

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 14<sup>th</sup> February 2022 commencing at 7.30 p.m.**

**Present:** Cllr: Kevin Coombe, Cllr: Mrs. Margaret Haxton, Cllr: Mrs. Gay Hill (Chairman), Cllr: Jill Millar, Cllr: Andrew Parrott, Cllr: Mrs. Gill Printy, Cllr: John Shears, Cllr: Rachel Short, Cllr: Marion Stanbury and Cllr: Stuart Wright.

**In attendance:** The Clerk, Mrs. Sarah Curtis, Cllr: Nicky Heyworth, West Devon Ward Member.

**104. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr: Christine Malseed.

**105. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**106. CONFIRMATION OF THE MINUTES**

a) The Minutes of the Regular Monthly Meeting held on Monday 10<sup>th</sup> January 2022 were confirmed and signed as a true record.

**107. MATTERS ARISING**

**a) The Queen's Platinum Jubilee and the Chagford Business Community – (Min: 101(d) refers)**

A sample standard coin in a velvet pouch was passed around for approval. The majority liked the coin however felt it would be better presented in a box. **Resolved:** 250 coins in a presentation box will be ordered for the Children of the Parish for the Queen's Platinum Jubilee.

Cllr: Andrew Parrott attended the launch of the new Chagford Business Community at Folklore on 1<sup>st</sup> February 2022. The Chagford Business Community are keen to work with the Parish Council especially with the Jubilee. **Resolved:** Representatives of the Parish Council will meet with the Chagford Business Community to ascertain how the two can work together.

**b) Consultation Working Groups (Min: 77(a) refers)**

The working groups which were formed following the Public Consultation in October 2021 will need to meet so that a report can be given at the Annual Parish Assembly in April.

There is a nationwide campaign "20's Plenty for Us", promoting a speed limit of 20mph to be normal on residential streets and in town and village centres. The campaign is encouraging town and parish councils to pass a resolution to petition Devon County Council to implement 20mph speed limits in their residential communities. **Resolved:** Cllr: Andrew Parrott will head the re-ordering the square, Cllr: Mrs. Gay Hill will head the Bike Stands and Graveyard, a resolution was passed to write to DCC to support the "20's Plenty for Us".

**c) The Birdcage Noticeboard – (Min: 101(a) refers)**

It has been agreed that a new noticeboard should be purchased made from recycled plastic. It is estimated that this will cost approximately £1,000.00. However different business are being sourced to compare prices. **Resolved:** to continue looking for the best offer.

**d) The Queen's Green Canopy**

Paul Bartlett, Garden Manager, Stone Lane Gardens will be obtaining seven trees for the Queen's Green Canopy which will be planted in the Jubilee Field. A group of three trees at the far corner of the field behind the tennis courts, Stone Lane Gardens are donating three Alders for this area. Paul will procure four Aspen trees for the Parish Council, to be planted on land adjoining the Health Centre. Chagford Conservation Group will be helping plant the trees and erect the tree guards on Wednesday 23<sup>rd</sup> February 2022. **Resolved:** to invite the Children of the Parish and invite the Moorlander/Okehampton Times to attend.

**e) Chagford Annual Parish Assembly**

Chagford Annual Parish Assembly will be on Thursday 21<sup>st</sup> April 2022 in Endecott House at 7.30 p.m. The suggested speakers are Cllr: James McInnes, Devon County Councillor, Cllr: Nicky Heyworth, West Devon Borough Councillor, Dan Janota, Head of Forward Planning and Economy, Alex Gandy, Senior Policy Officer for Climate Change from DNPA and a representative from Devon Highways. **Resolved:** the Clerk will invite the speakers to the Annual Parish Assembly.

**108. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

There was no urgent business.

**109. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Andrew Parrott**

**a) Ref: 0008/22 2 Mill Street, Chagford**

Proposed: Use of the property as four self-contained flats.

**Resolved:** unable to comment as a Certificate of Lawfulness.

**b) Ref: 0002/22 Yardworthy Farm, Chagford**

Proposed: Extension to agricultural building 12m x 20m. **Resolved:** to support this application. Policy 5.8 Agriculture, Forestry and Rural Land-Based Enterprise Development.

**c) Ref: 0006/22 Bedford House, 2 The Square, Chagford**

Proposed: Minor external and internal alterations. **Resolved:** to support this application. Strategic Policy 5.1 Non-Residential Business and Tourism Development.

**d) Ref: 0016/22 Ashmoor Farm, Chagford**

Proposed: Agricultural building. **Resolved:** to object to the application on the grounds that the proposed barn is located away from the other buildings. Policy 5.8 Agriculture, Forestry and rural land-based enterprise development says – in the case of new buildings and structures, they are clustered with existing building groups and enclosed with an appropriate boundary feature, taking into account the special characteristics of the built environment.

Chagford Parish Council cannot support a further agricultural building until the live outstanding application of Ref: 0075/16 two agricultural buildings (only one of which has been constructed) has been completed.

**e) Ref: 0032/22 20 Ellis Drive, Chagford**

Proposed: Insert window to ground floor north elevation and sun tunnel into roof. **Resolved:** to support this application. Policy 3.7 Residential Alterations, Extensions and Outbuilding.

**Grant of Conditional Planning Permission**

**f) Ref: 0655/21 Higher Shapley Farm, Chagford**

Erection of agricultural livestock building. **Noted.**

**g) Ref: 0658/21 44 Meldon Road, Chagford**

Creation of two windows and external render to walls. **Noted.**

**h) Ref: 002/22 Yardworthy Farm, Chagford**

Extension to agricultural building 12m x 20m. **Noted.**

**i) Ref: 0666/21 Hope Cottage, Chagford**

Removal of garage and rear music room, replacement with single storey side/rear extension, replacement balcony, increased dormer width, two rooflights and change to fenestration.

**j) Ref: 0682/21 4 Manor Drive, Chagford**

Alterations and extension to dwelling. **Noted.**

**k) Ref: 0654/21 Market Field Recycling Centre, Chagford**

Temporary siting of a shipping container to store and process donations. **Noted.**

**l) Ref: 0705/21 Quint Ash, Chagford**

Erection of greenhouse.

**m) Ref: 0703/21 4 The Square, Chagford**

Change from offices to a dwelling. The Authority has determined that Prior Approval is not required for the works described. **Noted.**

**Refusal of Planning Permission**

**n) Ref: 0687/21 46-48 The Square, Chagford**

Retention of two refrigeration units. **Noted.**

**Tree Works**

**o) Chagford Conservation Area – Proposed Tree Works, Millholme**

The National Park Authority has not protected the trees with a Tree Preservation Order. **Noted.**

## Reports

### p) **An Introduction to the New Dartmoor Local Plan – Cllr: Andrew Parrott.**

Cllr: Andrew Parrott attended a Microsoft Teams Meeting on the New Dartmoor Local Plan. A quick guide to the adopted Local Plan was explained. The Local Plan is the starting point for all planning decisions in the National Park. Planning decisions must be made in line with the Local Plan.

For example -

Extensions – Alterations are limited to a 30% increase in order to prevent the loss of smaller, more affordable homes in the National Park.

Biodiversity – All but the smallest housing or employment developments will be required to deliver 10% biodiversity net gain. **Noted.**

## 110. **FINANCIAL MATTERS**

- b) Approval to pay Source for Business for Services to the Market House.  
**Resolved:** to approve payment
- c) Approval to pay West Devon Borough Council for the servicing of the wallgates April – December 2021. Cleaning cost April – December 2021 and FCC Management Fee. **Resolved:** to approve payment.
- d) Cllr: Stuart Wright has spoken to the British Gas Business Sales Team regarding a contract for the electricity charges for the Toilet Block at Ellis Drive. If we accept a monthly direct debit, we can obtain new rates. The annual charge would be what we currently pay for one quarter.  
**Resolved:** to set up a new contract with British Gas.
- e) Approval to reimburse the Clerk for the purchase of four post trimmer guards for the play equipment. **Resolved:** to approve payment.

## 111. **ENVIRONMENT**

### a) **Jubilee Field Inspection Report – Cllr: Kevin Coombe**

Cllr: Kevin Coombe reported that the Trim Trails was in good order, he had replaced the caps on the tractor and the seesaw. There are a number of fencing posts and frame posts which are rotting. There are many mole hills on the field. He had found the netball hoop which is now in his care. There has been more vandalism in the field particularly near the leat.  
**Noted.**

### b) **Public Convenience Inspection Report**

Cllr: Kevin Coombe report that the public conveniences were in good order. They have not been cleaned at weekends since the 18<sup>th</sup> December 2021. This has been reported to WDBC. **Noted.**

**c) Climate and Ecological Emergency Working Group Meeting – Cllr: Jill Millar**

A meeting of the working group was held on Monday 17<sup>th</sup> January 2022 in Endecott House.

The Jubilee Hall has been booked for Saturday 19<sup>th</sup> March 2022 for a public meeting from 10.00 a.m. until 12.00 noon. The meeting will be an opportunity to gather ideas and concerns about the local environment. Gemma Mortenson has interviewed a number of residents around the town gathering stories and thoughts, how the town has changed and what we love about Chagford. There will be a Q & A session with about 8 people on the panel. The school are having an assembly themed on the Climate and Ecological Emergency and are doing artwork with their ideas for the future of Chagford. There will be an information and resource stall. Tea, coffee and cakes will be available. **Noted.**

**d) Trees for the Recreational Trust – Cllr: Jill Millar**

Cllr: Jill Millar has been speaking to members of the Recreational Trust regarding planting trees on slops of the cricket/football field. There are trees available from the tree nurseries in Chagford. **Resolved:** to ask the Recreational Trust to write to the Parish Council asking for permission to plant the trees.

**112. CLERKS/CHAIRMAN'S REPORT**

- a) A casual vacancy has arisen for a Parish Member within the West Devon/Mid Devon area of the Dartmoor National Park Authority. **Noted.**

**113. CORRESPONDENCE AND EMAILS**

- a) Omicron Business Support Grant is open for application in West Devon. A brand-new support grant is available for businesses impacted by the Omicron variant of COVID-19 in late 2021 in West Devon. **Noted.**

**b) Temporary Prohibition of Through Traffic and Parking**

- Nattadon Road – 28/02/22 – 03/03/22 - New Gas Service
- Road from Woodcote to Library – 28/02/22 – 08/03/22 – Lay BT Duct
- The Square – 09/03/22 – 11/03/22 – Gully cleaning & underground cabling
- Lane past Higher Corndon, Road Past Lower Corndon Farm, Road past Meldon Heights & Road from Meldon House to Higher Weddicott Farm – 14/03/22 – 16/03/22 – Safe access to overhead structures.
- A382 Whiddon Down to Moretonhampstead  
16/03/22 – 8/03/22 – Clean, Jet and Survey Highway Drainage  
21/03/22 – 25/03/22 - Clean, Jet and Survey Highway Drainage  
28/03/22 – 01/04/22 - Clean, Jet and Survey Highway Drainage  
04/04/22 - 08/04/22 - Clean, Jet and Survey Highway Drainage  
11/04/22 - 12/04/22 - Clean, Jet and Survey Highway Drainage
- Road from Waye Cross to Tunnaford Cross – 27/04/22 – 29/04/22 – Restore Permanent Customer Service, Replace Faulty Overhead Cable.
- Road past Collihole Farm – 02/05/22 – 03/05/22 – Restore Permanent Customer Service, Replace Overhead Cable

- c) During 2022, Wildlife Crime Officers and the Rural Affairs Team in Devon and Cornwall Police will be promoting Project Wingspan. Project Wingspan is a forcewide campaign to highlight the national wildlife crime across Devon and Cornwall. The reason we have been contacted is to bring awareness of bat and badger persecution to the Parish Councillors who may be involved in local planning applications. **Noted.**
- d) Local List Public Consultation – Local Planning Authorities are required to publish a list of information they need to “validate” planning applications they receive. DNPA must review the “Local List” every two years. A public consultation will run for six weeks from 26 January until 10<sup>th</sup> March 2022. Please go to <https://www.dartmoor.gov.uk/about-us/how-we-work/current-consultations> for more information **Resolved:** to circulate to all Members.
- e) Home Scheme to cut bills and carbon is still available. A £600,00 scheme to reduce home energy consumption in West Devon is underway. Further funding to help homeowners improve the energy efficiency of their home is still available. **Noted.**
- f) The South Devon and Dartmoor Community Safety Partnership Forum Event. The South Devon and Dartmoor Community Partnership covers Teignbridge, South Hams and West Devon and is made up of statutory partners who work together to reduce crime, disorder and anti-social behaviour. Councillors are invited to our annual Forum Event, to be held online via Teams on Wednesday 23<sup>rd</sup> March from 9.15 to 13.00. **Resolved:** to circulate to all Members.
- g) Broadband Champion – Cllr: Andrew Parrott  
There are grants for groups of residents who live outside the town to obtain grants for better broadband. **Noted.**
- h) Thank you from Citizens Advice for the grant. **Noted.**

#### 114. ACCOUNTS FOR PAYMENT

a) o/l Mrs. S. Curtis – Salary	647.11
b) 4670 HM Revenue and Customs – PAYE	174.35
c) o/l Mrs. S. Curtis – Expenses	20.00
d) 4671 Source for Business – Services to the Market Hse	281.00
e) o/l West Devon Borough Council – Wallgates, cleaning, management fee	2,874.99
f) DD – BT Telephone and Broadband Services (Feb)	55.36
g) o/l Reimburse the Clerk for the purchase of the post trimmer guards	36.71

**The Meeting Closed at 9.40 p.m.**