies (other roads) once every third year
- Grip/Easement/Buddlehole Cleaning once a year

Grass Cutting Policy

- Rural roads on the priority network such as A and B class roads are cut 2-3 times a year
- Other non-priority rural roads are cut once a year
- Grass cutting in visibility areas urban roads 40 mph is undertaken up to 4 times a year.

It is the landowner's responsibility to cut their hedges.

DCC have 2000 hectares of verges and have a verge management plan for biodiversity. **Noted.**

m) West Devon Super Links – Cllr: Mrs. Gay Hill

Cllr: Mrs. Hill attended the West Devon Super Links on Tuesday 7th December 2021 via Zoom.

Cllr: Neil Jory opened the meeting with a plan for West Devon and how they will work towards it over the next three years. Partnerships will be at the heart of the Plan for West Devon. By working together to improve and enhance the area in which we live and supporting a thriving, modern and green economy.

West Devon will be working to six themes –

- Strengthening Communities
- Enhancing Community Wellbeing
- Improving Housing
- Stimulating a Thriving Economy
- Growing our Natural Environment
- Adapting our built Environment

Cllr: John Hart – Leader of Devon County Council spoke for Team Devon stating Devon County Council's priorities –

- Be ambitious for Children
- Tackle poverty and inequality
- Improve Health and Wellbeing
- Respond to Climate Emergency
- Support sustainable economic recovery
- Help Communities be safe, connected and resilient

Team Devon has given money to West Devon for vulnerable people. 12000 free school meals have been given which will increase to 18000. West Devon will provide voucher meals for Christmas, Half Term and the Easter Holidays.

Housing in Districts will be reviewed as there are hundreds of properties turning to Air B and B hence many homeless. DCC want these properties for key workers/social housing. **Noted**

90. **FINANCIAL MATTERS**

a) Finance Group Report – Cllr: Mrs. Gay Hill

The accounts were reviewed for accuracy checking invoices, statements, cheques and the receipts and payments book.

In the New Year the Parish Council will have to decide the Precept.

Looking at the present Financial Year –

The Clerks Salary is within budget

Administration (Computer/Postage, Broadband etc) is within budget

Rents from the shops within the Market House pay for the costs of the toilets, cleaning and wallgates.

Subscriptions are increasing all the time

Room Hire will remain the same

Annual Audit is within budget.

Insurance – on a three-year contract

Money is put aside for any Elections

Money is put aside for any training with DALC

Jubilee Field – a change in contractors has meant more expense

Play Equipment – RoSPHA have pointed out some work to be done

Money has been spent on the WI Seat and the seat in the Square

The Noticeboard outside the Birdcage may need replacing

Need to look at the electricity contract for the toilets at Bellacouch Meadow

Grants given to date –

Swimming Pool - £1,000.00

Business Association - £200.00

Okehampton Transport - £100.00

Chagford Parochial Church Council - £500.00

Royal British Legion - £40.00

Food Festival - £300.00

Recreational Trust - £1,000.00

Film Festival - £250.00

Chagford Conservation Group - £200.00

Income
Precept £50,000
VAT Return - £5793.14
Market House - £623.00 per month
Lloyds Bank Account - £459.00 (for online payments)
NatWest Business Reserve - £33,333.00
NatWest Bonus Saver - £64,161.00
NatWest Current Account - £68,725.00

Noted.

- b) Approval to pay James Bowden and Son for a new toilet seat and wood protection. **Resolved:** to approve payment.
- c) Approval to pay All Seasons for the removal of laurel, trim and removal of shrubs on Crossways Bank. Removal of debris to tip from the Jubilee Field. 24.11.21. **Resolved:** to approve payment.
- d) Approval to pay All Seasons for cutting the hedges and removal of debris at the Jubilee Field. 5.11.21. **Resolved:** to approve payment.
- e) Approval to pay Source for Business (South West Water) for services to the Market House. **Resolved:** to approve payment.
- f) Approval to pay DALC for the attendance of Cllr: Jill Millar on "Being a Good Councillor Course 3 and 4. **Resolved:** to approve payment.
- g) Approval to pay Mr. JR Farrington for work carried out on the Public Conveniences, the fence at the Jubilee Field and the See Saw. **Resolved:** to approve payment.

91. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: John Shears

Cllr: John Shears reported that the Jubilee Field was generally in good condition with very little litter.

The See Saw is in need of attention.

The grass was in good order.

The fence around the Health Centre needs attention.

There is rubbish/fly tipping including rubber mats corrugated iron and more at the Boundary Hedge.

The wooden seat is in need of some wood preserver.

The moles have returned.

Resolved: Cllr: John Shears will dispose rubber mats, corrugated iron etc.

b) Public Convenience Inspection Report – Cllr: John Shears

Cllr: John Shears reported that the Public Conveniences were in good order. **Noted.**

c) RoSPA Safety Inspection of the Jubilee Field and Skate Park (Min:81(c) refers)

Unfortunately, the meeting of the Environment Group to discuss the RoSPA Safety Inspection Report had to be cancelled. **Resolved:** the Environment Group will arrange another date.

d) Climate and Ecology Working Group (Min: 81(e) refers)

The next Climate and Ecology Working Group will be held on 17th January 2022. Cllr: Jill Millar asked if the Parish Council would pay for the hire of Jubilee Hall for the Public Consultation. Endecott House was not large

enough to hold the presentations planned. **Resolved:** Chagford Parish Council will pay for the hire of the Jubilee Hall.

92. CLERKS/CHAIRMANS REPORT

- a) The Chairman thanked Cllr: Andrew Parrott for all his hard work he had done on updating the Chagford Parish Council Website. **Noted.**

93. CORRESPONDENCE AND EMAILS

- a) A letter has been received from Devon and Somerset Fire and Rescue Service requesting the Parish Council's opinion on the draft five-year strategic plan for Devon and Somerset Fire and Rescue Service.
Resolved: to forward letter to all Councillors.

94. ACCOUNTS FOR PAYMENT

	£
a) Direct Debit – BT Telephone and Broadband Services (Dec)	55.36
b) o/l Mrs. S. Curtis – Salary	647.31
c) 4656 HM Revenue and Customs – PAYE	174.15
d) o/l Mrs. S. Curtis – Expenses	20.00
e) 4657 James Bowden and Son – Toilet Seat & Wood Protector	31.90
f) 4658 All Seasons – Removal of Shrubs and Debris	648.00
g) 4659 All Seasons – Cutting of hedges	924.00
h) 4660 Source for Business – Services to Market Hse	480.56
i) 4661 DALC – Course Attendance	36.00
j) 4662 Mr. JR Farrington – work carried out on Public Conveniences and the Jubilee Field	154.20
k) 4663 Okehampton District Community Transport - Grant	100.00
l) 4664 Chagford Business Association – Grant	200.00
m) 4665 Chagford Swimming Pool – Grant	1,000.00
n) 4666 Chagford Parochial Church Council – Grant	500.00

The Meeting Closed at 9.50 p.m.

DRAFT