

Minutes of the Regular Meeting of the Chagford Parish Council held via “Zoom Us” (Video Conferencing) on Monday 14th September 2020 commencing at 7.30 p.m.

Present: Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Pope, Mrs. Printy, Mrs. Stanbury and Williams.

In attendance: Cllr: Nicky Heyworth, WDBC Ward Member

61. APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs: Parrott, Mrs. Phelps, Shears and Ms Somme.

62. DECLARATIONS OF INTEREST

There were no declarations of interest.

63. CONFIRMATION OF MINUTES

- a) The Minutes of the Regular Meeting held on Monday 10th August 2020 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 24th August 2020 were confirmed and signed as a true record.

64. MATTERS ARISING

a) Chagford Parish Council Insurance Renewal (Min:58(a) refers)

The Chairman and Cllr: Parrott have read through the quotes and options recommended by Came and Company. Came and Company recommend Hiscox, the quote being £2,149.69 for a one-year option and £2,044.71 for a three-year option. **Resolved:** Chagford Parish Council should remain with Hiscox and take the three-year option.

b) VJ Day Celebrations (Min: 48(b) refers)

The Chairman thanked all those who attended and helped with the celebrations in Endecott House on Saturday 15th August 2020 to celebrate VJ Day. **Noted.**

65. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

There was no urgent business.

66. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Mrs. Hill

a) Ref: 0380/20 13 Lower Street, Chagford

Proposed: Retention of one dwelling separated into two dwellings.

Resolved: to object to the application - In 2003 having previously had a refusal, this property was granted permission conditionally, to convert the barn into storage and ancillary accommodation.

The Parish Council object to the current application

1. to divide the property into two dwellings, this will cause over intensification. The barn conversion should remain ancillary to 13 Lower Street.
2. if this property is divided it will be two very small cottages and should be subject to the affordable dwelling criteria.

Certificate of Lawfulness

b) Ref: 0402/20 Quint Ash, Chagford

Proposed: Use as a dwelling house

Resolved: to object to the application - this dwelling should remain ancillary to the main house Greenbank. If the conditions are removed this becomes a development outside the settlement area – DMD 25, COR 2.

Grant of Conditional Planning Permission

c) Ref: 0289/20 30 The Square, Chagford

Replace roof to match existing and install conservation velux roof light. Subject to conditions. **Noted.**

d) Ref: 0244/20 2 Manor Drive, Chagford

Conversion of existing garage into bedroom with shower and erection of new garage. Subject to conditions. **Noted.**

67. FINANCIAL MATTERS

a) Approval to pay the Clerk the 2020-21 Pay Agreement agreed between the National Employers and the NJC Trade Union Side of 2.75%.

Resolved: to approve payment backdated to April 1st 2020 at SCP16.

b) Approval to pay West Devon Borough Council for the Dog Warden Scheme for the period 1/4/19 – 31/03/20. **Resolved:** to approve payment.

c) Approval to pay RJ Austin for Grass Cutting and Grounds Maintenance for the month of July. **Resolved:** to approve payment.

d) Approval to pay Information Commissioner for the Annual Data Protection Fee. **Resolved:** to approve payment.

e) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.

f) Approval to pay Came and Company for the three-year Insurance renewal. **Resolved:** to approve payment.

68. ENVIRONMENT

a) Jubilee Field Inspection Report – Cllr: Parrott

Generally, the field was fairly clean and tidy when checked. At the weekends, the bins were overflowing. The new multi play is now under construction but there does not seem to be too much disruption during the works.

The stream beside the surgery and tennis court has one abandoned crossing next to the surgery. There are a load of bricks and bits of wood that will need clearing before the stream starts running too much or it will

get blocked. There is also a bush on field side near the tennis court that will need some attention soon as it is getting quite big.

Cllr: Coombe commented on how close the steps in the Jubilee Field were to the multi play. Cllr: Mrs. Malseed will speak with Touchwood.

There have been some fly tipping issues with the skip used by Touchwood and concerns were raised regarding extra costs. **Noted.**

b) Public Convenience Inspection Report – Cllr: Parrott

The toilets were reasonably clean and tidy. At least the gent's urinal is no longer overflowing although there is a very slight trickle at the end nearest the door which seems to be always there. The decorating of the Market House is progressing well, and it is looking good. **Noted.**

c) Public Convenience Signs in the Market House

Cllr: Mrs. Phelps has been removing the old signs within the Public Conveniences. Paddons have been asked to remove the old West Devon Borough Council signage. **Resolved:** new signage will need to be purchased stating the ownership of the Public Conveniences.

69. CLERKS/CHAIRMANS REPORT

a) DALC Annual General Meeting – 7th October 2020

As a member of the Devon Association of Local Councils the Parish Council is invited to attend the AGM taking place on Wednesday 7th October 2020. The meeting will be held remotely by Zoom due to the ongoing risks associated with COVID-19.

All member councils are able to vote for a new Board of Directors and a Form for Proxy has been provided. The Council is able to choose nine out of twelve candidates for the board. **Resolved:** Members felt that as they did not know the candidates, they would nominate the Chairman to choose the nine candidates.

b) Proposed Tree Nursery in Chagford

The Chagford Climate Action group would like to support establishing a Chagford Tree nursery and would like the Parish Council to endorse a tree nursery in Chagford to be used in the parish and beyond to replenish native trees particularly Ash, and support bio-diversity and increase habitat as a mix of approaches to carbon capture. Also, to contribute part-funding to establish the nursery in Chagford. The remaining funds will be sought through individual contributions/grants etc. **Resolved:** Members felt that as the working group is responsible to the Parish Council that it is necessary to meet with the Climate Emergency Group prior to setting up the tree nurseries. Members need to know more details regarding locations, permission and agreements that had been made to plant trees in the Parish. The Council is prepared to give a grant but need more information.

70. CORRESPONDENCE AND EMAILS

- a) A request has been received from the Chagford Recreational Trust to erect a Basketball Hoop at the Tennis Court. A young basketball player who is at the start of a potential national/international playing career and is in need of a practice facility close to home to make the most of her training opportunities. The hoop can be used by all enthusiastic Basketball players. **Resolved:** Chagford Parish Council support this request for a Basketball Hoop to be erected at the Tennis Court.
- b) A letter has been received from a resident of Hares Close regarding the granite setts across the road adjacent to the Chagford Primary School. The letter states that the granite sets have become dislodged, displaced, or disappeared resulting in a hugely disturbed surface and the road is deteriorating on a weekly basis. The undermining of this important single route into town is extremely dangerous particularly to the many domestic vehicles, cyclist, motor cyclist and horse riders who use this route regularly. **Resolved:** further to contacting Highways the potholes around the rumble strips have been repaired, be it crudely.
- c) A Helping Hand for Cold Homes
Eligible residents, who are living without gas heating, are being offered the opportunity to benefit from free gas central heating of home heating from West Devon Borough Council. The funding for District and Borough residents was gained last year from the Warm Home Fund and is still available. To find out more go to www.westdevon.gov.uk/ReduceFuelBills
Noted.
- d) Solar Panel group-buying scheme will save you money and help save the planet.
Devon's householders have the change to help the county become net-zero by joining Devon Climate Emergency's solar panel group-buying scheme. The first step is to register for free www.solartogether.co.uk/devon.home - by registering, there is no obligation to install panels. **Noted.**
- e) Licensing Act 203 – Licensing Policy Consultation
SHDC and WDBC are required to renew the Statement of Licensing Policy every five years. This policy shapes how decision on the licensing of alcohol, entertainment and late-night refreshments will be made with our area. The draft policy can be found at www.engagement.westdevon.gov.uk/licensing. A consultation on the draft policy has been set up. **Noted.**
- f) EDF – Better Energy Deal
EDF would like to help get the Council on to a better energy deal and an EDF Adviser is on hand to help regarding smart meters. **Noted.**
- g) Temporary Prohibition of Through Traffic and Parking
Devon County Council hereby give notice that on Tuesday 10th November 2020 between 9.30 and 15.30 no person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

From Yeo Farm to Waye Cross, Chagford, from the junction with the road past Collihole Farm to junction with road from Waye Cross to Tunnaford Cross. **Noted.**

h) A Thank you letter has been received from the Committee of the Chagford Swimming Pool for the grant they received from Chagford Parish Council. **Noted.**

i) An email has been received regarding overnight stays in Campervans etc at Knolls. **Resolved:** This land is part of the Lord of the Manor Estate but is subject to the National Park Regulations with regard to overnight parking and camping. The sector Ranger should be contacted if this is a continued problem.

| 71. ACCOUNTS FOR PAYMENT | £ |
|---|----------|
| a) Direct Debit – BT Telephone and Broadband Service (Sept) | 58.54 |
| b) o/l Mrs. S. Curtis – Salary | 631.49 |
| c) o/l Mrs. S. Curtis – Expenses | 20.00 |
| d) o/l WDBC – Dog Warden Scheme | 436.74 |
| e) 4550 RJ Austin – Grass Cutting | 280.00 |
| f) 4551 Information Commissioner – Data Protection Fee | 40.00 |
| g) 4552 South West Water Business – Services to Market Hse | 205.85 |
| h) 4553 HMRC – PAYE | 165.93 |
| i) 4554 Came and Company – Insurance | 2,044.71 |

The Meeting closed at 9.30 p.m.