

**Minutes of the Regular Meeting of the Chagford Parish Council held at  
Endecott House on Monday 14<sup>th</sup> July 2014 at 7.30 p.m.**

Prior to the Parish Council Meeting Rachel Short spoke with regard to the Swimming Pool Lease.

The Swimming Pool applied for a Lottery Grant towards heating the pool but was turned down due to the length of time left on the lease. The Swimming Pool Management Committee is asking if it is possible for the Parish Council to renew the lease prior to its termination.

Rachel also mentioned that the Recreation Trust are looking at ways of running the Trust in the future.

**Present:** Cllrs: Bleakman, Coombe, d'ArchSmith, Mrs. Haxton, Mrs. Hill (Chairman), Shears, Miss Stead and Williams.

**Apologies:** Cllrs: Lloyd Hill, Parrott, Sampson and Ms Thorn.

**In attendance** one member of the public.

**72. DECLARATION OF INTERESTS**

Cllrs: Mrs. Hill and Shears declared an interest in Minute 78

**73. CONFIRMATION OF THE MINUTES**

- a) The Minutes of the Regular Meeting held on 9<sup>th</sup> June 2014 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on 23<sup>rd</sup> June 2014 were confirmed and signed as a true record.

**74. MATTERS ARISING FROM THE MINUTES**

**a) Friends of the Library (Min: 43 refers)**

A copy of a letter which had been sent to Devon Libraries has been received from Drewsteignton Parish Council stating their support for Chagford Library. A letter had also been received from the Chairman of Morecare reiterating Morecare's concerns about the closure of the Library. **Noted.**

**b) WWI (Min: 41 refers)**

Cllr: Sampson has consulted with Williams and Trigg but to date no costings are available. **Noted.**

The Local History Society have not taken up the offer of the donation of Flanders Poppy Seeds from a local gentleman. **Resolved:** The Clerk to ascertain if this donation is still on offer.

Cllr: Williams had contacted another firm in Crediton who would be able to do the works. **Resolved:** Cllr: Sampson and Williams to get a firm quote from both companies for the total works and report back.

c) **WDBC – Office Space**

WDBC had been contacted and they require office space 9.00 a.m. until 5.00 p.m. Monday to Friday. At this time they are happy that the Council will consider this request. **Resolved:** Chagford Parish Council will wait to hear from WDBC again with further information.

**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

75. A letter from had been received from Susan Harley, Friends of Chagford Library requesting an informal meeting with the Parish Council to discuss what options can be considered and included in a plan to keep the Library open. **Resolved:** To arrange a meeting on Wednesday 6<sup>th</sup> August, Cllrs: Bleakman, Mrs. Haxton and Mrs. Hill to represent the Parish Council.

**GROUP/REPRESENTATIVE REPORTS**  
**Planning Control Matters**

76. **0325/14 Erection of a conservatory extension at Higher Justments, Chagford. Resolved:** to support the application.
77. **0323/14 West side of existing garage to be extended 1 metre to the west at Stoneridge, Chagford. Resolved:** to support the application.

Cllrs: Mrs. Hill and Shears left the room.

78. **0328/14 Conversion of redundant store and workshop into a farm worker's dwelling at Middle Drewston Farm, Moretonhampstead. Resolved:** The Council supports this application and is of the opinion that the proposed structural changes and change of use will ensure the future long term maintenance of the historic traditional farm outbuilding and the proposed changes will not create a loss of privacy to the dwelling to the west. **Resolved:** To support the application.

Cllrs: Mrs. Hill and Shears returned to the meeting.

79. **0357/14 Erection of goat shelter, hay and equipment store (10.2m x 3.6m) with stone access track at High Stiniel, Chagford. Resolved:** to support the application.

**Grant of Conditional Planning Permission**

80. **0227/14 Great Weeke House, Chagford**  
Retrospective application for garden landscape operations, subject to the following conditions. Details of the proposed laurel hedge planting scheme shall be submitted to the Local Planning Authority for approval within twelve months of the date of this permission, or such longer period as the Local Planning Authority shall specify in writing. **Noted.**

- 81. 0222/14 Little Laskeys, Waye Hill Chagford**  
Demolition of existing conservatory and replace with new, subject to conditions. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. **Noted.**
- 82. 0259/14 Higher Justments, Chagford**  
Erection of timber clad car port and store, subject to the following conditions. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. **Noted.**

#### **REFUSAL OF PLANNING PERMISSION**

- 83. 0228/14 Greenbank, Chagford**  
Change of use of farm track and farmyard to mixed use together with alterations to and change of use of agricultural building to use as training room/office. Reasons for refusal – the proposal would result in the development of a new business unit in the countryside which would not be supporting farm enterprise, where it would have an adverse impact on both the character and appearance of the building and on this part of the National Park and where there is no overriding justification. **Noted.**

#### **REFUSAL TO ISSUE A CERTIFICATE OF LAWFUL USE OF DEVELOPMENT**

- 84. Treverry, Easton Cross, Chagford**  
The information provided with the application is not sufficiently detailed or comprehensive to show on the balance of probabilities that the part of the building identified in the application has been used as a dwelling house for a continuous period of 4 years preceding the date of the application. The building does not contain all the facilities necessary for private day to day existence. The degree of separation between the sleeping, washing and other uses of the accommodation is too great and it cannot properly be described as a single dwelling house.

#### **GROUP REPORTS**

- 85. Eastern Links Meeting held at South Tawton on 19<sup>th</sup> June 2014**  
Cllr: Hill reported that total crime had decreased however there had been some unusual crimes locally. GBH committed in North Tawton, an attempted burglary in Chagford and car break ins in the Fernworthy area.

A drugs act warrant was executed in Chagford.

There have been parking issues which had led to ASB in Drewsteignton. There was also an incident of ASB due to a dog going into a neighbour's garden.

There have been Moorwatch patrols to deter car breakins at isolated car parks. **Noted.**

**86. Report from the DALC Meeting**

Cllr: Mrs. Hill attended the County Committee Meeting held on 14<sup>th</sup> July 2014. The Smaller Councils Group are collating the results of the survey circulated in April 2014 and there will be a presentation at the AGM and Conference on Saturday 11<sup>th</sup> October.

It is proposed to have information with regards to encouraging people to stand for Town and Parish Council in 2015. Parishes are being encouraged to have an open event.

There is still a round of grant monies to be distributed for WW1 memorial restoration; applications must be in before 30<sup>th</sup> September. **Noted.**

**GENERAL PURPOSES AND POLICY MATTERS**

**87. Moretonhampstead Health Hub**

Discussions continued on the name of the Hub, however the league of friends are keen that "Moretonhampstead Community Hospital" remains the name.

Patients are given a choice to attend the Dermatology Service in Moretonhampstead but the clinics are not as full as could be. Many people prefer to go to Exeter.

IV Therapies will be offered to patients at Moretonhampstead when staff have completed the necessary training.

The inpatient beds will be donated by the League of Friends to Coppelia House Residential Home.

A list of equipment bought by the League of Friends is being collated and a decision will be made by the League of Friends how they will be disposed.

There has been discussion about applying for funding for a Memory Café.

Discussion was had regarding private providers and formal tenders. **Noted.**

**88. Report on Blue Cedar House Development Consultation**

Nick Yeo presented the Consultation held in Endecott House on 9<sup>th</sup> July 2014 which was well attended.

From the consultation members had many concerns regarding the Development, with regard to highway access, and the lack of integration of the site.

It was agreed that a further discussion with Blue Cedar and DNPA should be arranged to solve these concerns. **Resolved:** a meeting with Blue Cedar and DNPA should be arranged as soon as possible.

- 89. Future of the Proposed Assets on the New Development**  
In light of the concerns over the new development it was agreed to discuss this item at a future meeting. DNPA will require a "Vision" ie proposals on what assets the Council are interested in. **Noted.**
- 90. Ex Libris Flower Festival**  
Cllrs: d'ArchSmith and Williams have prepared a frame of the entrance of Easton Court Hotel for the window in the Church, which will be decorated with flowers and artefacts. **Noted.**
- 91. The Beating the Bounds**  
All plans for the event are going forward. On advice from the Insurance Company a Risk Assessment needs to be written out prior to the event. **Resolved:** a meeting will be arranged for the end of July.

## **FINANCIAL MATTERS**

- 92. Notice from Auditor**  
The Audit had been approved but the outstanding cheques which were not presented in 2012/2013 and the outstanding cheque from 2013/14 have to be included as payments. It is therefore necessary for the Council to agree that these can be transferred as a receipt as at this time they will never be cashed. This will amount to £140.00. **Resolved:** the members approved the transfer.
- 93. Notice of approved audit of the Accounts for 2013/14.** The notice of approval has been placed on the noticeboard. **Noted.**
- 94. Report from Finance Groups Meeting**  
Cllr: Hill gave a report from the Finance Group giving future projects which may need funding including the Flower Festival and Beating the Bounds. The Jubilee Field and the play equipment will require routing maintenance and possible replacement.
- The Jubilee Hall – The Parish Council support the Jubilee Hall however the Councillors wish to see evidence of plans and viability of the project prior to any financial help.
- Proposed by Cllr: Bleakman that we accept the Financial Groups recommendations. Seconded by Cllr: Shears. Cllr: Williams wished it to be noted that he did not wish to support the recommendation.
- There will also be many routine expenses with regard to general maintenance of the open spaces. **Noted.**
- 95.** The Clerk of North Tawton Town Council has requested approval to Pay Mr. Ben Pell for Street Sweeping in Chagford. **Resolved:** to approve all outstanding payments.
- 96.** An Invoice had been received from Mr. Ben Pell for cutting the grass in the

Jubilee Field. **Resolved:** to approve payment.

97. Approval to renew membership of the Community Council for Devon. **Resolved:** to approve payment.
98. Approval of Clerks travel expenses to Honiton on Clerks Course. **Resolved:** to approve payment.
99. Approval to pay DALC attendance of Clerk on New Clerks Course. **Resolved:** to approve payment.
100. Approval to pay WDBC Dog Warden Joint Partnership Scheme. **Resolved:** to approve payment.

## ENVIRONMENT

101. **Jubilee Field Inspection Report – Cllr: Hill**  
Cllr: Hill reported that the Jubilee Field was in good order. **Noted.**
102. **Public Convenience Report – Cllr: Hill**  
Cllr: Hill reported that there were no problems with the Public Conveniences. **Noted.**
103. **WDBC Dog Foul Act – Cllr: Sampson**  
Cllr: Sampson has confirmed the point in schedule 2 of the Dogs on Leads Order with WDBC. The order will be effective over all of West Devon where WDBC is responsible for its administration. All footpaths, access and open spaces not the responsibility of WDBC are excluded from the Order. **Noted.**
104. **Meeting with Ben Pell**  
Councillors had met with Ben Pell regarding the street sweeping and grass cutting in Chagford. It was confirmed that he would street sweep once a fortnight with two men for half a day and keep the council informed of works done. **Resolved:** to monitor the works.

## CORRESPONDENCE AND E-MAILS

105. A request has been received from North Tawton Town Council to join a TAP fund bid to purchase a defibrillator. **Resolved:** Chagford has a defibrillator with the Fire Brigade therefore does not wish to join North Tawton in the bid.
106. New Dartmoor Grants 2014/15. The Dartmoor Communities Fund of £38,000 is available to community groups and parish/town councils within the West Devon and South Hams areas of Dartmoor. **Noted.**
107. DCC have been consulting on the future of services in the day centres. The DCC will stop providing day services for older people and people with learning

disabilities, except in areas of insufficient alternative supply. This will happen over a phased period of time. **Noted.**

108. DALC Newsletter – the NALC welcomes the Government’s announcement that allows parish and town councils to be able to send agendas electronically. **Noted.**

The DCLG is consulting interested parties about the remaining secondary legislation on audit provisions of the Local Audit and Accountability Act. The newly updated Practitioners Guide to Accounts and Audit Regulations is available to download from both the NALC and SLCC websites. **Noted.**

109. A request has been received from West Devon requesting help in updating information on playing field provision, to assist the Council in meeting the needs for playing pitches. **Resolved:** The Chairman/Clerk will respond.
110. A copy of the DNPA Adopted Affordable Housing SPD (Supplementary Planning Document) has been received. **Noted.**
111. DCC have been consulting on the future of services in 20 of the authority’s residential care homes. Service needs are changing and people with lower level needs prefer to be supported in their own homes, demonstrating a decline in residential care demand, whereas demand for residential services for people with dementia continues. The changes in services in the homes will have happened over a period of 18 months. **Noted.**
112. DNPA have produced a Newsletter for the community to keep them up to date with the new development between Lower Street and Westcott Lane. **Noted.**
113. Broadband update from Eastern Parish Link – at present some 43 percent of the funded delivery has either been delivered or is underway in West Devon and is scheduled for completion by the end of September 2014. **Noted.**
114. A letter has been received from “Heating Oil Club” who run a syndicate for people who need to purchase oil in order to heat their homes. **Noted.**
115. An email has been received from Community Land Use regarding details of a business survey form to see what evidence there is of demand for business premises in Chagford. The form can be found at <http://chagfordcommunitytrust.or.uk/get-involved/consultation/> **Noted.**
116. An invitation has been received to a Town and Parish Council training workshop regarding renewable energy. The workshop will be at Bridestowe Village Hall on Friday 25<sup>th</sup> July from 10 am until 1pm. **Noted.**
117. ‘Be vigilant’ warning on council tax refund scam. Residents in the West Devon are being reminded to watch out for a potential email scam which appears to offer a tax rebate. **Noted.**

118. Following the DNPA's Annual Meeting, Mr. Peter Harper has been elected Chairman of the Dartmoor National Park Authority. **Noted**
119. A cut in price of season tickets for West Devon Borough Council's car parks has led to an increase in sales. Season tickets for council's car parks in Chagford and Hatherleigh were reduced from £180 to £155. **Noted.**
120. Terry Cummings, Okehampton Town Councillor is asking for assistance in bringing attention to a simple survey for a business need for the re-instatement of the rail link between Exeter, Okehampton, Tavistock and Plymouth. **Noted.**

121. <b>ACCOUNTS FOR PAYMENT</b>	<b>£</b>
a) Direct Debit – BT Telephone and Broadband Services	39.22
b) Mrs. S. Curtis – Salary	468.46
c) Mrs. S. Curtis – Clerk's Expenses	20.00
d) Mrs. S. Curtis – Clerk's Travel Expenses	36.00
e) DALC – New Clerk's Course	30.00
f) Dog Warden Joint Partnership Scheme	436.74
g) Cllr: J. d'ArchSmith - Heavy Duty Gate Spring	4.48
h) Cllr: Mrs. G Hill – Postage	7.15
i) Hilton Supplies – screws and timber	58.71
j) Ben Pell – Grass Cutting Jubilee Field	336.00

THE MEETING CLOSED AT 10.10 P.M.

Date ..... Signed .....