

**Minutes of the Extraordinary Meeting of the Chagford Parish Council held at  
Endecott House on Monday 24<sup>th</sup> February 2020**

Prior to the meeting Mark Bailey spoke to the Parish Council about the Road Wardens Scheme and the Highway Maintenance Enhancement Fund. Devon County Council have a fund of £100,000 for Parish Councils to carry out work on the Highway. Mr. Bailey is prepared to volunteer to repair potholes, a minimum of three volunteers is needed and they will be trained as Road Wardens by DCC and will have to do the Chapter 8 training to ensure they can work safely on the Highway. DCC covers them with a third-party insurance for work which they carry out.

**Present:** Cllrs: Coombe, Mrs. Haxton, Mrs. Hill (Chairman), Parrott, Mrs. Phelps, Pope, Shears, Ms Somme, Mrs. Stanbury and Williams.

**In attendance:** 2 members of the public.

**166. APOLOGIES FOR ABSENCE**

Apologies had been received from Cllrs: Mrs. Malseed and Mrs. Printy.

**167. DECLARATIONS OF INTEREST**

Cllr: Coombe declared an interest in Minute 169(a)

**168. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

- a) West Devon Borough Council have received an application for a new premises licence for 22 Mill Street, Chagford known as Folklore Kitchen and Social.

The application is for: The sale of alcohol for consumption on and off the premises Monday to Saturday 12.00 – 23.00 and Sunday 12.00 – 22.30.

**Resolved:** to support the application.

- b) R&M Utilities commenced works week commencing 17<sup>th</sup> February 2020 in the Square to undertake a surface water separation scheme on behalf of South West Water, diverting rainwater, currently feeding into the public sewer, into road gulley's to reduce the risk of flooding.

After approximately 4 weeks work will terminate at a point in the Square before it meets Mill Street. During this time, it is not planned to close any of the roads surrounding the Square.

At the same time South West Water Contractor, Kier Services carried out emergency repairs to the drinking water supply, which were completely unrelated to the surface water separation scheme. Due to the emergency nature of this attendance there had been no forewarning resulting in confusion and increased congestion due to their road closure. **Noted.**

- c) In January Chagford Parish Council were advised that a recommendation had been made to WDBC to approve a proposal to increase the charges

for emptying dog waste and litter bins in line with the Council's contract costs.

At a full Council on 18<sup>th</sup> February 2020 a revised recommendation was approved by Council. "That the increase in charges to Parish and Town Councils for the emptying of dog waste and litter bins is deferred for a year". **Resolved:** Chagford Parish Council have already agreed to ask WDBC to empty the litter bin in the Jubilee Field once a week from 1<sup>st</sup> April 2020.

- d) A further quote has been received from Mr. Guscott for the remaining work required to the cricket field boundary. To cut hedge back to original height and width approximately 100 metres, to burn up pairings, to supply and erect new stock proof fence using chestnut posts. The cost being £2,550.00. **Resolved:** to ask Mr. Guscott to go ahead with the work.

## 169. GROUP/REPRESENTATIVES REPORTS

### Planning Control Matters – Cllr: Parrott

Cllr: Coombe left the meeting

#### a) Ref: 0055/20 Percys, Chagford

Proposed: Remove garden room and flat roof entrance porch, relocate front door and continue roof slop to form covered area to proposed front door plus association works. **Resolved:** to support the application.

Cllr: Coombe returned to the meeting

### Certificate of Lawfulness

#### b) Ref: 0064/20 Crossways, Chagford

Proposed: Erection of rear extension. **Resolved:** to support the application.

### Enforcement Notice

#### c) Town and Country Planning Act 1990

Site Address: building on land approximately 450m south east of Whiteabury Cross, Chagford.

An appeal has been made to the Secretary of State against the Enforcement Notice issued by DNPA. **Resolved:** to make comment to the Planning Inspectorate that the Council are not aware of any visual impact by this building and the Parish Council were not aware of the breach of planning control. If this is presented as an application to the DNPA the Parish Council would be minded to support it.

### Grant of Conditional Planning Permission

#### d) Ref: 0572/19 Meldon Heights, Chagford

Proposed: Demolition of existing bungalow and construction of replacement dwelling. **Noted.**

#### e) Ref: 0598/19 Rosemary, Chagford

Proposed: Erection of single storey side extension, replacement roof and cladding. **Noted.**

#### 170. FINANCIAL MATTERS

- a) Approval to pay Ian Rowe for repairs to the Gents Public Convenience, Chagford. **Resolved:** to approve payment.
- b) Approval to pay J. Shears for Lengthsmans Duties – October. **Resolved:** to approve payment.
- c) Approval to pay J. Shears for Lengthsmans Duties – November. **Resolved:** to approve payment.
- d) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.

#### 171. ENVIRONMENT

- a) Gate post at top of the Jubilee Field (**Min: 151(c) refers** Mr. Mears has replaced the gate post at the top of the Jubilee Field. It was noted that the gates will need replacing in the near future. **Noted.**

#### 172. CLERKS/CHAIRMAN'S REPORT

- a) The Chairman made the Council aware that the lease for the cash machine in Chagford will be coming to an end at some point and she asked Members to think about the consequences and how the Parish Council take this forward. **Noted.**

#### 173. CORRESPONDENCE AND EMAILS

- a) The consultation of the Dartmoor National Park Management Plan is now open. The 5 year Management Plan is the strategic plan for the National Park – a plan for all who care about Dartmoor and its future.

The draft plan can be viewed on the DNPA website

[www.dartmoor.gov.uk/living-and-working/management-plan/management-plan-review](http://www.dartmoor.gov.uk/living-and-working/management-plan/management-plan-review). **Resolved:** Members were encouraged to look at the review and report back if they wished the Parish Council to comment.

- b) The Supercharged Recycling Trial – From 24<sup>th</sup> February 2020, 1000 households in West Devon will be trialing a new waste and recycling service. For those involved, Bridestowe, Okehampton, and Tavistock, their food and dry recycling will continue to be collected weekly, but their black sacks will be collected once every 3 weeks. The trial will help WDBC evaluate how we can all reduce our environmental impact through increasing recycling and reducing our carbon footprint. **Noted.**
- c) The Chagford Commoners' Association and Chagford Commoners; HLS/UELS AGM will be held on Wednesday 11<sup>th</sup> March 2020 at 7.30 pm in the Three Crowns, Chagford. **Noted.**
- d) The first Chagford Food Festival will be held on Sunday 12<sup>th</sup> July 2020. There will be stalls from local traders along with stalls from people who specialise in food fairs. There will be entertainment and a music programme from our local musicians. Chagford Food Festival are asking for a grant to help with the costs. **Resolved:** to pass to the Finance Group.

**174. ACCOUNTS FOR PAYMENT**

a) 4506 Ian Rowe – Repair to Public Convenience	74.65
b) 4507 J. Shears – Lengthsmans Duties (Oct)	432.00
c) 4508 J. Shears – Lengthsmans Duties (Nov)	336.00
d) 4509 South West Water Business – Market House	78.15

**The Meeting Closed at 9.00 p.m.**

DRAFT