

Minutes of the Regular Meeting of the Chagford Parish Council held at Endecott House on Monday 14th November 2016 commencing at 7.30 p.m.

Present: Cllrs: Coombe, d'Arch Smith, Mrs. Haxton, Mrs. Hill (Chairman), Lloyd Hill, Parrott, Sampson, Mrs. Stanbury, Miss Stead, Ms Thorn and Williams.

Apologies: Cllr: Hamer

In attendance one member of the public.

305. DECLARATION OF INTEREST

There were no interests to declare.

306. CONFIRMATION OF THE MINUTES

- a) The Minutes of the Regular Meeting held on Monday 10th October 2016 were confirmed and signed as a true record.
- b) The Minutes of the Extraordinary Meeting held on Monday 24th October 2016 were confirmed and signed as a true record.

MATTERS ARISING

307. The Clock on the Market House (Min: 240 refers)

Mr. Alan Deacon has very kindly prepared the drawings of the Market House at a recognised metric scale to show how the clock will look once in place.

Resolved: the drawings will be sent to Dartmoor National Parks along with the Listed Building Planning application.

308. Public Access Defibrillator (Min: 157 refers)

The Public Access Defibrillator has arrived and training carried out. A cabinet is now needed to house the PAD on the outside of the Jubilee Hall. A cabinet has been sourced from ZOLL Medical UK Ltd – The Aivia 200 Cabinet, non-locking, outdoor, heated and alarmed. **Resolved:** to approve payment of the Aivia 200 Cabinet and place the order.

309. Chagford Film Festival (Min: 289 refers)

Cllrs: Mrs. Hill and Sampson met with representatives from the Film Festival regarding the problems with traffic orders, parking etc during the 2016 Film Festival. The problems which occurred during the Film Festival were discussed. **Resolved:** Chagford Film Festival will contact Chagford Parish Council six months prior to the Festival to make sure all authorities had been contacted and appropriate permission has been sought with regard to parking etc.

URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

310. Remembrance Sunday

The Chairman thanked all Members who attended the service on Remembrance Sunday. The Chairman was thanked for the wonderful lunch she provided for Members and partners afterwards. **Noted.**

311. Jubilee Hall Rental for the CHLS

Cllr: Hill (Trustee of the Jubilee Hall) has forwarded an email regarding the rent the Jubilee Hall wishes to set for the CHLS. It is apparent that the initial suggestion of an annual rent of £750 for the new archive facility, would be difficult or the society to meet. **Resolved:** Cllr: Hill would report further discussions but hoped that the Jubilee Hall Trustees would work out a rental fair to all.

312. Series of Thefts of Car Parking Machines

A number of Car Parking Machines have been stolen or damaged in car parks in Devon and Cornwall. This started in September and is ongoing. Please be vigilant in the hope of deterring the suspects but also being in a better position to seize any opportunity to identify the gang responsible. **Noted.**

313. Skate Park Grant

CELT has been awarded the full grant of £2,490 from DNPA Dartmoor Communities Fund for work on the Skate Park which has to be completed within six months. **Noted.**

314. Free Parking

Enjoy this Christmas season's special events with free parking available in Tavistock, Okehampton and Chagford. Free parking will apply from 4.00 p.m. on Tuesday 13th December at Chagford's Late Night Shopping. **Noted.**

GROUP/REPRESENTATIVES REPORTS

315. Ref: 0564/16 Lower Drewston Barn, Moretonhampstead

Erection of two bedroom extension. **Resolved:** no objection.

316. Ref: 0344/16 Greenbank, Chagford

Amended Plans received for information only. Since the amended plans have been received a notice of Refusal of Planning Permission has been received. **Noted.**

Grant of Conditional Planning Permission

317. Ref: 0469/16 21 Manor Drive, Chagford

Extension to side elevation of existing dwelling. **Noted.**

318. Tree Works

a) Ref: 16/0055 Chagford Conservation Area: Eastholme, Chagford

Beech – Reduce crown by 25%. **Resolved:** no objection.

b) Ref: 16/0056 Chagford Conservation Area: Heylands, Chagford

Eucalyptus – Remove branches overhanging adjacent property

Norway Maple – Remove branches overhanging adjacent property.

Resolved: no objection.

c) Ref: 16/0060 Chagford Conservation Area: 40 New Street, Chagford

Ash – Fell

Elm – Fell

Elm – Remove branch

Elm – Fell
Elm – Remove two branches
Resolved: no objection.

d) Dangerous Tree – Baileys Hey

The tree is infected with Honey fungus and is liable to sudden failure in high winds. The tree is in a dangerous condition. If the tree is dead or dangerous it is exempt from a formal notice from DNPA and can be felled immediately. The tree is likely to be felled in the near future and no formal consent is required to remove it. **Noted.**

Group Reports

319. Dartmoor Local Plan Workshop – Cllrs: Parrott and Mrs. Stanbury

Cllrs: Parrott and Mrs. Stanbury attended the Dartmoor Local Plan Workshop on 8th November 2016 at Parke. The aim of the workshop was to help councils consider and prepare responses to the Local Plan. It is hoped that DNPA will also get feedback from the local communities. **Resolved:** to circulate the comments members have already made and any amendments or further comments should be sent to the Clerk.

320. Dartmoor Local Plan Drop-in Event

The Dartmoor Local Plan Drop-in Event was held in Endecott House on 10th November 2016. It was well supported. **Noted.**

321. Okehampton Hospital

Cllr: Mrs. Hill attended a meeting at Okehampton Hospital regarding the closure of 16 beds. The meeting was for all who use the hospital and attended by a Medical Representative from North Devon. The CCG (Clinical Commissioning Group) wish to remodel the health services to make big saving to make local health care become sustainable. RDE would take over community hospitals and services. Okehampton is being used more as a nursing home which impacts on Doctors and Nurses and their skills. **Noted.**

GENERAL PURPOSES AND POLICY MATTERS

322. Chagford Church of England Primary School (Min: 258 refers)

Chagford Parish Council has received many emails and letters with parishioner's views on the proposed new school. These have been circulated to all Members. To date the Parish Council have not received the application for planning permission. **Resolved:** to acknowledge receipt of the emails/letters but discussion would not take place until DNPA has presented the planning application.

323. Chagford Churchyard

Cllrs: Mrs. Hill and Sampson met with the Church Wardens of Chagford Church to discuss proposed works to be carried out around the Churchyard. As the Church is becoming more of a Community Space with many more activities in the Church better access for Wheelchair users and drainage problems needed to be looked at.

The main issues were of drainage with water running down paths and forming puddles and washing away the gravel.

Proposals to make better wheelchair access around the churchyard especially the path past Bellacouch to the Church office and ways of making a disabled entrance into the main entrance of the Church.

The Church also wants to improve the lighting with better low level lighting and spotlights.

They are also looking at what remaining space is available within the Churchyard. **Noted.**

FINANCIAL MATTERS

- 324. Approval to pay Elizabeth Rose Inspection for the Safety Inspection of the Play Equipment. **Resolved:** to approve payment.
- 325. Approval to pay DALC for attendance of Cllr: Mrs. Stanbury at the Planning Course. **Resolved:** to approve payment.
- 326. Approval to pay DALC for attendance of Cllr: Mrs. Hill and the Clerk at the DALC AGM and Conference. **Resolved:** to approve payment.
- 327. Approval to pay ZOLL Medical UK Ltd for an Aivia 200 Non Locking, Heated and Alarmed Cabinet for the Defibrillator. **Resolved:** to approve payment.
- 328. Approval for a donation for the R.B.L. Poppy Appeal. **Resolved:** to approve a donation of £30.00.
- 329. Approval to pay Mr. Graham Lyon for the Water Diverting Plate to New Street Leat. **Resolved:** to approve payment.
- 330. Approval to pay Ashfords Solicitors for costs up to 31st October 2016. **Resolved:** to approve payment.
- 331. Receipt of Duty/VAT repayment. **Noted.**
- 332. Request from Torridge, North, Mid and West Devo Citizens Advice for Financial Assistance. **Resolved:** to forward to the Finance Group.

ENVIRONMENT

- 333. **Jubilee Field Inspection Report – Cllr: Ms Thorn**
Due to the dry autumn the Jubilee Field was dry and in good order. There had been a table left in the field which had been removed on several occasions but reappeared. Also some bricks had been dumped in the leat these have been removed. A large piece of angle iron had also been dumped in the leat.
There was a large amount of rubbish around the end of the month including a display box for fireworks this has been removed. On the night of 12th/13th November one of the parking machine was vandalised. **Noted.**
- 334. **Public Convenience Inspection Report – Cllr: Ms Thorn**
The Public Conveniences were in good order. **Noted.**
- 335. **Report on Play Equipment Safety Inspection – Cllr: Coombe**
Cllr: Coombe has been through the Safety Inspection and identified issues to be looked at. The cradle swings – the large hook linking the three chains; the seesaw – cap securing bolt broken, finger trap; concrete edge around impact

absorbing safety surface needs attention; how we can prolong the life of the steering wheel on infant trim trail, some bolts missing; many caps need replacing or are missing; self-closing gates need attention. **Resolved:** to contact South West Play to meet with Cllr: Coombe to seek advice. Cllr: Williams will deal with the caps and Cllr: d'Arch Smith the gates.

336. Temporary Prohibition of Through Traffic and Parking

A temporary restriction is considered necessary to enable patching works on 14th November 2016 – Mill Street, Chagford.

15th November to 16th November 2016 – New Street, Meldon Road, Chagford.

Noted.

A temporary restriction is considered necessary to enable patching works on 14th November 2016 – The Square, Chagford. **Noted.**

A temporary restriction is considered necessary to enable lay duct in verge and construct adjoining chambers on 25th November 2016 until 8th December 2016. **Noted.**

A temporary restriction is considered necessary to enable Western Power to erect a new pole on 9th December 2016 – Mill Street, Chagford. **Noted.**

CORRESPONDENCE AND EMAILS

337. DNPA Dartmoor Access Forum

Dartmoor Nation Park Authority are currently looking for new members for the Dartmoor Access Forum. The Forum is an independent advisory body, its purpose is to give advice to the National Park Authority and other organisations, on how to make the countryside of Dartmoor more assessable and enjoyable. **Resolved:** to display notice on the Market House.

338. Development Management Committee

The next DNPA Development Management Committee will be on 2nd December 2016 at Parke, Bovey Tracey. **Noted.**

339. ACCOUNTS FOR PAYMENT

4058 Mrs. S. Curtis – Salary	415.95
4059 HMRC – PAYE	104.00
4060 Mrs. S. Curtis – Office Expenses	20.00
4061 Elizabeth Rose – Safety Inspection	115.00
4062 DALC – Attendance of Planning Course	36.00
4063 DALC – Attendance of DALC AGM & Conference	40.00
4064 ZOLL Medical UK Ltd – PAD Cabinet	540.00
4065 Graham Lyon – Water Diverting Plate	110.00
4066 Ashfords – Solicitors Fees	1,200.00
4067 R.B.L. Poppy Appeal	30.00

The Meeting Closed at 9.17 p.m.