

## **Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 14<sup>th</sup> October 2019 commencing at 7.30 p.m.**

Prior to the meeting Cllr: Neil Jury, Leader of West Devon Borough Council introduced himself to the Parish Council. Cllr: Jury was elected leader of WDBC in May being a Councillor prior to the election.

He informed the meeting that Town and Parish Councils were very important to the Borough Councils and feels the future lies in collaborating with other Agencies including Parish Councils.

Councillors on the new WDBC have backed a motion to declare a climate change emergency. The motion to act now to reduce the borough's carbon footprint was proposed.

WDBC are putting together a co-operative Strategy which involves six themes –

- Value for money
- Environment
- Wellbeing
- Housing
- Enterprise
- Communities

WDBC has just signed off the Joint Local Plan with Plymouth and South Hams District Council which will take the Council up to 2030.

**Present:** Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Cllr: Parrott, Ms Somme, Mrs. Stanbury and Williams.

**In attendance:** Cllr: Nicky Heyworth WDBC Ward Member.

### **84. APOLOGIES FOR ABSENCE**

Cllrs: Mrs. Phelps, Pope, Mrs. Printy and Shears.

### **85. DECLARATIONS OF INTEREST**

Cllr: Parrott declared an interest in Minute

### **86. CONFIRMATION OF MINUTES**

- a) The Minutes of the Regular Meeting held on Monday 9<sup>th</sup> September 2019 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 30<sup>th</sup> September 2019 were confirmed and signed as a true record.
- c) The Draft Minutes of the Annual Parish Assembly held on Thursday 11<sup>th</sup> April were received for accuracy. **Noted.**

### **87. MATTERS ARISING**

#### **a) Climate Change (Min: 57(d) refers) – Cllr: Ms Somme**

Cllr: Ms Somme proposed a motion, seconded by Cllr: Mrs. Stanbury that Chagford Parish Council should sign the declaration to support the Climate and Ecology Emergency. The motion was not carried. Proposed by Cllr:

Williams and seconded by Cllr: Coombe that Chagford Parish Council do not sign the declaration as DNPA, West Devon Borough Council, DALC amongst others had signed the declaration on behalf of Devon. Following a show of hands of 4 in favour and 3 against. It was **Resolved** that at this stage Chagford Parish Council would not be signing the declaration to support the Climate and Ecology Emergency at this time.

**b) How to Improve Public Engagement – Cllr: Ms Somme**

Cllr: Ms Somme proposed that Chagford Parish Council invite Tony Whitehead to talk at the next meeting informing Members of the facts about Climate Change. Mr. Whitehead works with the RSPB and his career has been involved with the Environment and has a true understanding of Climate Change. **Resolved:** to invite Tony Whitehead to the next Council Meeting.

**URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

- 88.** A request for a grant from the Chagford Film Festival had previously been received and the Council had asked to see the accounts before deciding on a grant. A copy of the last accounts had now been received along with a quote for the insurance cost. **Resolved:** Chagford Parish Council will give Chagford Film Festival a grant of £200.00 towards the insurance costs.

**89. GROUP/REPRESENTATIVES REPORTS**

**Planning Control Matters – Cllr: Parrott**

**a) Ref: 0434/19 Meldon View, Mill Street, Chagford**

Proposed: Alterations to dwelling and construction of rear extension.

**Resolved:** to support the application.

**Listed Building Consent**

**b) Ref: 0439/19 Lower Withecombe Farm, Chagford**

Proposed: Alterations to floors, roof and windows, opening of one doorway and blocking up of another and one door opening in gable end to be infilled. Amendment to permission granted under pp 0649/18.

**Resolved:** to support application.

**Withdrawal of Listed Building Consent**

**c) Ref: 0408/19 Collihole, Chagford**

Installation of internal passenger lift. **Noted.**

**Reports**

**d) Community Meeting of NEDCare 5<sup>th</sup> October 2019**

Cllrs: Mrs. Haxton and Mrs. Hill attended the AGM and Community Meeting of NEDCare. NEDCare is going from strength to strength but need more money to continue. **Noted.**

**90. FINANCIAL MATTERS**

**a) Financial Group Reports**

The Chairman reported that she had been a victim of cybercrime and the Parish Council's bank accounts had been hacked. NatWest were aware

and immediately froze the accounts and the money was retrieved. The crime has been reported to the Police.

As the Council are having difficulty getting on line banking implemented and Members were not happy with the security of the NatWest on line banking it was proposed to move the current account to Lloyds Bank.

**Resolved:** Members agreed that if necessary the current account should be moved to Lloyds Bank.

Cllr: Mrs. Haxton confirmed that the accounts had been scrutinised and approved to date. There were two minor issues where the pence amount was entered incorrectly on cheques. **Resolved:** Invoices and cheques should be checked when being signed at the meeting.

The accounts were healthy however there was further expenditure expected such as the fencing of the Recreational Trust, repair to fencing and steps on the Jubilee Field, new play equipment and the purchase of a burial ground. There are also ongoing outgoings on the Market House with Electricity, Water, cleaning and legal fees.

It was proposed that Chagford Parish Council give a grant of £40.00 to the Royal British Legion this year.

Recent requests for grants had been received from Citizens Advice and Okehampton District Community Transport Group and it was proposed to give £100.00 to Citizens Advice and £100.00 to Okehampton District Community Transport Group. **Resolved:** to issue the proposed grants.

- b) Approval to pay RJ Austin for grass cutting. **Resolved:** to approve payment.
- c) Approval to pay WDBC for the emptying of litter bins twice weekly including bags (£1.00 per empty plus 16p per bag = £1.16 per week (26 weeks – 52 collections) summer Service 2019/20.  
For emptying of 2 dog bins twice weekly (26 weeks - 52 collections) summer service 2019/20.  
For emptying of 8 dog bins weekly (26 weeks – 26 collections) Summer Service 2019/20. **Resolved:** to approve payment.
- d) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.

## 91. ENVIRONMENT

### a) Jubilee Field Inspection Report – Cllr: Mrs. Malseed

Cllr: Mrs. Malseed reported that the Jubilee Field was in good order. However there had been attempts to light a small fire under a tree on the far side of the field at the back of the Health Centre. The WI commemoration seat is now rotting and the wood had provided suitable fuel. **Resolved:** to inform the WI that the bench was rotten and falling apart.

- b) Public Convenience Report – Cllr: Mrs. Malseed**  
Cllr: Mrs. Malseed reported that the Public Conveniences were in good order. Cllr: Williams had replaced the necessary light bulbs. He had also recovered the lid of the cistern in the gents. **Noted.**
- c) Play Equipment for the Jubilee Field (Min: 79(a) refers)**  
Cllr: Williams reported that he had looked at various playgrounds and confirmed that the equipment was mostly made of wood. North Tawton Memorial Park has been totally revamped due to a Lottery Grant and Section 106 money. The work was carried out by TK Play. **Resolved:** Councillors would continue to look for suitable equipment.
- d) Quote for work on Southcombe Gardens (Min: 70(e) refers)**  
A quote had been received from Mr. Fuller to prune the Apple Tree, reduce height and spread of the Cockspur Thorn and to cut back the Viburnum Rhytidophyllum. The cost for this work is £240.00 plus VAT. **Resolved:** to ask Mr. Fuller to carry out the work.
- e) Play Equipment Inspection**  
Elizabeth Rose has contacted the Clerk reminding the Parish Council that it is time for the Annual Inspection of the play equipment and seeks permission to carry the inspection out. **Resolved:** to confirm that Chagford Parish Council wish Elizabeth Rose to carry out the inspection.
- f) Quote/Estimate for the Skate Park fencing and Repair to the steps in the Jubilee Park. (Min: 70(c) refers.**  
The Chairman confirmed that she had received an estimate from Mr. Mears for the work to the Jubilee Field. He confirmed that he charges £20.00 per hour plus cost of materials plus VAT. **Resolved:** to ask Mr. Mears to carry out the work.

**92. CLERK/CHAIRMAN REPORT**

- a)** Remembrance Sunday is on 10<sup>th</sup> November 2019 and Councillors and their partners are invited to meet at Cross Tree at 10.15 a.m. in order to take part in the parade and service. **Noted.**

**93. CORRESPONDENCE AND EMAILS**

- a)** The next DNPA Development Management Committee will be on 1<sup>st</sup> November 2019 at Parke, Bovey Tracey. **Noted.**

**94. ACCOUNTS AND PAYMENTS**

<b>b)</b> 4461 Mrs. S. Curtis – Salary	577.61
<b>c)</b> 4462 HMRC – PAYE	144.40
<b>d)</b> 4463 Mrs. S. Curtis – Expenses	20.00
<b>e)</b> 4464 Mr. R. Austin – Grass Cutting	350.00
<b>f)</b> 4465 South West Water – Market Hse Services	131.84
<b>g)</b> Direct Debit – BT Telephone and Broadband Services (Oct)	52.28

**The Meeting Closed at 9.30 p.m.**