

**Minutes of the Extraordinary Meeting of the Chagford Parish Council  
held at Endecott House on Monday 30<sup>th</sup> September 2019 commencing  
at 7.30 p.m.**

Prior to the meeting Alison Sallis, Chief Executive Officer, of Proper Job and Joseph Van der Steen the Architect involved in developing the Resource Centre Site for Proper Job.

Proper Job has run as a successful community led environment project in Chagford since 1995 and in 2018 became a Registered Charity.

The primary focus is to provide reuse and recycling services alongside vital education and training opportunities for the local population.

Proper Job is looking to the future. After over two decades of successful operation the Resource Centre now needs to review the efficiency of its accommodation which is no longer fit for purpose. Proper Job aims to expand, this involves refurbishing and replacing much of the site to allow for both current demand and the future growth.

Proper Job will be holding a Proper Job Community Consultation on Monday 21<sup>st</sup> October from 5.45 pm until 7.45 p.m. in Endecott House.

**Present:** Cllrs: Mrs. Haxton, Mrs. Hill (Chairman), Mrs. Malseed, Mrs. Phelps, Cllr: Pope, Mrs. Printy, Cllr: Shears, Ms Somme and Cllr: Williams.

**74. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs: Coombe, Parrott, Mrs Stanbury

**75. DECLARATIONS OF INTEREST**

There were no interests to declare.

**76. MATTERS ARISING**

**a) The Market House Leases (Min: 66(a) refers)**

The Chairman confirmed that Ashfords are being very slow in dealing with the Market House Tenant Leases. These were needed as soon as possible due to an increasing number of businesses, functions etc requiring the facilities of the Market House which has an impact on Insurance issues.

It has been reported that a bulb had blown in the Ladies Public Convenience. Thank you to Cllr: Williams for dealing with this.

**Resolved:** the Chairman will contact Ashfords again regarding the leases.

**b) The Proposed Cattle grid (Min: 54(a) refers)**

Cllrs: Mrs. Hill, Mrs. Haxton and Mrs. Malseed met with Mr. Tucker and Mr. Procter to discuss a way forward with regard the proposed Cattle grid. Funds are still needed for the cattle grid before the cattle grid can be installed and it was proposed that Mr. Tucker and Mr. Procter should go back to Highways for a grant. The Virtual Cattle Grid Scheme was

discussed which has been trialled on other parts of Dartmoor National Park. **Resolved:** when grants/funding had been sourced the Parish Council will consider giving a grant.

**77. URGENT BUSINESS BROUGHT FORWARD AT THE CHAIRMAN'S DISCRETION**

The planner from CG Fry has sent a series of amendments to the employment units. In terms of the building itself, ultimately, CG Fry have had to flip this around so that the building is now a mirror image of the approved design. Ultimately, the building remains the same size, as do all internal rooms, number of doors/windows etc.

In terms of the site plan, CG Fry have also had to make adjustments. CG Fry need approval from the Parish Council as the toilets are now located on the southern side as opposed to the northern side. **Resolved:** the Parish Council are in agreement with the changes

**77. GROUP/REPRESENTATIVES REPORTS  
Planning Control Matters – Cllr: Mrs. Hill**

**Listed Building Consent**

**a) Ref: 0408/19 Collihole Farm, Chagford**

Proposed: Installation of internal passenger lift. **Resolved:** the Council supports this application however recognize that it does not have the necessary skills to comment on the specific details of a Listed Building.

**Grant of Conditional Planning**

**b) Ref: 0335/19 Westcott Cottage, Chagford**

Proposed: Reinstatement and raising of chimney. Subject to conditions. **Noted.**

**c) Ref: 0340/19 West Hill House, Chagford**

Proposed: Erection of two storey rear extension and new front porch. Subject to conditions. **Noted.**

**Grant of Listed Building Consent**

**d) Ref: 0034/19 Westcott Cottage, Chagford**

Reinstatement and raising of chimney. Subject to conditions. **Noted.**

**Tree Works**

**e) Ref: 19/0052 Chagford Conservation Area**

Proposed Tree Works, St. Michaels Church. 1-2 Yew – Reduce crown by 1m. **Resolved:** to support the application.

**Reports**

**f) Dartmoor National Park Local Plan**

The final draft of the Dartmoor National Park Local Plan has been completed and a drop in event was held in Endecott House on 26<sup>th</sup> September 2019 where the Parish could come and chat to members of the Forward Planning Team.

The main concerns the Parish Council have are the extensions and replacement dwellings policy.

Size and restriction for rural works dwellings.

Renewable Energy development.

**Noted.**

**g) Eastern Link**

Cllrs: Mrs. Hill and Williams attended the Eastern Link meeting on 12<sup>th</sup> September 2019.

Inspector Mark Sloman reviewed the crime statistics of the Eastern Parishes –

Total crime increased from 190 offences to 211 offences

Criminal Damage increased from 25 offences to 30 offences

Vehicle Offences decreased from 14 offences to 13 offences

Burglary non-dwelling increased from 8 offences to 10 offences

Violent Crime increased from 65 offences to 78 offences

Burglary dwelling increased from 2 offences to 3 offences

Dartmoor National Park informed the meeting that Postbridge Visitors Centre was now closed for refurbishment and due to reopen in July 2020. The Moor Otters will be making a return during the summer of 2020 to Dartmoor National Park and surrounding areas.

Steve Mullineaux from WDBC informed the meeting that we need to prepare for a no deal Brexit and need to be prepared for a shortage of food and medicines.

Drew Powell gave a talk on Climate Change.

Dave Sexton spoke about the Fuel Poverty Grants. District Councils in partnership with Devon County Council are currently offering grants to help with Eco Boilers, insulation etc. **Noted.**

**h) DALC Meeting**

The Chairman attended the first meeting of the new Devon Association of Local Councils.

DALC have signed up to the Climate Emergency Declaration on behalf of the Parish and Town Councils.

The Council have settled in to their new offices in Cherton Bishop and are now working towards the AGM and Conference on 23<sup>rd</sup> October 2019.

**Noted.**

**i) Climate Change Presentation by the Met Office**

The Chairman attended a meeting at DNPA where a very interesting presentation was given by the Met Office.

The Met Office agree Climate Change is happening but not all detrimental.

Rain will increase in the winter with more storms.  
The summers will get hotter with more drought and wild fires. By 2050 there will be a decrease in rain fall of 20%.

The rainfall has increased on Dartmoor but decreased in Exeter!

The way to reduce climate change is to reduce **ALL** emissions. **Noted.**

## 78. FINANCIAL MATTERS

- a) The Parish Council have received confirmation of the completion of the limited assurance review of the Annual Governance and Accountability Return for the year ending 31<sup>st</sup> March, 2019. **Noted.**
- b) Approval to pay PKF for the limited assurance review of the Annual Governance and Accountability Return for the year ended 31<sup>st</sup> March 2019. **Resolved:** to approve payment.
- c) Approval to pay South West Water Business for services to the Market House. **Resolved:** to approve payment.
- d) Small Business Rate Relief – the small business rates have been paid on the Market House for this year by WDBC. **Noted.**
- e) Approval to pay EDF Energy for services to the Market House. **Resolved:** to approve payment.
- f) Approval to pay the Information Commissioner’s Office for the Data Protection Fee. **Resolved:** to approve payment.
- g) A request from the Citizens Advice for a grant. **Resolved:** to refer to the Finance Group.

## 79. ENVIRONMENT

- a) **Play Equipment in the Jubilee Field (Min: 70(d) refers)**  
Members were asked to bring ideas/suggestions for play equipment to replace the Multi play in the Jubilee Field. Cllr: Malseed had found a few companies which offer metal play equipment, however, the Council need to investigate more and if possible view the equipment. **Resolved:** will discuss again at the October meeting.

## 80. CLERK/CHAIRMANS REPORT

There was no Clerk/Chairman’s Report.

## 81. CORRESPONDENCE AND EMAILS

- a) During the summer of 2020 the Moor Otters are making a return to Dartmoor National Park and surrounding areas. DNPA have already started talking to artists about their creations and the excitement among them is already building. **Noted.**
- b) Devon County Council Highways are holding Parish and Town Council Conferences in Uffculme, Kennford, Filleigh, Rattery and Merton. **Resolved:** Members who wish to attend should let the Clerk know.
- c) NEDCare are holding a Community Meeting on Saturday 5<sup>th</sup> October 2019 at the Parish Hall, Moretonhampstead to help celebrate the impact so far and find out more about the challenges our communities face. **Noted.**

- d) The Devon Community Resilience Forum Event will be held on 27<sup>th</sup> November 2019 at Rattery Village Hall. **Resolved:** Members who wish to attend should let the Clerk know.
- e) A letter has been received regarding the state of parts of the surface of Store Street which are not in good condition. **Resolved:** refer this repair to Highways.
- f) Dartmoor National Park Authority is asking regular visitors for their views on a proposal to introduce an annual parking pass available for residents and visitors to Dartmoor, for the car parks at Haytor, Postbridge and Meldon Reservoir. A short survey is available to complete at [www.dartmoor.gov.uk/about-us/how-we-work/current-consultations](http://www.dartmoor.gov.uk/about-us/how-we-work/current-consultations).  
**Noted.**
- g) Become a Super Recycler and Recycle More for West Devon. From December this year, WDDB will be introducing an improved recycling service with its partner FCC Environment, so that every household can recycle more. **Noted.**
- h) All uncontested recharges for parishes since the elections in May. The Borough Council will be recharging a cost for uncontested scheduled elections from this year. The total cost for Chagford will be £95.50.  
**Noted.**

<b>82.</b>	<b>ACCOUNTS FOR PAYMENT</b>	<b>£</b>
	a) 4457 PKF Littlejohn LLP – Review of Annual Governance and Accountability Return	360.00
	b) 4458 South West Water Business – Market Hse Services	180.89
	c) DD BT Telephone and Broadband Service (Sept)	56.23
	d) 4459 Information Commissioner’s Office – Data Protection Fee	40.00
	e) 4460 EDF – Market Hse Services	188.57

**The Meeting Closed at 9.30 p.m.**