

**Minutes of the Regular Meeting of the Chagford Parish Council held at
Endecott House on Monday 14th June 2021 commencing 7.30 p.m.**

Present: Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Parrott, Mrs. Printy, Mrs. Stanbury, Williams and Shears who arrived late at 8.00 p.m.

In attendance: Cllr: Mrs. Nicky Heyworth, West Devon Ward Member and three members of the public.

19. APOLOGIES FOR ABSENCE

Apologies were received from Cllr: Mrs. Phelps.

20. DECLARATIONS OF INTEREST

Cllr: Coombe declared an interest in Minute 29(e), 29(i)

Cllr: Parrott declared an interest in Minute 29(k)

21. CONFIRMATION OF THE MINUTES

a) The Minutes of the Annual Meeting held on Monday 17th May 2021 were confirmed and signed as a true record.

22. MATTERS ARISING

a) Proposed Cattle Grid (Min: 116(a) refers)

An update on the proposed Cattle Grid had been received. It has been impossible to obtain a third quotation as requested by the Parish Council. There has been a significant rise in steel prices over the last few months, which will reflect in the total costs. At present pledges have been made by the Commoners, Devon County Council and local residents.

Resolved: the Parish Council need to have copies of the revised quotations by Robinson Plant Hire and T.A. Sutcliffe Contracting following the steel price increase. The Council also needs evidence that the Grids will comply with Devon Highways Regulations and be reassured that the contractors have all the necessary certificates to enable them to work on the highway.

b) The Gate on the Bridlepath from the Recreational Trust onto Padley Common (Min: 11(a) refers)

The Chairman confirmed that Cllr: Coombe and a volunteer have repaired the hinge on the gate and have improved the latch which is now accessible for all. **Noted.**

c) Dartmoor Local Plan

The Dartmoor Local Plan was submitted to the Planning Inspectorate for examination on 22nd September 2020. In March public hearings were held by the Planning Inspector. The proposed modification for consultation has now been published and DNPA will be holding virtual events during the consultation. The consultation is open until Monday 19th July 2021. For more information go to [Local Plan Examination | Dartmoor](#) **Resolved:** the information has been forwarded to Members.

d) Chagford Parish Council Vacancies

Due to the resignation of two Parish Councillors a Notice of Election was posted on 28th May 2021. Two valid nominations for the two vacant seats were received. Therefore, the election is uncontested. **Resolved:** Chagford Parish Council welcome Jill Millar and Rachel Short to the Council.

e) Climate and Ecological Working Group

A discussion was had on how to take the Climate and Ecological Working Group forward. It was felt that the present group was too big and smaller groups focusing on specific subjects would work better. The groups would then come together every 2 to 3 months and report to the Parish Council.

Resolved: a meeting will be called on 5th July 2021 at Endecott House commencing at 7.30 p.m.

f) Tree Guard outside the Market House (Min:11(d) refers)

The tree guard outside the Market House has been repaired and the tree which fell down has re sprouted. **Noted.**

23. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- a) Proper Job Music Day 2021 – an email has been received requesting the Parish Council's approval to hold this event, access electricity in the Market House and to close The Square from Fowlers down to the end of the Market House. The bus company, local businesses, fire and police will be contacted. A road Closure Order will be obtained from Devon County Council. **Resolved:** to support the Proper Job Music Day 2021.
- b) Confirmation has been received from Streetmaster for the replacement seating boards for the damaged seat outside the Market House. However, Streetmaster are currently waiting for the material to arrive. **Noted.**

**24. GROUP/REPRESENTATIVES REPORTS
Planning Control Matters – Cllr: Parrott**

a) Ref: 0263/21 Lingcombe Farm, Chagford

Proposed: Conversion of outbuilding into extension to house. **Resolved:** to support the application. Policies DMD 7, DMD 8 and DMD 24 apply.

b) Ref: 0256/21 Field NE of Meldon Heights, Chagford

Proposed: Erection of agricultural shed (7.2m x 3.6m) and compost toilet. **Resolved:** to object to the application. No functional need for the building.

c) Ref: 0278/21 Flat 6, Meldon Hall, Chagford

Proposed: Insert two Velux roof lights. **Resolved:** to support the application. Policy DMD 24 applies.

Grant of Conditional Planning Permission

d) Ref: 0165/21 5 Prouse Avenue, Chagford

Construction of rear conservatory. Subject to conditions. **Noted.**

e) Ref: 0159/21 Holystreet Manor, Chagford

Variation of condition 2 of approved planning ref: 0202/19 to change the materials of the roof. Subject to conditions. **Noted.**

f) Ref: 0157/21 Market Field Recycling Centre, Chagford

Temporary (12-18 months) siting of shipping container to store donations. Subject to conditions. **Noted.**

g) Ref: 0066/21 Barn adjacent to Lingcombe Farm, Chagford

Refurbishment of an existing redundant farm building to create a holiday let, including parking area for two cars, new septic tank and new external store. Subject to conditions. **Noted.**

Tree Works

h) Tree Preservation Order OS1938, 2241, 2727 Chagford

To fell tree at The Rectory, consent has been granted subject to conditions. **Noted.**

Reports

i) DALC Meeting – Cllr: Mrs. Hill

Cllr: Mrs. Hill attended the DALC Meeting via Zoom on Monday 7th June and discussed a range of issues including lobbying to reduce speed limits to 30 mph in country lanes.

It was agreed that Cllr: Chalmers be the new NALC representative as Cllr: Browse is retiring from NALC this year, following many years' service including being Chairman of NALC.

A new Councillor Development Framework will soon be under development, to bring together all the training and development opportunities available to councillors through the association.

There are a number of vacancies open for co-option to DALC. **Noted.**

j) Chagford Annual Parish Assembly

The Parish Assembly was held on Monday 24th May 2021 at the Jubilee Hall, Chagford.

The issues raised were:-

- I. the Climate and Ecological Working Group, the Parish Council are currently reviewing the function of this working group.
- II. A request for the installation of Bike Stands around the town. It was acknowledged that there was a requirement for bike stands, the Parish Council will talk to DCC Highways Department and WDBC and then consult with the public with regard to suitable sites.
- III. 20 mph limit within Chagford. There was a request that 20 mph signs should be placed on Lower Street to slow the traffic coming past the school and up into town as the pavements and road narrows, particularly at lower end of the street.

The Parish Council had previously asked for restriction outside the Primary School, but this was refused. Cllr: McInnes informed the

meeting that DCC now has a different view about 20 mph regulations.

Resolved: the Clerk will make enquiries and inform the Parish Council.

25. FINANCIAL MATTERS

- a) Approval to pay Cllr: Coombe for the repair of the tractor at the Jubilee Park. **Resolved:** to approve payment.
- b) Approval to pay Ashfords LLP for the provision of legal services in relation to the Lease of the Market House. **Resolved:** to approve payment.
- c) Approval to pay All Seasons for grass cutting of the Jubilee Field and Cross Tree on 26/5/21 and Crossways Bank, Manor Road and Lamb Park Verges and the Pound Garden on 28/05/21. **Resolved:** to approve payment.
- d) Approval to pay Chagford Jubilee Hall for the hire of the hall for the Parish Assembly. **Resolved:** to approve payment.
- e) Approval to pay Lee Miller for the removal of the Willow at the Skate Park. **Resolved:** to approve payment.
- f) Approval to reimburse the Clerk for photocopying the paperwork for the Parish Assembly. **Resolved:** to approve payment.
- g) Receipt of £29.30 from Openreach for Wayleaves. **Noted.**
- h) Approval to pay Angela Stokes for Trough Planting. **Resolved:** to approve payment.
- i) Approval to pay Cllr: Parrott for the renewal of the Microsoft Licence. **Resolved:** to approve payment.
- j) Approval to pay South West Water for services to the Market House. **Resolved:** to approve payment.

26. Jubilee Field Inspection Report – Cllr: Mrs. Hill

- a) Cllr: Mrs. Hill reported there was a lot of litter in the Jubilee Field with the bins overflowing, otherwise the field was in good order. **Noted.**

Public Convenience Inspection Report – Cllr: Mrs. Hill

- b) The Public Conveniences were in good order, however, one of the toilets needs a new toilet seat. **Noted.**

Trough Planting

- c) Angela Stokes will be taking over the planting and tending of the Turn Lake Trough. **Noted.**

27. CLERKS/CHAIRMANS REPORT

a) The Queen's Platinum Jubilee Beacons

Further to the announcement from Buckingham Palace on 2nd June 2021, regarding the Platinum Jubilee Weekend of 2nd – 5th June next year. The programme of events is as follows –

Thursday 2 nd June 2022	Trooping the Colour Lighting of the Beacons
Friday 3 rd June 2022	Service of Thanksgiving
Saturday 4 th June 2022	The Queen will attend the Derby at Epsom Party at the Palace
Sunday 5 th June 2022	The Big Jubilee Lunch The Jubilee Pageant

Councils have been invited to plant a tree(s) for the Jubilee as part of the Queen's Green Canopy.

Resolved: a) to inform the Pageantmaster that Chagford will be lighting a beacon. b) to consider where to plant a tree(s) and the species of tree.

28. CORRESPONDENCE AND EMAILS

- a) Individuals and community groups in West Devon have gone above and beyond to help their communities over the last 12 months and have been recognised in the WDBC Mayor's Recognition Awards. Gay Hill, Claire Ash Wheeler, Yuli Somme, Rachel Short, Marion Symes, Susan Breedijk, Kate Webber and Lucy Shields. **Noted.**
- b) Feedback from social media
"I just wanted to say a big thank you to the guy that cleans the toilets in Chagford. I am a civil enforcement office and visit a lot of toilets in many different towns. The ladies toilets in Chagford are definitely in my top 3. They are clean and tidy. Thank you." **Noted.**
- c) Thank you from Chagford Food Festival for the grant. **Noted.**
- d) Thank you from Chagford Cricket Club for the grant. **Noted.**

29. ACCOUNTS FOR PAYMENT

a) Direct Debit – BT Telephone and Broadband Services (June)	55.36
b) o/l Mrs. S. Curtis – Salary	647.31
c) 4610 HM Revenue and Customs – PAYE	174.15
d) o/l Mrs. S. Curtis – Expenses	20.00
e) 4611 Mr. K. Coombe – Repair of Tractor	50.00
f) 4612 Ashfords LLP – Provision of Legal Services	1,470.00
g) 4613 All Seasons – Grass Cutting	870.00
h) 4614 Chagford Jubilee Hall – Hire	30.00
i) 4615 Lee Miller – Cut and remove Willow	100.00
j) o/l Mrs. S. Curtis – Photocopying	48.75
k) 4616 Mr. A. Parrott – Microsoft Licence	113.76
l) 4617 Chagford Cricket Club – Grant	1,000.00
m) 4618 Source for Business – Services to the Market House	158.09
n) 4619 Angela Stokes – Trough Planting	15.00

The Meeting closed at 9.25 p.m.