

CHAGFORD PARISH COUNCIL

Grass Cutting and Grounds Maintenance Contract for April 2025 - March 2027*

*Chagford Parish Council reserve the right to amend the contract in March 2026, due to this being the first year Bellacouch is part of the contract. This will be carried out in communication with the successful contractor.

1. Jubilee Park (field adjoining the car park)/ Cross Tree (area of grass next to the church)

a) Jubilee Park including the grass area inside the Skate Park and the grass area at Cross Tree.

- i) The grass to be cut over a period of eight months, at two cuts per month mid - March–Mid November. If the Council request an extra cut, this can be invoiced at the day rate for the job.
- i) Prior to cutting the grass the contractor will do a litter sweep
- ii) The contractor will be responsible for the replacement of trees or shrubs which die as the result of damage by the mower or strimmer.
- iii) The Contractor is required to keep the path from the car park clean and tidy free of weeds, leaves and litter. Weeds should be pulled or cut, not sprayed. To maintain the areas under the handrail and by the skate park fence trim the grass and clear the weeds. To regularly clean the drainage channel which crosses the above path.
- iv) To keep the safety surfaces clear of sand, grit, weeds and rubbish or other loose materials, and ensure that the grass and shrubs do not encroach onto the safety surfaces. Weeds should be pulled or cut, not sprayed.
- v) All the shrub beds are to be maintained by being kept free of weeds and litter. The shrubs and plants to be pruned as necessary, and appropriately throughout the year.
- vi) The internal hedges of the whole field to be trimmed annually, to pay particular attention to the hedge against the car park cutting off the top as well as maintaining the base of the hedge. Ensure cutting avoids bird nesting season. Cutting should not take place between the beginning of March and the end of September.
- vii) Please report any defects of the equipment, gates or picnic tables to the Clerk.
- viii) All work on the field must be carried out on a weekday between 9am and 3pm, avoiding week ends and Bank Holidays.

2. **BELLACOUCH** areas of green space alongside leat, both above and below the bridge, and around the oak tree. Grass to be cut as per drawings (to be completed) 4 times annually in May, and June, July and September. Leat banks to be cut and water dropwort removed annually. Excess gravel to be cleared annually from leat above the bridge to allow clear water flow and avoid risk of flooding. *Review this arrangement annually.
3. **CROSSWAYS BANK** (area of grass and shrubs below the old Telephone Exchange running down to the 30mph sign)

and

MANOR ROAD VERGE (grass areas between the pavement and the road above the Manor Drive entrance and the area of grass below Manor Drive entrance to the hedge)

and

THE LAMB PARK VERGE (area of grass between the pavement and the main road running from the entrance to Moor Park to the entrance to the school)

- i) Trim the above and collect the grass in May, June, July and September. The top of Crossways bank to be left to grow wild flowers, and only cut in late August or September. Bramble roots to be removed
- ii) Clear all litter prior to trimming.
- iii) Remove the shrubs from the Crossways bank. Please trim around all the signs including the 30mph sign and school sign.
- iv) Clear the weeds from the base of the Crossways Bank. Cut or pull, don't spray
- v) The contractor will be required to annually remove weeds by pulling or cutting, on the streets within the 30mph area in late June or early July as the contractor sees fit following consultation with the Clerk.
- vi) Dispose of all litter in a legal and proper way.
- vii) The Contractor will be required to state an hourly rate charged for any additional repair or other work authorised by the Parish Council beyond work covered by this specification.
- viii) The Contractor will be required to submit itemised accounts for payment detailing the work carried out.

- ix) The Contractor will be required to have the necessary public liability insurance, training and certificates to enable him/her to carry out this work with appropriate signage.
- x) The successful applicant will be required to satisfy the criminal records bureau check.

Please submit copies of these certificates to the Clerk of the Parish Council when you submit the tender.

The successful applicant will need to confirm that no pesticide or herbicide sprays will be used in the course of their work in Chagford under any circumstances, except with prior permission from Chagford Parish Council.

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TENDER

The Parish Council are seeking tenders for the Grass Cutting and Ground Maintenance Contract for April 2025 - March 2027*

The specification is available from the Clerk on 07399 815164

e-mail clerk@chagford-parish.co.uk

Any questions with regard to the specification please contact:

Jill Millar, Chair of the Parish Council on 07928322447 or

Jill.millar@chagford-parish.co.uk

Tenders close on Saturday 30th November 2024 at 12.00 noon

Please mark the envelope 'Grass Cutting Tender' and send to the Clerk, Mrs Ruth Wright, Meldon View, Mill Street, TQ13 8AR