

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 14th January 2019 commencing at 7.30 p.m.**

Prior to the meeting Ben Robinson (South Devon Beat Forester) and Tim Powles (Community Ranger) from the Forestry Commission spoke to members regarding the commencement of harvesting Fernworthy Forest.

Hauling timber from Fernworthy will start in March and last for approximately four to five months. The contract states hauliers will not go through Chagford from 7.30 am until 9.30 am and 2.30 p.m. until 5.30 p.m.

During the summer holidays there will be no lorries going through Chagford from 10.00 am until 6.00 pm.

Present: Cllrs: Coombe, Hamer, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Lloyd, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Mrs. Thorn and Williams.

131. APOLOGIES FOR ABSENCE

No apologies were received.

132. DECLARATIONS OF INTEREST

Cllr: Hamer declared an interest in Minute 136(b).

133. CONFIRMATION OF MINUTES

a) The Minutes of the Regular Meeting held on Monday 10th December 2018 were confirmed and signed as a true record.

134. MATTERS ARISING

a) Chagford Public Toilets (Min: 125(a) refers)

After confirming with Sophie Hosking and Cathy Aubertin from WDBC that Chagford Parish Council were interested in taking over the toilets provided that the Parish could also have the Market House in Chagford. A meeting has been arranged for representatives of the Council to meet Officers at West Devon Borough Council on Tuesday 22nd January at 10.00 a.m.

Cllr: Williams has inspected the roof timbers, guttering's and slates of the Market House they appear to be in good repair. There is a need for some re-decorating ie painting the fascia boards. The Public Conveniences were also in good order. **Resolved:** Cllrs: Mrs. Hill, Mrs. Haxton and Miss Stead will attend the meeting and report back at the next meeting.

b) Proposed Cattle Grid (Min: 122(a) refers)

A further letter has been received from Mr. Procter and Mr. Tucker to clarify that they are committed to working with the Parish Council to bring the matter of installing a Cattle Grid to fruition and plan to submit the planning application to DNPA at the end of the month. The Parish Council have written to the landowners for their views and are awaiting a reply.

Noted.

- c) **Update on the Groundworks at the Jubilee Field (Min: 107(d) refers)**
Hi-Line has now submitted an application to Dartmoor National Park for the work on the Beech Trees in the Jubilee Field which are protected by a Tree Preservation Order. Chagford Parish Council has received a letter from the Trees and Landscape Officer requested comments on the works.
Resolved: as the Parish Council has an interest in the works the Council should ask an outside party to make comment.

135. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was no urgent business.

136. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters

a) **Ref: 0274/17 Appeal at Woodcote, Chagford**

There was an informal hearing regarding the Appeal at Woodcote, Chagford on 8th January 2019 at DNPA, Parke. **Noted.**

Listed Building Consent

b) **Ref: 0649/17 Lower Withecombe Farm, Chagford**

Remedial works to cottage and barns. **Resolved:** to support the application.

Grant of Conditional Planning Permission

c) **Ref: 0589/18 Brooklands, Chagford**

Erection of timber framed, pitched roofed, garden shed. Subject to conditions. **Noted.**

d) **Ref: 0566/18 Heather Cottage, Chagford**

Detached garage for storage of car. Subject to conditions. **Noted.**

Withdrawn Application

e) **Ref: 0611/18 West Cordon, Chagford**

Dwelling and erection of single storey extension to form garden room. **Noted.**

Tree Works

f) **Ref: 18/0079 9 Laurel Cottage**

Proposed Tree Works – 1-2 Beech – Reduce crown by 1.5 – 2m.
Resolved: no objection.

g) **Ref: 180077 Monta Rosa**

The DNPA has not protected the trees with a Tree Preservation Order. **Noted.**

137. GENERAL PURPOSES AND POLICY MATTERS

a) **Dartmoor National Park Draft Local Plan (Min: 109(e) refers)**

The Chairman outlined the main points of the draft local plan and Members were asked to report back at the next meeting with their comments. **Noted.**

b) Chagford Annual Parish Assembly

The Chagford Annual Parish Assembly will be held on Thursday 11th April 2019 and Members were asked for suggestions for Speakers. **Resolved:** that David Lohfink, CG Fry, Dr. Kevin Bishop, DNPA, Sophie Hosking, WDBC, Liz Wiseman, Head teacher at the School and a representative from CELT. All to be asked to attend and give a short presentation.

138. FINANCIAL MATTERS

a) Report from Financial Group – Cllr: Mrs. Hill

The accounts had been scrutinised and approved to date.

The Financial Working Group reviewed the financial situation for the forthcoming year.

The projection of expenses for the year.

- Increase in the Clerks Salary
- A room hire increase
- An increase in Insurance if the Council are to take over the toilets and Market House
- Expected Legal Fees
- Chairman's Allowance had as yet not been paid
- Jubilee Field groundwork expenses
- Possibilities of new play equipment

The above should be considered when setting the Precept.

The following grants had been paid -

North Dartmoor Search and Rescue

Chagford Conservation Group

Chagford Film Festival

Chagword

Okehampton Community Transport Group

The following grants were recommended by the Finance Group –

The Business Association (Christmas Trees/Lights) - £150.00

Chagford PCC (Churchyard Maintenance) - £700.00

Chagford Swimming Pool - £1000.00

CAB - £100.00

Resolved: that the above grants be approved.

b) Receipt of £33.61 from Chagford Common HLS/UELS. Noted.

c) Approval to pay Mr. J. Shears for Lengthsmans Duties. Resolved: to approve payment.

139. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Coombe

The steps in the Jubilee Field need work as the wood is rotten and needs replacing.

There is still a significant amount of mole activity in the field.

The grass will shortly need cutting.

A bolt has come off the netball post.

Ten caps are missing from the Multi Play. **Resolved:** to arrange the minor repairs.

The child PADS replacements are due March 2019 in the defibrillator. **Resolve:** the Clerk will order a pack of child PADS.

b) Public Convenience Inspection Report – Cllr: Coombe

The light in the porch of the gent's toilet is dull and full of flies. Also the grab rail in the disabled toilet is loose. **Resolved:** the Clerk will report this to WDBC.

c) Play Equipment Jubilee Field

It was thought that the Multi Play would need replacing in the near future. Members were asked to look around for any suggested replacements. **Noted.**

d) Chagford Public Toilets

If Chagford Parish Council takes over the toilets they will need to employ a cleaner therefore the Council need to consider contracts, rates of pay etc. The Clerk has written to other Councils to request their terms of employment.

Resolved: will discuss further after the meeting with WDBC

140. CLERK/CHAIRMANS REPORT

a) There will be a new wellbeing event. WellFest 2019 on Friday 9th February 2019 at Moretonhampstead parish hall. **Noted.**

b) Become a Borough Councillor at West Devon and Change the Future. An Open Evening will be held at Kilworthy Park, Tavistock on Monday 25th February at 6.30 p.m. and will include information about the role of Borough Councillors. **Noted.**

c) The planning application for the Old Fire Station, Chagford went to the Dartmoor National Park Authority Development Management Committee in December where it was refused but deferred comment on the refusal until January. The application was brought to committee again at the January meeting. **Noted.**

141. CORRESPONDENCE AND EMAILS

a) A resident who lives on Waye Hill has asked for the Council support in applying pressure on Highways regarding the four blocked drains that have been causing problems for the last year. **Resolved:** to report the drains to DCC.

b) There will be a Resilience Event and Emergency Planning Workshop on 30th January 2019 at Barnstaple Rugby Football Club. **Resolve:** Cllr: Miss Stead will attend.

c) Proper Job's AGM – Thursday 14th March 2019 from 6.00 p.m. – 8.00 p.m. at The Courtyard Café. **Noted.**

d) Temporary Prohibition of Through Traffic and Parking

Road from Easton Cross to Uppacott Farm, Easton – 30th January 2019 until Friday 1st February 2019 and again from Monday 4th February 2019 until Friday 8th February 2019 for patching.

Temporary 10 and 40 MPH Speed Limit on Monday 21st January 2019 between the hours of 7.30 and 17.00 from Easton Cross to enable cleaning and jetting of surface water drainage and CCTV Survey. **Noted.**

- e) Your Waste and Recycling Services – A new partnership SHDC and WDBC will be working in partnership with FCC Environment to provide waste collection. Following a tendering process SHDC and WDBC have awarded the contract to FCC Environment which will save over £5 Million in the next 8 years. **Noted.**
- f) The next DNPA Development Management Committee will be on Friday 1st February 2019 at Parke, Bovey Tracey. **Noted.**
- g) Her Majesty will be hosting a Royal Garden Party on 29th May 2019. Devon ALC has been invited to nominate four individuals to attend. **Noted.**
- h) The Mayor is seeking out for recognition a West Devon individual or a firm or other organisation who/which has done something particularly noteworthy with the Borough or has enhanced the reputation of the Borough on the national state or, made a significant contribution to the conservation and protection of the natural environment of West Devon. **Noted.**

142. ACCOUNTS FOR PAYMENT

a) 4366 Mrs. S. Curtis – Salary	547.21
b) 4367 HM Revenue and Customs –PAYE	140.60
c) 4368 Mrs. S. Curtis – Expenses	20.00
d) 4369 Mr. J. Shears – Lengthsmans Duties (Sept/Oct)	738.00
e) 4370 Mr. J. Shears – Lengthsmans Duties (Nov)	317.00

The Meeting Closed at 9.50 p.m.