

**Minutes of the Extraordinary Meeting of the Chagford Parish Council held at
Endecott House on Monday 25th March 2019**

Present: Cllr: Coombe, Hamer, Mrs. Hill (Chairman), Parrott, Lloyd Hill, Lloyd, Sampson, Mrs. Stanbury, Miss Stead, Mrs. Thorn and Williams.

180. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr: Mrs. Haxton.

181. DECLARATIONS OF INTEREST

There were no interests to declare.

182. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION

- a) The Chairman reported that she had received the final agreement for the Market House/Toilets which The Chairman and Vice-Chairman had duly signed and returned to Ashfords. The Chairman also reported that she had received an Asbestos Report for the Market House which is identified as being low or very low risk. **Noted.**
- b) The Election of Parish Councillors is approaching and the nomination packs are with the Clerk. Also the National Park Parish Member Elections will need to be in by 9th May 2019. **Noted.**
- c) An email has been received concerning the graffiti which has appeared on the wall at Crannaforde. **Resolved:** Cllr: Coombe confirmed he is aware of the graffiti.
- d) Cllr: Coombe confirmed that the new Chagford Fire Station is ready and the Chagford Fire Brigade will be moving next week. **Noted.**

183. GROUP/REPRESENTATIVES REPORTS

Planning Control Matters – Cllr: Parrott

a) Ref: 0096/10 Well Park, Middlecott, Chagford

Proposed: Erection of timber clad extension to North East elevation to create boot/utility room. **Resolved:** to support this application.

184. FINANCIAL MATTERS

a) Financial Group Report – Cllr: Mrs. Hill

The accounts had been scrutinised and approved to date.

The Clerk is due her annual increment as from 1st April 2019 in accordance to the National Joint Council for Local Government Services.

Resolved: to approve the Clerks annual increment.

An invoice which had been received and paid was not correctly calculated and therefore a further payment of £20.00 was due. **Resolved:** to approve payment.

The Chairman reported that expenses had risen this year – Clerks Expenses, Office Expenses, Insurance, Lengthsmans Duties, the Jubilee Field, Grants and the additional costs of Cross Tree Path, Legal Fees for the Swimming Pool Lease and Civic Events.

Although the bank accounts looked healthy at present the Council had many outstanding financial commitments – work on the Jubilee Field, Legal Fees, Insurance and cleaning of the Market House. The Market House will also need some maintenance work done on it in the future. The purchase of a new burial ground is still on going and the Parish will soon take over the open space, toilets and car park at the new development. The ageing play equipment in the Jubilee Field will need replacing in the near future. **Noted.**

185. CLERKS/CHAIRMANS REPORT

There was no Clerks/Chairman's report.

186. CORRESPONDENCE AND EMAILS

a) Notice is hereby given that Devon County Council has made a temporary prohibition of parking on Saturday 4th May 2019 between the hours of 14.00 and 22.00 at The Square, Chagford, Mandatory Disabled Parking Bays. The temporary restriction is considered necessary to enable Chagford Proper Music Festival. **Noted.**

187. ACCOUNTS FOR PAYMENT

	£	
a) 4388 Mr. J. Shears – Lengthsmans Duties		20.00

The Meeting Closed at 8.15 p.m.